



APPROVAL OF BUDGET MEETING MINUTES

POLICY ISSUE / SITUATION

Enclosed are the minutes for:

- May 13, 2014 Budget Meeting

RECOMMENDATION:

(14-412) BE IT RESOLVED that the minutes of the May 13, 2014 Budget Meeting be an hereby are approved.

District Goal: All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

**Board Members Present:**

Susan Greenberg
Anne Bryan
Mary VanderWeele
Donna Tyner
LeeAnn Larsen
Jeff Hicks
Linda Degman

Budget Committee Members Present:

Carrie Anderson
Cindy Owen
Kim Overhage
Gerardo Ochoa
Evelyn Brzezinski

District Administration Members Present:

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent
Ron Porterfield	Deputy Superintendent
Claire Hertz	Chief Financial Officer
Sue Robertson	Chief Human Resource Officer
Steve Langford	Chief Information Officer
Maureen Wheeler	Public Communications Officer
Ronda Haun	Administrator for Classified Personnel
Brenda Lewis	Executive Administrator
Barbara Evans	Executive Administrator
Vicki Lukich	Executive Administrator
Jan Martin	Administrator for Accountability / Primary
Jon Bridges	Administrator for Accountability / Secondary
Gayellyn Jacobson	Administrator for Fiscal Services
Jessica Jones	Senior Budget Accountant
Danielle Sheldrake	Administrator for Student Services
Wei-Wei Lou	Director of ELL Services
Ken Yarnell	ABSA Representative / High School Principal
John Peplinski	Title I Elementary Principal
Sheila Baumgartner	Elementary Principal

I. Welcome and Opening Remarks

Budget Committee Chair, Kim Overhage, brought the meeting to order at 6:32 p.m.

She reviewed the goals for the evening:

1. Approve the budget and the tax levies
2. Review the budget process

Kim Overhage

Jeff Rose

Superintendent Jeff Rose commented that he is proud to submit the budget for this year, as the District adds over \$20M in services and supports. The District will have to make difficult decisions now and as we move forward. The budget does not satisfy

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The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting. Please contact Community Involvement Office at 503-591-4360.

what students and schools deserve. Next fall, the year will start with 2000 more students and 300 less staff than the District had in 2008.

This budget does align with the Strategic Plan, measurements and financial goals. The budget process is a constant evolving work of improvement. He thanked the community for their comments and questions that have been brought up over the last few weeks. He thanked the Internal Budget Team and the “behind-the-scenes” work done by numerous people in the Business Office and Human Resources.

II. Approval of Minutes from the May 5, 2014 Budget Meeting

Kim Overhage

Overhage asked for corrections to the May 5 minutes. Evelyn Brzezinski asked that under the Public Comment section the words “Elementary School Counseling” be added to Kasey Farrens and Dori Beals. The motion was made by Brzezinski to approve as amended and LeeAnn Larsen seconded. The motion was unanimously approved.

III. Budget Update

Claire Hertz

CFO Hertz explained she would be referring to two documents in the meeting packet. They were titled, 1) Adjustments to the 2014-15 Proposed Budget Document and 2) Reconciliation from 2014-15 Proposed Budget to Recommended Approved Budget.

Hertz explained the following changes to the Proposed Budget Document:

1. Added State School Fund due to an increase in enrollment
2. Increased \$6.3M to the Beginning Fund Balance. This was due to a \$7.7M increase in the State School Fund in 2013-14. It will be received May 15th for 2012-13 and 2013-14 school years. \$1.4M was previously counted, and there will be an additional \$6.3M.
3. Added increased Instruction as a placeholder until the Board decides how to use the resources over the long term.
4. An up-to date debt service schedule for the Bond on the ballot next week. This includes additional property tax revenue and debt service payments.
5. There was one coding error: a Business Services non-salary budget line that has been moved to the Instruction level.
6. Adding back the Technology Assistants to the five small elementary schools.
7. The Oregon Department of Ed issued a change in the program budgeting manual. New expenditures for large curriculum and technology purchases in schools through the Bond should be coded to capital expenses instead of at the Instruction level.

The tax of \$52,792,995 is a blended amount from the old already passed bonded debt and the new bonded debt. It is alright for the Budget Committee to approve a higher amount. If it's not needed, the District can submit a lower amount to the county assessor. This amount will also go to the Board on June 2nd after the election.

Evelyn Brzezinski asked whether 3 & 4 on the proposed expenditures on the Reconciliation page were supposed to be worded exactly the same. Hertz explained that it was transferring something in support to instruction. There is a positive in instruction and a negative in support.

Brzezinski stated that she thought it should be like items 6 & 7 where you would have

the statement reversed.

Hertz agreed they were both worded differently but the intent was shown in the positive and negative entries.

Carrie Anderson asked for clarification about the \$80M in lines 6 & 7. Hertz explained that the amount is curriculum and technology combined over the eight years of the Bond. Originally they were placed in instruction and they have been moved to capital expense.

Anderson wanted to know why it was accumulative over the eight years and placed on the 2014-15 budget. Hertz responded that it was in the budget so the community could see the complete amount to be used in the bond.

