

DRAFT Minutes

**AMPHITHEATER PUBLIC SCHOOLS
Tucson, Arizona**

MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, October 4, 2011, 6:45 p.m.

Board Members Present

Mr. Jeff Grant, President
Mrs. Diana Boros, Vice President
Dr. Kent Paul Barrabee, Member
Dr. Linda Loomis, Member
Mrs. Susan Zibrat, Member

Central Administrators Present

Dr. Vicki McLeod Balentine, Superintendent
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel
Mr. Patrick Nelson, Associate Superintendent
Mr. Scott Little, Chief Financial Officer

OPENING OF MEETING

Call to Order and Signing of Visitors' Register

Mr. Grant called the meeting to order at 6:46 p.m. and asked members of the audience to sign the visitors' register. Procedures for addressing the Board were described.

Pledge of Allegiance

Mrs. Marcia Volpe, Principal, Canyon del Oro High School, invited Major De Witt to introduce Reserve Officers' Training Corps (ROTC) Color Guard students: Dakotah Cooley, Rodney Berkej, Estevon Martinez, Zach Knigge, Alexandria Provine who were present and led the Pledge of Allegiance. Each student was presented with a Certificate of Commendation.

Dr. Barrabee acknowledged the Art Display in the Board Room. He commended the Canyon del Oro High School students and art teachers: Vince Gillis, Lacy Mendoza, and Lee Street Rider for their contributions.

Announcement of Date and Place of Next Special Governing Board Meeting

Mr. Grant announced the next special meeting of the Governing Board: Tuesday, October 25, 2011, 6:00 p.m., Wetmore Center, 701 W. Wetmore Road.

PUBLIC COMMENT

There were no comments from the public.

RECEPTION FOR NEWLY APPOINTED ADMINISTRATORS - Recess

Dr. Balentine introduced the newly appointed administrators for 2011-2012:

Director of Technology: Candice Ross

Executive Director of Organizational Support: Roseanne Lopez, Ed.D.

Principals: Gerad Ball, Coronado K-8 School; Shannon Chandler, Cross Middle School; Jon Lansa, Amphitheater High School; Michael McConnell, Walker Elementary School.

Assistant Principals: Debbee Garcia, La Cima Middle School; Michelle Goodman, Coronado K-8 School; Chris Gutierrez, Prince Elementary School; Tanya Wall, Amphitheater Middle School.

Instructional Support Assistants: Joene Ames, El Hogar; Rob Jewett, Painted Sky; Albert Malis,

Amphitheater Middle School; Laurie Sheber, Amphitheater High School; and Carol Tracy, La Cima Middle School

Mr. Grant welcomed the new administrators and called a recess at 7:00 p.m. and invited everyone in attendance to partake in the reception and welcome the honorees.

Mr. Grant reconvened the meeting at 7:19 p.m.

1. **INFORMATION AND RECOGNITION(S)**

A. Status of Bond Projects

Mr. Chris Louth, Bond Projects Manager, was introduced to present this month's (PowerPoint) status update on the current Bond-funded Projects (as provided with Board Book materials). Mr. Louth noted that the reporting format is listed within the five categories, identified by the Blue Ribbon Committee as areas of need. *[A Bond-election initiative to fund capital improvement projects was voter-passed on November 6, 2007; this is the monthly update, which began at the 12/11/07 Governing Board meeting.]*

I. Health, Safety, and Security:

A. La Cima Tennis Court Replacement: Construction is 50% complete. Demolition is complete. New basketball standards and tennis net post sleeves are installed. New reinforced concrete courts have been poured. Court painting and chain link fence repairs are being completed. La Cima project is on schedule and on budget.

II. Instructional Space / Portable Replacement

A. Rillito Center Addition: Construction is 96% complete. The new classroom building is complete and is in use. The remodel of the existing building is 86% complete and in use. Existing building work in process is remodel of an existing restroom and remodel of the teacher's lounge. Pool room HVAC work is complete. Paving, landscaping, exterior playgrounds, and security fence are currently being installed. New south playground is complete and in use. Rillito is on schedule and on budget.

B. Nash Elementary Classroom Addition: Construction is 58% complete. The new two story classroom building is erected and roofing is being installed. Interior framing is complete and MP&E is in process. New electrical switchgear to service the entire campus is also being upgraded. Nash is on schedule and on budget.

