

2020 - 2021 Instructional Materials Allotment & TEKS Certification
Board of Trustees Meeting
April 14, 2020

SUMMARY:

This item requests approval of TAC 66.1305 annual requirement for the certification of Instructional Materials Allotment (IMA) and Texas Essential Knowledge and Skills (TEKS) form. Each year, school districts and charter schools must submit a new IMA and TEKS certification before ordering materials or requesting funds for the upcoming school year. The district superintendent and local board of trustees are required to certify that the district has instructional materials that cover all elements of the TEKS for the required curriculum, other than physical education, for each grade level, as required in the TEC, Section 28.002.

BOARD GOALS:

Domain I. **Teaching & Learning** Establish high expectations with a curriculum fostering inquiry, critical thinking, civic responsibility and exemplary citizenship.

PREVIOUS BOARD ACTION:

Annual certification signed and submitted to TEA in the Spring 2019.

BACKGROUND INFORMATION:

Annually TEA requires school districts to submit the Instructional Materials Allotment (IMA) and Texas Essential Knowledge and Skills (TEKS) certification document to the district superintendent and the local board of trustees for the required signatures. The superintendent, board president, and board secretary signatures are required before the form will be accepted by TEA.

SIGNIFICANT ISSUES:

Absent this annual certification, Denton ISD will not be able to order any instruction materials through EMAT for the 2020-2021 school year until the time that this certification form is received and approved by TEA.

FISCAL IMPLICATIONS:

Without the IMA & TEKS Certification form, Denton ISD will not be able to purchase the 2019 proclamation for secondary ELAR instructional materials, including ELL and SPED ELAR instructional materials. Denton ISD will also not be able to renew orders for currently used instructional materials, this includes instructional materials ordered due to student and teacher growth.

BENEFIT OF ACTION:

The completion and submission of this document will allow Denton ISD to begin the purchasing process for the 2019 proclamation and for additional technology and instructional materials needed for growth. This certification is applicable to both to state adopted instructional materials and non-adopted instructional materials.

PROCEDURAL AND REPORTING IMPLICATIONS:

When the instructional Materials Allotment and TEKS Certification form is received by TEA, TEA's staff will update EMAT to reflect the receipt. Once all prerequisites are complete, Denton ISD can begin to order and/or request disbursements in EMAT for 2020-2021 for technology and instructional materials needed for instructing students.

PUBLIC COMMENT RECEIVED:

None

ALTERNATIVES:

No alternative actions are proposed.

OTHER COMMENTS:

No other comments.

SUPERINTENDENT'S RECOMMENDATION:

Please move forward with the required signatures showing approval of the 2020-2021 Instructional Materials & Texas Essential Knowledge and Skills Certification form. Once the document is signed, I will submit the document to TEA's Instructional Materials Division. Once this division uploads the form into EMAT, Denton ISD may begin the process of ordering instructional materials for the 2020-2021 school year.

STAFF PERSONS RESPONSIBLE:

Angela M. Ricks, Director of Student Support Services

ATTACHMENT:

2020 – 2021 Instructional Materials & TEKS Certification Form

APPROVAL:

Signature of Staff Member Proposing Recommendation: Angela M. Ricks

Signature of Superintendent: _____

Comments: _____