IV. Budget Committee Final Comments

Kim Overhage

Going into the next step of the process, Chair Overhage asked if the role of the committee is to confirm the budget to the extent resources allow, that it is aligned with law, with policy and with the district strategic plan, *does the proposed budget support the district goal and strategic plan given the amount of money available?*

LeeAnn Larsen - Based on the question, she can support the budget. Is it enough? No. The District has a long way to go to get the class sizes and other aspects in our district. Given the money available, it is an excellent budget and put together well.

Susan Greenberg – Yes it meets the criteria, but she would like to express her concern about counselors in some of our large elementary schools. She would like to see if there is any way that could be fixed in the next year.

Gerardo Ochoa – Given the resources he believes the intent is there. He is still concerned about the ELD program and feels the district is not meeting the student's needs even at 90%. He would like to encourage the use of a portion of the \$7.7M to alleviate the shortfall.

Linda Degman – She thanked the team for answering the questions posed from the last meeting. With the resources the District has, yes, the budget meets the criteria. However, there is not enough to meet all of the needs. Her thoughts for next year are to bring back the teaching Librarians even if it's not in all of the schools. She would like to see some sort of plan, and perhaps a committee like the Music Task Force to lead folks in those positions to help our children become college ready. She doesn't want to see this forgotten.

Mary VanderWeele – She stated that she was also prepared to support the budget and she supported the comments made by Degman, Greenberg and Ochoa.

Jeff Hicks – Hicks was prepared to support the budget as well. He wanted to be sure that as the committee moves forward to next year, the needs of counseling and ELD stay in everyone's minds and they are willing to make the adjustments needed to meet the needs of our students in creating a budget for the next year.

Kim Overhage – Chair Overhage stated she totally concurred with all of the

statements made tonight. She read a statement made by retired School Board member Tom Quillin sent in last year at the same time. She felt the sentiments still where appropriate for the process this year and served as a good reminder. Overhage agreed she was in support of the budget and agreed with all of the suggestions of resources as the District moves forward in the years to come.

She then read a statement sent in by Vice Chair Tim Garey, who could not attend the meeting. He stated he was in full support of the 2014-15 Beaverton School District Budget.

V. Approval of Budget and Tax Levies

Kim Overhage

Cindy Owens made the motion to approve the Beaverton School District budget in the aggregate amount of \$997,354,178 for all funds for 2014-15 and that the permanent tax rate of \$4.6930 per \$1,000 of assessed value be assessed in support of the General Fund.

Owens further moved a local option tax rate of \$1.25 per \$1,000 of assessed value be assessed in support of the General Fund and that a tax of \$52,792,995 be approved for the service of bonded debt obligations of the School District.

Donna Tyner seconded the motion. There was no discussion. The motion was passed 11 – 1, with Gerardo Ochoa opposed to the motion.

VI. Budget Process Debrief

Kim Overhage

Kim Overhage asked the group to debrief this year’s process. Overhage asked for groups to discuss: 1) What went well and 2) What could be improved upon.

Jeff Rose – We are open to change; it is helpful to get feedback to meet the needs and improve for next year.

Mary VanderWeele & Carrie Anderson

- Their Regional Listening Session went well
- Appreciated the quick reaction regarding the technology assistants
- After the second Budget meeting it felt like there was not enough time to react
- The process seems to get shorter and shorter – less time between meetings. It would be helpful if staffing at the schools could be done before the Budget Committee meets

LeeAnn Larson & Evelyn Brzezinski

- Appreciated the Regional Listening Sessions but some were not well attended

Linda Degman and Susan Greenberg

- Appreciated the quick response to the Technology Assistants
- Appreciated the first meeting being rescheduled as there was more time to study documents
- Made the suggestion of having a Budget Committee member be part of the Internal Budget Team

Donna Tyner & Cindy Owen

- Echoed previous comments
- Appreciated the staff support, the turnaround time was great and the detail was very helpful

Anne Bryan & Kim Overhage

- Online questions on GoogleDocs worked really well
- Some of the earlier Regional Listening Sessions were not well attended
- The light dinner at the first meeting was nice to meet and get to know new members

Gerardo Ochoa & Jeff Hicks

- Echoed earlier comments about the Regional Listening Session about the earlier meetings reflecting people were not in “budget mode” with low attendance at the January/February meetings
- Excited to see the 4 pillars incorporated into the budget but still does not see the equity issues being addressed. Would like to see equity better defined at the District level.
- Ochoa asked the question: *at the community level what would you invest in?*

For next year, Board Chair VanderWeele would like to incorporate the progress being made on the strategic investments.

VII. Closing Remarks

Kim Overhage thanked the Internal Budget committee again for all their hard work.

Kim Overhage
Jeff Rose

Jeff Rose commented that each year Beaverton is becoming more focused and aligned to the District’s mission. He also reminded everyone to promote voting for the bond in the community.

The formal hearing for the Budget will be on Monday, June 2 at Central Office.

The Budget Committee Meeting was adjourned at 7:16 p.m.

Kim Overhage
Budget Committee Chair

Debby Wohlmut
Recording Secretary