C. Walker Elementary Classroom Addition: Construction is 70% complete. The new two story classroom building is dried in. Insulation is installed. Drywall is hung, taped, and finished. Glazing and exterior door installation is complete. Exterior painting is in process. Walker is on schedule and on budget.

D. Amphitheater Middle School Addition / Remodel:

Programming is continuing with the AMS staff, Architects, General Contractor, and the Bond Dept.

E. Canyon Del Oro High School Addition / Remodel:

Programming is continuing with the CDO staff, Architects, General Contractor, and the Bond Dept.

F. Copper Creek Classroom Renovation / IT Re-cabling:

Construction documents for classroom renovations and IT re-cabling are 90% complete and in final review by Amphi personnel. Once complete, plans will be advertised for bidding by general contractors and submitted for plan review and permitting.

III. New classrooms/Increased capacity; IV. Technology infrastructure updates; and, V. Transportation: No new activity to report at this time.

Dr. Barrabee commended Mr. Louth and staff for the continued success in staying within budget an on-schedule with Bond-related projects. He expressed appreciation to the community for their support through these voter-approved initiatives/bond projects. He added that members from each school's parent teacher organization is represented at tonight's meeting [see the next item] and it must be reassuring and satisfying for these school leaders to see the benefits and improvements at their schools and throughout the District. He noted that another benefit to the community as a whole and the economy are the numbers of people that are working at these construction projects.

B. PTO – Pride of Amphi Presentation: Board Book information:

Board Book information: Each site has a working Parent – Teacher Organization, or PTO as they are commonly called. PTO's play a vital role in supporting our schools. They provide funding, volunteer time, support, and assistance in both the classroom and the school; and, are an effective communication support organization. Their efforts are highly valued and respected. We would like to take this opportunity to recognize our PTO's and thank them for their efforts on behalf of our staff and students. A PTO representative from the sites will be present at our meeting.

Dr. Balentine introduced the representatives in attendance from each school.

The Governing Board expressed appreciation to each PTO representative and presented them with a Certificate of Commendation.

Other business:

- Cindy Remme, representing "Project Graduation" programs from each high school announced that a car show and craft fair fundraising event is scheduled for October 15, 2011. Proceeds from the car show and craft fair will benefit the Class of 2012 graduation events for all three of Amphi's high schools.
- Attendance of a group of journalism students from the University of Arizona was acknowledged.

C. Recognition of Rodel Semi-Finalists

Board Book information: *Each year the Rodel Foundation of Arizona selects outstanding teachers based on their record of outstanding student achievement and excellent instruction to Arizona's students. The teachers can be nominated in various ways and include an application process, a review of their teaching expertise, a site visit to their classroom, and an interview.*

Dr. Balentine invited principals to introduce each of their teachers being recognized: Mr. Bob Stoner, Keeling Elementary; Ms. Kuhn, Rio Vista Elementary and Ms. Tassi Call, Prince Elementary schools.

The Governing Board congratulated the following (4) teachers recognized for achieving RODEL semi-finalist status for 2011: Donna McEnery, a 3rd grade teacher from Rio Vista, Beth Brungardt, a K-2 Choices teacher from Keeling, Betty Kaye Atwell, a Kindergarten teacher from Keeling, and Kris Holt, a 3rd grade teacher from Prince. Each was presented with a Certificate of Commendation.

D. Annual Review of Progress of Bond Program and Capital Improvement Projects, Pursuant to A.R.S. 15-491(K)

Board Book information: *District Administration will present to the Board updated information on the status of projects being funded by bond monies, capital improvement projects, building renewal, and adjacent ways.*

Dr. Balentine stated that the District is mandated to provide a formal, public update annually on its Bond projects' expenditures. Mr. Aho was introduced to provide the review and progress of the Bond Program for: the 2010-2011 school year and, total-program expenditures.

Mr. Aho noted the District's appreciation to the community for the passage of the Bonds initiative in 2007. Adjacent Ways monies totaling \$387,162.00 was spent this year on the construction of the fire lane at Coronado K-8 School. There were no Capital Outlay or School Facilities Board (SFB) projects funded in 2010-2011.

