

Roofing Replacement and Repairs RFP

Memo

To: Dr. Jeff Turner
From: Sid Grant
CC: Ralph Seeley, Tom Ladusau, Tim Castilaw, Louis Macias
Date: 2/9/2004
Re: Roofing Replacement and Repairs RFP

Five proposals were received for roof replacement and repairs that are necessary due to the April 5, 2003 hail storm affecting twelve (12) of our buildings to various degrees. Twenty-two (22) bid packets were mailed or e-mailed to prospective roofing vendors. Five (5) of the vendors submitted proposals. In order to ensure we received bids from only qualified vendors we required a five percent (5%) bid bond be submitted with the proposal.

The Request for Proposal Method (RFP) as provided in the Texas Education Code 44.031 was used to obtain proposals.

Of the five proposals submitted, Rutherford Contractors, Inc. provided the proposal with the best value for the district. Their total proposal of \$375,222.00 was \$101,354.00 less than the next lowest bid. (Please see attached RFP recap for all proposals). Additionally, they have done extensive work for Garland ISD, Tyler ISD, and Forney ISD. All districts spoke very highly of their workmanship and reliability. They have been in business for thirteen (13) years and have a perfect record with the Better Business Bureau.

Once Board approved, Rutherford Contractors, Inc. will commence with the repairs and replacement in a way to minimize any disruptions at school buildings; that is, work will take place only on weekends, holidays, and during summer break with all materials being secured away from students during school times. We anticipate that all work will be completed by the end of June 2004.

We have received \$285,713.93 as insurance reimbursement from TASB. This is net of our \$100,000 deductible for wind, hurricane, and hail. Should our bid for repairs have exceeded \$385,713.93, we would receive an additional payment of up to \$144,556.42 (this is the amount TASB withheld as depreciation); that is, the insurance company ensures that we must pay the full \$100,000 deductible before they will pay any of the withheld depreciation dollars. This is common practice in the insurance industry. However, since the recommended proposal from Rutherford Contractors, Inc. is for a total of \$375,222.00, we will have to meet only \$89,508.07 of the deductible instead of the full \$100,000.

RECOMMENDATION: That the Coppel ISD Board of Trustees approve Rutherford Contractors, Inc. as the contractor to complete the roofing replacement and repairs as specified in the Request for Proposal for the sum of \$375,222 and amend the Special Projects Fund budget to pay the insurance deductible of \$89,508.07.