

Northland Community Schools - ISD #118
Regular Meeting Minutes Summary
Wednesday, July 9, 2025
Northland High School Room C113
316 Main St E
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Present, Terri Nystrom: Present, Jason Perkins:
Absent, Marc Ruyak: Present, Tyler Seifert: Present, Bill Wake: Absent. Present: 5, Absent: 2.

1. Call to Order

Board Chair Ruyak called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Mission Statement "Educate and inspire all learners to reach their full potential."

4. Adoption of Agenda

Motion to adopt the agenda. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

5. Recognitions

6. Audience Recognition

7. Consent items

Motion to approve the Consent Items. This motion, made by Terri Nystrom and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

7.1. Approve the minutes from the Regular Meeting held on June 11, 2025

7.2. Approve the June 2025 Treasurer's Report and bills

7.3. Policies with revisions that do not affect the substance

7.3.1. Policy 410 - Family and Medical Leave

7.3.2. Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse

7.3.3. Policy 524 - Internet Acceptable Use

7.3.4. Policy 806 - Crisis Management

7.4. Policies reviewed with no changes

7.4.1. Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults

7.4.2. Policy 426 - Professional Personnel Time Schedule

- 7.4.3. Policy 426.1 - Professional Personnel Extra Duty
Changed number from 427 to 426.1
- 7.4.4. Policy 428 - Professional Personnel Non-School Employment
- 7.4.5. Policy 429 - Professional Personnel Legal Leave
- 7.4.6. Policy 430 - Professional Personnel Military Leave
- 7.4.7. Policy 434 - Non-Licensed Personnel Assignments
- 7.4.8. Policy 435 - Non-Licensed Personnel Supervision

8. Reports

- 8.1. **Early Education Report**
- 8.2. **Business Manager Report**
- 8.3. **Elementary Principal**
- 8.4. **Athletics/Activities Report**
- 8.5. **Facilities Report**
- 8.6. **Indian Education Report**
- 8.7. **CE Report**

9. Superintendent Report

10. New Business

- 10.1. Approve rescinding Policy 431 - Arrangements for Substitutes
Refer to Policy 453.1
Motion to approve rescinding Policy 431. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.
Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2
- 10.2. Approve rescinding Policy 432 - Teacher's Records
Records are kept electronically
Motion approve rescinding Policy 432. This motion, made by Terri Nystrom and seconded by Aaron Ammerman, Passed.
Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2
- 10.3. First Reading of revised Policy 506 - Student Discipline
- 10.4. First Reading of Policy 514 - Prohibition of Harassment, Intimidation & Bullying
- 10.5. First Reading of Policy 522 - Title IX Nondiscrimination Policy, Grievance Procedure and Process

10.6. First Reading of Policy 616 - School District System Accountability

10.7. First Reading of Policy 621 - Literacy and READ Act

10.8. Approve revisions to the 2025-2026 Teacher Handbook

Motion to approve revisions to the 2025-2026 Teacher Handbook. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.9. Approve revisions to the 2025-2026 Non-Licensed Handbook

Motion to approve revisions to the 2025-2026 Non-Licensed Handbook. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.10. Approve revisions to the 2025-2026 Student & Family Handbook

Motion to approve revisions to the 2025-2026 Student & Family Handbook with the exception of the paragraph regarding food in classrooms. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.11. Approve the request to sell, recycle or dispose of obsolete equipment and materials by selling it at a fair price consistent with the procedures outlined in Policy 802

Motion to approve the terms outlining disposition of district property per Policy 802. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.12. Review the renewal contract from Weizenegger Engel Insurance

Motion to approve the renewal rates. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.13. Approve the Agreement for PSEO Services between Central Lakes College and Northland Community Schools for the 2025-2026 school year at \$256 per college credit, per student

Motion to approve the Agreement for PSEO services. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.14. Approve the Agreement for Law Enforcement Services between Northland Community Schools and Cass County for the 2025-2026 school year

Motion to approve the Law Enforcement Agreement for Services for the 2025-2026 school year. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.15. Approve MSHSL Resolution for 2025-2026

Whereas the following; therefore, be it resolved by the School Board of Northland Community Schools - District 118, Remer, and the State of Minnesota, hereby accept the following:

MSHSL Resolution for SY 2025-2026

Motion to approve the 2025-2026 MSHSL Resolution. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.16. Resolution Stating the Intention of the School Board to Approve the FY27 LTFM Plan: whereas the following; BE IT RESOLVED by the School Board of Independent School District No. 118, State of Minnesota, approves the district's Long-Term Facilities Maintenance Plan. The Board will follow the LTFM Legislation as follows:

1. The district will maintain and implement a health and safety program that complies with regulations.

2. The district will maintain an indoor air quality management program.

3. As outlined in the LTFM plan, the district intends to use the dollars in a pay-as-you-go format.

Approve Resolution Stating the Intention of the School Board to Approve the FY26 LTFM Plan. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.17. Accept the bid for fuel oil from Best Oil for the 2025-2026 school year at \$2.605 per gallon

Motion to accept the bid from Best Oil bid for fuel oil at a price of \$2.605 per gallon. This motion, made by Tyler Seifert and seconded by Terri Nystrom, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

10.18. Accept the bid for propane from Ferrellgas for the 2025-2026 school year at \$1.315 per gallon

Motion to accept the bid for propane from Ferrellgas at \$1.315 per gallon. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri

Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.19. Accept the bid for snow removal from Outdoor Creations and Renovations for the 2025-2026 school year at \$96.00 per hour

Motion to accept the bid from Outdoor Creations & Renovations for snow removal during the 2025-2026 school year at \$96.00 per hour. This motion, made by Aaron Ammerman and seconded by Terri Nystrom, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.20. Accept the bid for milk from Sandstrom's Distributing for the 2025-2026 school year at \$0.38 per carton for white milk and \$0.40 per carton for chocolate milk

Motion to accept the bid for milk from Sandstrom's Distributing for the 2025-2026 school year. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

10.21. Approve renewal of MSOPA membership with an annual fee of \$100

Motion to approve renewing the MSOPA membership. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

11. Personnel

11.1. Approve the hire of Sam Sparen as Head Football Coach starting the 2025-2026 season

Motion to approve the hire of Sam Sparen as Head Football Coach. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

11.2. Approve the hire of Jeremy Schwarz as Boys Basketball Head Coach starting the 2025-2026 season

Motion to approve the hire of Jeremy Schwarz as Boys Basketball Head Coach. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

11.3. Approve the hire of Steve Martin as Boys Basketball Assistant Coach starting the 2025-2026 season

Motion to approve the hire of Steve Martin as Boys Basketball Head Coach. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri

Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea
Yea: 5, Nay: 0, Absent: 2

12. Other school business which can legally be brought before the Board

13. Next Meeting Dates:

- Work Session: July 23, 2025, 5:30 p.m.
- Policy Committee: August 4, 2025, 10:00 a.m.
- Regular Meeting: August 13, 2025, 5:30 p.m.

14. Adjournment

Board Chair Ruyak called for a motion to adjourn the meeting at 5:55 p. m. This motion, made by Aaron Ammerman and seconded by Terri Nystrom, Passed.

Jason Perkins: Absent, Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri

Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 5, Nay: 0, Absent: 2

Visitors: Kyndra Johnson, Lori Sizenbach, Carol Procopio, Julie Erpelding, Stephaney Williamson.

Tina Anderson, Recording Secretary

Linda Knox, Board Clerk