Mr. Aho displayed two (PowerPoint) charts: one summarized Bond dollars spent in 2010-2011, which total \$19,432,533.94; and, the second chart summarized total-program expenditures totaling \$43,139,178.51 and itemized as follows:

- Health, Safety, and Security: 2010-2011: \$186,751.15; Program Total: \$4,487,415.99
- Instructional Space / Portable Replacement: 2010-2011: \$13,280,758.68; Program Total: \$24,433,841.34
- Technology Infrastructure: 2010-2011: \$1,009,413.78; Program Total: \$ 2,191,544.63
- Buildings: 2010-2011: \$4,955,610.33; Program Total: \$5,246,342.71
- Transportation: Program Total: \$6,780,033.84 (no expenditures in the 2010-2011 school year)

School projects slated for the 2011-2012 school year include: Holaway Elementary, Rio Vista Elementary, Amphitheater Middle, Cross Middle, and Copper Creek Elementary schools.

E. Status of Override Expenditures

Board Book information: *On May 17, 2005, voters in the Amphitheater School District originally approved a 10% override for the Maintenance and Operations (M & O) budget. This override provided for increased electives at secondary schools, enhanced art, music, and physical education at the elementary level, and reduced class sizes at all buildings, in addition to extended learning opportunities after school and during the summer. This Override was renewed by the voters on November 3, 2009 and the original goals have been maintained.*

Dr. Balentine stated that it is again time for the annual overview of the M & O (10% override) program expenditures. She added that during its last session, the legislature instituted this as a statutory requirement.

Mr. Nelson stated that Amphi is in its seventh year of program participation. This is a successful, voter-approved initiative beginning in May 17, 2005 and renewed by voters November 3, 2009.

Mr. Nelson stated that these funds have advanced the issues identified in the original ballot measure, as follows: (reduced) class size; maintaining electives at the middle and high school levels; maintaining a strong/advanced placement program; art, music, and physical education (P.E.) programs at the elementary level and the expansion of the internship program at the high school level; maintaining academic assistance; maintaining school facilities equipment (HVAC and technology related); and, continued efforts to attract and maintain staff. Additionally, an International Baccalaureate (IB) program has been introduced at Canyon del Oro High School. Mr. Nelson reviewed a chart displaying detailed funding amounts and provided brief updates for each of these programs. He added that the District has been fiscally responsible with the revenue generated by the Override and reiterated the appreciation to the voters for their support.

Mrs. Boros commented on the importance of the tutoring and summer learning programs; it is important at all levels because individual student improvement translates to improved academic performance at the school and district level. Music, Art, and P.E. have historically been, and continue to be, coveted by parents. Speaking on behalf of the Board, she also noted its appreciation to the voters for their support of these programs.

F. Review of 2010-2011 Annual Financial Report and 2011-2012 Budget Update

Mr. Little was invited to provide a review of the 2010-2011 Annual Financial Report (AFR) and an update on the 2011-2012 budget. The 2010-2011 AFR is submitted for final approval within the consent agenda section of this evening's meeting; its certification is sought so that it may be submitted to the Arizona Department of Education and for its publication.

Mr. Little reviewed a list of significant highlights for the 2010-2011 AFR, which was displayed and will also be posted on the Finance Department's web page. He noted that many of the variances are difficult for comparison due to the use of Stimulus funds [American Recovery and Reinvestment Act (ARRA) of 2009] during the past two years and the associated funding mandates. He noted that with aggressive cash management, the District was able to avoid borrowing expenses despite the State's delayed funding – as much as 4 to 5 months; in fact, generating positive interest earnings for the year. Additionally, included is the final piece of the State's stabilization funding (Stimulus) representing revenues that will no longer exist (expiring) to school districts. There are many pots of stimulus monies. The State used funds to offset the general fund's obligation for equalization assistance. Mr. Little explained some reduction in costs as follows: no election costs, reduced borrowing costs, savings in utilities' expenses, M & O savings within special education for program and staffing expenses temporarily offset by ARRA (District) funding. Increases to special education costs due to the supplanting of funds in the prior year (one-time).

Regarding Classroom Site Funds (Proposition 301 sales tax), revenues continue to decline. Therefore, pressures escalate to maintain payroll-related commitments that impact M & O monies offsetting those funding losses. Increased revenues will indicate an improved economy. Expenses within Unrestricted and

Soft Capital budgets are due to expenses that were necessary for routers and switches that connect the wiring that was part of the Bond-funded *infrastructure equipment project* (network wiring). Increased expenses are also realized within the maintenance of facilities, etc., due to the lack of Building Renewal funding through the School Facilities Board (SFB). Within the total Capital assets for the District, the value attributable to new buildings has added \$22,000,000 to the tangible property owned by the District.

In response to an inquiry from Mrs. Boros, Mr. Little stated that unlike a for-profit business, the District does not depreciate the value. The value is represented at cost; it doesn't appreciate with replacement costs but rather the booked costs at the time of expenditure.

Mr. Little continued. Declining revenues continue from within the Indian gaming funds, which hold salary commitments; these lost dollars are grounds for caution. Mr. Little noted further reductions totaling 48.9% in State-funded grants from the prior year. An increase to the Gifts and Donations cash balance is attributable to the receipt of a substantial trust received by the District. It is important to note the significant increases to unemployment insurance expenses.

Mr. Little provided clarification related to ARRA funding; each different pocket of funds had different restrictions. It is important to note that the deadline for spending those funds was September 30, 2011. However, the jobs' related pocket of funding received last year must be spent by the end of the 2011-2012 school year. Efforts now are focused on sustaining the jobs-funded dollars use to restore: salary cuts, furlough days, pay adjustments, and retirement contributions to Arizona State Retirement Association (ASRA). The District is dealing with the balancing of multiple pressures of the State budget cuts, declining sales tax revenues, and the loss of jobs-related ARRA funding after this year. The Building Renewal dollars being withheld is approximately \$2.8 million per year. This lost funding (used to maintaining buildings, fixed equipment, and a major source of remodeling) and meeting those fluctuating expenses, captures dollars intended for other needs, such as classroom computers, etc. On a long-term basis, the District will exhaust its ability to pay for building maintenance and capital-type expenses.

Dr. Barrabee reiterated the importance and severity of the financial situation for school districts. He is concerned about the ability to sustain the operation and safety of schools.

Note: Mr. Grant called a recess; the time was 8:20 p.m. and reconvened the meeting at approximately 8:27 p.m.

2. **CONSENT AGENDA**

Mr. Grant noted that Item B would be addressed separately in order to accommodate a speaker card received related to that item; he then asked if there were any other Board member requests to have items addressed separately; there were none. A motion was made by Dr. Loomis to approve the Consent Agenda, items A and C – S, as submitted. The motion was seconded by Mrs. Boros and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met. (See detail related to Item B below.)

A. Approval of Minutes

The minutes of the September 20, 2011, Regular and Executive Session Governing Board meetings were approved, as submitted.

B. Addendum to Approval of Appointment of Personnel

Mr. Grant reviewed the procedures for addressing the Board and its restrictions in compliance with privacy issues.

Mr. Doug Kunow, a District parent, addressed the Board and described his concerns about the recommendation of the varsity baseball coach being recommended for appointment on this agenda.

Dr. Balentine reviewed the recommendation and hiring process.

A motion was made by Grant to approve Item B, as submitted. The motion was seconded by Mrs. Boros and it passed unanimously, 5-0, and listed in Exhibit 1.

C. Addendum to Approval of Personnel Changes

Certified and classified personnel were appointed, as listed in Exhibit 2.

D. Addendum to Approval of Leave(s) of Absence

Leave of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

E. Approval of Separation(s) and Termination(s)

Certified and classified personnel separations were approved, as listed in Exhibit 4.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,100,377.95 (Final Total)

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:

Vo. 327	\$487,196.63	Vo. 328	\$ 15,243.29	Vo. 329	\$141,106.61
Vo. 330	\$352,473.51	Vo. 331	\$991,425.00		

G. Approval of Parent Support Organization(s) for 2010-2011

The Governing Board approved the following Parent Support Organization pursuant to District Policy KBE-R from Richard B. Wilson, Jr. K-8 PTO.

H. Approval of Certification of the 2010-2011 Annual Financial Report

Board Book information: *The State of Arizona requires the Governing Board to annually publish and submit to the State a report of all revenue and expenditures for the previous year.*

The Governing Board approved submission to the State of the 2010-2011 Annual Financial Report (AFR) for publication on the Arizona Department of Education's website, as submitted. (Exhibits 5a, pp. 1-25; 5b, pp. 1-2; 5c, p. 1; 5d, pp. 1-64; and, 5e, p.1.)

I. Approval of Out of State Travel

Out of state travel was approved for students and staff (source of funding indicated): from Wilson K-8 School to take 52 students from the Wilson Chamber Ensemble and Jazz Band to participate in a national music festival in Anaheim, California, March 29-April 1, 2012 (tax credit donations, auxiliary account funds, and gifts and donations); from Ironwood Ridge High School to take 10 students from DECA to the International Career Development Conference/DECA Competition in Salt Lake, Utah, April 28-May 1, 2012 (tax credit donations, student activity funds, and state CTE funds); from Canyon del Oro High School to take 10 students from DECA to the International Career Development Conference/DECA Competition in Salt Lake, Utah, April 28-May 1, 2012 (tax credit donations, student activity funds, and state CTE funds).

The Governing Board approved the request for a change of travel costs for travel previously approved at the September 6, 2011 Board meeting for staff from Amphitheater High School, to take 2 FFA students to the National FFA Convention in Indianapolis, Indiana, October 18-23, 2011; costs increased from \$2,383 to 2,631.

Out of state travel was approved for staff (source of funding indicated): from District Offices to attend the Learning Forward (formerly NSDC) Conference in Anaheim, California, December 2-7, 2011 (federal funds designated for staff development)

J. Approval of Governing Board's Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards

Board Book information: *In 1996, the Arizona State Board of Education began adoption of the Arizona Academic Standards (Standards) in the subject areas of reading, writing and mathematics. The Standards*

were mandated for all Arizona public schools to implement through curriculum and instruction. To confirm that all schools in Arizona are in compliance, all school districts and charter schools are required to complete a "Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards" ("Declarations").

Compliance with this requirement establishes evidence that the Arizona Academic Standards have been incorporated into the curricular and instructional practices at the local level, in furtherance of the federal No Child Left Behind Act and Arizona Learns. The Board's Declaration, a copy of which is attached, is essentially a form of affidavit or oath of compliance with the Standards.

The Declarations actually consist of three separate documents to be signed, respectively, by the Governing Board as a body, the Superintendent as an individual, and every school principal as an individual. The Governing Board and Superintendent's Declarations are due on October 15th. The school principals' declarations will be due in February, 2012. For a school and district to be in compliance, all three forms of Declaration must be signed and returned to the ADE.

The Administration has also informed Principals of the content of their individual Declarations which they will sign at the end of the year, so that they may take necessary actions during the course of the year to ensure they can truthfully make the Declaration.

Execution of and compliance with the attached document is required by state law.

The Governing Board approved the submission of the Governing Board's Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards, as submitted. (Exhibit 6).

K. Approval of Superintendent's Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards

Board Book information: *In 1996, the Arizona State Board of Education began adoption of the Arizona Academic Standards (Standards) in the subject areas of reading, writing and mathematics. The Standards were mandated for all Arizona public schools to implement through curriculum and instruction. To confirm that all schools in Arizona are in compliance, all school districts and charter schools are required to complete a "Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards" ("Declarations").*

Compliance with this requirement establishes evidence that the Arizona Academic Standards have been incorporated into the curricular and instructional practices at the local level, in furtherance of the federal No Child Left Behind Act and Arizona Learns. The Superintendent's Declaration, a copy of which is attached, is essentially a form of affidavit or oath of compliance with the Standards.

The Declarations actually consist of three separate documents to be signed, respectively, by the Governing Board as a body, the Superintendent as an individual, and every school principal as an individual. The Governing Board and Superintendent's Declarations are due on October 15th. The school principals' declarations will be due in February, 2012. For a school and district to be in compliance, all three forms of Declaration must be signed and returned to the ADE.

The Administration has also informed Principals of the content of their individual Declarations which they will sign at the end of the year, so that they may take necessary actions during the course of the year to ensure they can truthfully make the Declaration.

Execution of and compliance with the attached document is required by state law.

The Governing Board approved the submission of the Superintendent's Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards, as submitted. (Exhibit 7)

L. Approval of Career Ladder Statement of Action Taken

Board Book information: *Each year during the month of November the State of Arizona requires all Career Ladder districts to submit a Statement of Action Taken signed by the Clerk of the Governing Board which*

establishes and confirms that 4% is calculated in the district base level for the Career Ladder Program for the current fiscal year.

The Governing Board approved the 4% in the District's base level for the Career ladder program for fiscal year 2012 in accordance with ARS 15-918.04 and ARS 15-918.05. (Exhibit 8)

M. Approval of Proposition 301 Performance Pay Awards and Administrative Performance Pay Awards for 2010-2011 Fiscal Year

Board Book information: *Forty percent of the revenue which the District receives from Proposition 301 derived from sales tax revenue provides funding for a performance based incentive pay program. This program is conducted pursuant to a written plan previously approved by the Governing Board. The plan provides for three elements of performance pay.*

The first element is a participation award paid to eligible professional employees for their initial agreement to participate in the program. That "first-time participation award" for 2010/2011 is a payment of \$350. The total amount of 301 funds allocated annually to this element naturally varies with the number of new participants each year.

The second performance pay element is an annual award given to eligible employees assigned to a school which reaches its student engagement and a site selected achievement goal (Goal I). After first-time participation awards are allocated and funded, the Goal I award accounts for 60% of the performance pay fund expenditures. This year the full pay out per person for Goal I is \$930.

The third performance pay element is an annual award for a school reaching a student achievement goal as measured by standardized testing (Goal II). The Goal II award accounts for 40% of the performance pay fund expenditures, after first-time participation awards are allocated and funded. This year the full pay out per person for Goal II is \$620.

This item will authorize payment of the performance pay awards to eligible staff for the 2010/2011 fiscal year. The attached information provides details by school on the level of accomplishment of the goals and the dollar amount available per person for a full award by school. The maximum pay out for full accomplishment of both goals for eligible certified staff is \$1550.

Paraprofessionals are eligible for 301 Performance Pay which became effective for the 2007-2008 fiscal year. For the 2010-2011 school year pay out a total amount of \$300 is available per staff member prorated according to the hire date, full or part time status and the school site results.

The Meet and Confer agreement approved by the Governing Board on August 1, 2007 allowed for a performance pay plan for Principals and Assistant Principals. The plan allowed for a potential of \$1000 per participant mirroring the 301 plans at the school sites. This year, the total award possible will be \$600. The administrator plan is similar to the 301 Plan for teachers; 60% of the pay out is based on Goal I, and 40% of the pay out is based on Goal II. Principals and Assistant Principals will receive up to \$360 for accomplishment of Goal I and an additional award of up to \$240 is available for Goal II.

The attached spreadsheets list pay out totals by school and individual calculations for both eligible certified teaching staff, paraprofessional participants and administrators based upon the accomplishment of Goal I and the school's pro-rata achievement of Goal II, adjusted for full-time equivalency.

The Governing Board approved the attached list of Proposition 301 Performance Pay Plan Awards and Administrative Performance Pay for Goals I and II for the 2010-2011 Fiscal Year, as submitted. (Exhibit 9a, pp. 1-2 , 9b, pp. 1-29 , 9c, pp. 1-2, 9d, pp. 1-2, 9e, pp. 1-2.)

N. Approval to Enter Into a Renewable Energy Purchase Agreement With Tucson Electric Power Company

Board Book information: *Tucson Electric Power (TEP) provides financial incentives to schools within their service territory for the installation of solar generating equipment. The program, known as the School Vocational Program, goal is to increase the consumption of solar electricity by increasing the number of solar generating facilities. TEP with Governing Board approval will at no cost to the District provide and*

install an 8.64kW output (DC) photovoltaic renewable electricity generating station at Canyon del Oro High School. Ownership of the generating station will be transferred to the District once the station is operational. TEP will require the District assign all electrical output to TEP which will thereafter, return all such electrical output to the District at no charge. The District will be responsible for station maintenance as needed.

The Governing Board approved entering into a Renewable Energy Purchase Agreement with Tucson Electric Power for the installation of a photovoltaic renewable electricity generating station at Canyon del Oro High School. (Exhibit 10, pp. 1-6.)

O. Approval of Cooperative Purchasing Agreement with the Chandler Unified School District for Participation in the Educational Finance Reform Group

Board Book information: *The Education Finance Reform Group (EFRG) is a group of school districts who have pooled their lobbying efforts relating to school finance issues. EFRG's track record has been significant. Over the years they have successfully lobbied the following issues:*

- *Eliminated the absence penalty*
- *Revised the override calculation to include full day kindergarten, even though the State no longer funds all day kindergarten. (this change increased Amphitheater's funding by \$250,000 for the current fiscal year)*
- *Revised the bonding rules to allow furniture and equipment to be purchased using bond funds*
- *Increased the override percentage from 10% to 15% without restrictions*
- *Temporarily revised the tax credit rules to allow the purchase of soft capital items*
- *Passed legislation to provide the Department of Education \$4,000,000 to fix their technology issues*

The 2011-2012 legislative agenda for EFRG:

- *Make permanent the override calculation that considers all day kindergarten*
- *Increase the bonding limits*
- *Fix Average Daily Membership (ADM) issues as they relate to concurrency*
- *Replace Career Ladder with new Pay for Performance plan*

The District's share for the cost for of these services is \$12,000.00 annually.

The Governing Board authorized staff to enter into an Intergovernmental Agreement with the Chandler Unified School District for Lobbyist Services for the Educational Finance Reform Group related to school finance issues, as described. (Exhibit 11, pp. 1-4)

P. Award of Contract for Public Lobbyist Services Based on Responses to Request for Proposal (RFP)11-0009

Board Book information: *Request for Proposal (RFP) 11-0009 was mailed to five vendors providing public lobbyist services in the State of Arizona. Two responses were received, one from DeMenna & Associates and one from Polito Associates. The request for proposal defined the work required; formulating coalition support, monitoring & tracking legislative activity, providing advanced notice of hearings on bills and providing written & oral summaries of hearings, subcommittee meetings, legislative floor action, etc.*

Responding vendors were evaluated on their company qualifications, staff qualifications and cost of service.

Polito Associates has offices in both the Capital and in Tucson allowing local access to their staff. Their references include three school districts in addition to J-TED. Sam Polito is bi-lingual and has a background in public education at all levels allowing an understanding of how proposed legislation may impact the classroom. Polito Associates cost of service is considerably lower than De Menna Associates.

The Governing Board approved the award of contract to Polito Associates based upon their response to RFP 11-0009 in the amount of \$12,000, as described.

Q. Approval of 2012 School Facilities Board Capital Plan

Capital Plans are submitted by school districts to the School Facilities Board (SFB) pursuant to A.R.S. §15-2041 B following approval by the local Governing Board.

The Governing Board approved the 2012 School Facilities Board (SFB) Capital Plan and submission to the State of Arizona School Facilities Board (SFB). (Exhibit 12, pp. 1-2)

R. Approval of Bond Related Projects

1. Award of Contract for Tennis Courts and Other Athletic Field Improvements Based on Response to Request for Bid (RFB) 11-0013

Board Book information: *Request for Bid (RFB) 11-0013 for tennis courts and other athletic improvements were posted to the Print Room and Shirley's Plan Service. General Contractors registered with the Purchasing Department were also notified of the posting.*

The Base Bid required the removal of five tennis courts, fencing & associated equipment to be replaced with 4-banks of two tennis courts each. constructed to USTA Standards with three tennis courts converted to basketball courts. Additional work required demolition of a softball backstop, dug out & volleyball court and the installation of bleachers. Alternate One includes the Base Bid plus construction of a new softball field, backstop, dug-out and fencing. Alternate Two includes the Base Bid plus Alternate One for the application of acrylic coatings to existing basketball courts. Alternate Three, including the Base Bid and Alternates One & Two, covers the construction of new concrete sidewalks and athletic grid lines.

Contractor Name:	Base Bid & Alternates 1, 2, and 3 (Net Cost Less Tax)
Kapp Con	\$899,579.00
GN Construction	\$913, 622.00
M. Anderson Construction	\$969,999.97
CORE Construction	\$985,171.00

The Governing Board approved the award of contract for tennis courts and other athletic field Improvements to Kapp-Con, Inc. based upon their response to RFB 11-0013.

S. Approval of Textbook for Display

The Board voted to place the following textbook on display for a period of 60 days, as of February 8, 2011, in accordance with A.R.S. §15-721:

Textbook: Statistical Reasoning in Sports; Publisher: W. H. Freeman
Author: Josh Tabor and Christine Franklin; Price: \$70.00

4. STUDY

A. Review of Policies Contained in Board Policy Classifications K (Community Relations) and L (Education Agency Relations)

Board Book information:

Purpose - *The Arizona School Boards Association (ASBA) recommends periodic review of all district policies on a comprehensive and collective basis to ensure policies are updated as new legislation is enacted, and to reflect the intentions of the Governing Board over time.*

Manual Format - *As the Board is aware, the policy manual is organized according to the classification system of the National School Boards Association. This system provides an efficient means of coding, filing, and finding policies. The manual is divided into the following sections:*

- A FOUNDATIONS AND BASIC COMMITMENTS
- B SCHOOL BOARD GOVERNANCE AND OPERATIONS
- C GENERAL SCHOOL ADMINISTRATION
- D FISCAL MANAGEMENT
- E SUPPORT SERVICES
- F FACILITIES DEVELOPMENT
- G PERSONNEL
- H MEET AND CONFER

- I INSTRUCTIONAL PROGRAM
- J STUDENTS
- K SCHOOL - COMMUNITY RELATIONS
- L EDUCATION AGENCY RELATIONS

The Governing Board's policies are, of course, intended to be broad, overall direction for the operation of the District. Implementation of policy is through administrative function, including the administrative regulations approved by the Superintendent. (Regulations are denoted by a "-R", "-RA" or similar designation; exhibits are denoted by "-E" or "-EA", etc.). The Board is only required to approve changes to policies, not regulations or exhibits. Simply put, policies are "theory and intention"; Regulations are those procedural steps necessary to affect the theory; and Exhibits are the forms needed to implement the Policy's Regulation(s).

Process – Identification of Necessary Revisions - *The process to facilitate identification of necessary changes has been initiated with staff working with the District's ASBA policy consultant to review each page (literally) of every policy/regulative document to identify the following:*

1. *Suggestions (or needs) for substantive changes (including adoption of entirely new policies or deletions of superfluous, duplicative or outdated ones);*
2. *Style or language changes (e.g., "pupil" to "student" or "parent" to "parental");* or
3. *Reference updates (wherein we change a statutory reference or modify a policy cross-reference).*

Through this review, a significant number of policies have been identified where some type of updating is recommended. Many policies, however, do not require change or require changes of little significance – such as the style changes.

Process – Policy Forms - *The draft of changes to these sections is provided in two formats: first, a "redline" version which shows all the detail of the changes made in traditional editing format; second, a "final" version showing all the proposed changes incorporated into one "clean" document.*

As the redline and final drafts are reviewed, there are a few clarification statements which the Board may find helpful:

- *District identifying information, including name, county, mission statement, district legal status, etc. are not included in the ASBA model package; therefore, they sometimes appear as strikethroughs in red, which would normally suggest deletions. That is simply a function of current ASBA formatting; that language will not be deleted.*
- *Otherwise, all recommended deletions are indicated in red/strikethrough.*
- *Recommended additions/changes are in blue/underlined.*
- *All sections of the draft which match the current policy language appear in black.*
- *Many documents have only minor or technical changes that are not substantive. Typically such changes or corrections are made to enhance sentence structure, improve grammatical presentation, correct semantics, accommodate statutory codification adjustments, and so forth.*
- *Many of the documents have no changes at all.*
- *If a policy, regulation, or exhibit has substantive changes, these should be reviewed closely since the potential revisions may materially alter an expectation, a practice, or a procedure of the District. These revisions may be the result of changes to federal laws or state statutes, alterations to the rules of regulatory agencies, findings in case law, attorney general opinions, et cetera. In some cases, the changes are the outcome of efforts to clarify the contents of a document or to more adequately synchronize the District's policies and practices with one another.*
- *Documents which do not carry the ASBA copyright are either district creations or do not strictly conform to the ASBA proposed model.*

This item is presented for the Board's study at this time. The policy revisions will be brought back for the Board's approval.

Mr. Jaeger provided an overview of revisions proposed and contained in prepared board book materials within the K and L policy series. He stated the purpose of the periodic policy reviews. Another objective is to provide staff and community easy access to all policies from the District's website, which is currently available through a link to the ASBA site.

Dr. Barrabee sought clarification about advertising and also expressed concerns about verbiage related to parental rights and student curriculum. Dr. Balentine stated that statutory verbiage can be restrictive and districts have limited authority. Some discussion ensued regarding the use of strict language that is difficult to implement.

Board members were invited to submit concerns or suggestions to these drafts to Dr. Balentine or to Mr. Jaeger. Plans are to return in November for a second review opportunity and again in December with a request for approval.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board Member requests.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

A motion was made by Mrs. Boros that the Board Meeting be adjourned; Dr. Loomis seconded the motion; and it passed unanimously, 5-0. Mr. Grant declared the meeting was adjourned; the time was 9:20 p.m.

Respectfully submitted,
Margaret Harris

Mr. Jeff Grant, President

Date

Approved: TBD