

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
WORK SESSION MEETING JULY 8, 2024**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Mr. Mark Lukert, Mr. Jim Johnson and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Keli Sims, Administrative Assistant- HR Department, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Mr. Scot Hafley, Executive Director of Operations, Ms. Kim Thorne Associate Director of Special Education, Mr. Grant Freeman, Director of Athletics, Ms Denise Brown, Director of Finance, Ms Deb Dipprey, Executive Director of School Administration and Chief Anthony Smith, WFISD Police Department.

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc., Ms Jackie Hoegger, Owner, Hoegger Communications, and various media

INVOCATION:

Mr. Mark Lukert gave the invocation.

PUBLIC COMMENT:

None

REPORTS OR SPECIAL DISCUSSION ITEMS:

CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School. Temporary Occupancy Permit approved through the City of Wichita Falls. Mr. Potter stated that the auditoriums as well as the Bistros at both campuses will not be ready for the first days of school.

HOEGGER COMMUNICATIONS

Ms. Jackie Hoegger from Hoegger Communications presented the 20 second commercial the firm developed to promote the new high schools.

FINANCIAL SERVICES:

FINANCIAL REPORTS AS OF MAY 31, 2024

Mr. Mark Lukert, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the year-to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 4-0

END OF YEAR BUDGET AMENDMENTS

Ms. Sandy Camp, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments to the 2023-2024 budgets as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 4-0

RFP 2324-27-S-24 FOOD SERVICE DELIVERY VEHICLES (VANS)

Ms Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of two (2) cargo vans, totaling \$102,772.00, for WFISD Food Service as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. RFP 2324-27-S-24 for (2) Cargo Vans for Food Service was advertised twice in the Times Record News and web-published for fourteen (14) days as required by Texas Department of Agriculture (TDA), as well as issued on WFISD's electronic bid solicitation platform for forty-five (45) days (TDA required). Thirty-one vendors received notification of the solicitation and (1) responded with a proposal for the cargo vans. Foundation Automotive US Corp's proposal fully meets the vehicle specifications and offers the lowest price

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

RFP-2324-30-S-25 CAFETERIA SERVING LINE EQUIPMENT

Mr. Jim Johnson, seconded by Mr. Mark Lukert, motioned that the Wichita Falls Independent School District Board of Trustees award RFP 2324-30-S-24 Cafeteria Serving Line Equipment (with installation) for a total of \$401,943.00 to Mission Restaurant Supply as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 4-0

PURCHASE OF EUREKA MATH

Ms. Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of Eureka Math for TEKS-aligned educational support of all K-12 students during the 2024-2025 school year in the amount of \$620,495.64 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools. Great Minds PBC is a public benefit corporation and a subsidiary of Great Minds, a nonprofit organization, which established Eureka Math, a program developed by teachers and math experts who wrote the curriculum to be aligned with the new college- and career-ready standards, which emphasize deeper learning, critical thinking, and conceptual understanding of math. The Great Minds' Eureka Math proposal includes online resources for all district students, plus K-5 student kits and teacher kits, along with manipulatives to expand methods of learning. This purchase will be made utilizing Great Mind's award on New Caney ISD's RFP 149.20 IV, which was advertised twice in the Houston Community Newspaper in Conroe, Texas. The vendor quote has been reviewed and is verified to be compliant with the vendor award. Three alternate quotes were obtained and compared but none could provide the uniformity of learning across all methods offered by Eureka Math.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

SKYWARD FINANCE ANNUAL LICENSE AGREEMENT

Ms. Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees renew the Skyward Finance Annual License Agreement for the 2024-2025 fiscal year in the amount of \$121,356.00, as recommended by Leah Horton, CFO, and as recommended by Dr. Donny Lee, Superintendent of Schools. Skyward Finance is utilized for the management of all District funds, as well as for Payroll, Human Resources, Inventory, Fixed Assets, and PEIMS. The Skyward Finance expenses are as follows:

2024-2025 for \$121,356.00 (attached)

For comparison:

2023-2024 total was \$121,160.00

2022-2023 total was \$110,317.00 (included a one-time discount of \$7,041)

2021-2022 total was \$112,303.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

PURCHASE OF IXL

Ms. Leah Horton, Chief Financial Officer, recommended that the Wichita Falls Independent School District Board of Trustees approve the purchase of IXL Learning for educational support of all K-10 students (10,000 students) during the 2024-2025 school year in the amount of \$207,495.00 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools. IXL Learning uses insights from student work in the curriculum and real-time diagnostic to generate personalized guidance for each learner. The personalized action plans link individual students to the skills that will help them build on their knowledge and remediate gaps in understanding by utilizing interactive components and unlimited practice questions. IXL Learning offers program training for teachers to assure full utilization and effectiveness. IXL Learning is a District-approved digital online resource.

This purchase will be made utilizing IXL Learning's award on TIPS 230105, which was advertised twice in in The Journal Record in Oklahoma City, Oklahoma. The vendor quote has been reviewed by TIPS and is verified to be compliant with the vendor award. The cost per student-user in 2023-2024 was \$20.93, while the cost per student-user for 2024-2025 is \$20.50. Alternative quotes were obtained but did not meet the resource needs nor budget for this purchase.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

PURCHASE OF FLIPPEN GROUP'S CAPTURING KIDS HEARTS PROGRAM

Ms. Leah Horton, Chief Financial Officer, recommended That the Wichita Falls Independent School District Board of Trustees purchase professional development package from Capturing Kids' Hearts (The Flippen Group) in the amount of \$147,850.00 (previously approved for \$120,950.00), as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools. Capturing Kids Hearts (CKH) has been an integral component of our district initiatives since the 2015-2016 school year. All of our elementary campuses trained before 23-24 have received at least one National Showcase Distinction from CKH. In 23-24, Jefferson and West Foundation earned their 1st Distinction, and in its first year of CKH implementation, Cunningham earned the Rising Star Recognition, showing that campuses believe in this program. CKH supports several components of our current 5-part Strategic Plan, including Part 1 – "We will maximize human potential through a culture of high expectations"; Part 3 – "We will build a collaborative culture to foster ownership and increase engagement"; and Part 4 – "We will develop systems to identify and meet the physical, emotional, and social needs of students."

The increase of \$26,900.00 is for the expansion of CKH to McNiel Middle School. This additional cost will allow the district to equip McNiel staff with the CKH strategies that emphasize the importance of relationships and its effect of increasing academic achievement, building a strong classroom culture, and serving the whole child.

Additionally, continued usage of the CKH Leadworthy Character Lessons on our campuses, and in our classrooms, is imperative in our continued efforts to improve campus and classroom culture, increase student engagement, build meaningful relationships, and meet the social and emotional needs of our students.

The purchase of the proposed CKH trainings will be made using RFP 23-15 and competitive quotes for services.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024.

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DISTRICT OPERATIONS

2024-2025 TDA EXCESS FUND BALANCE SPENDING PLAN

Mr. Scot Hafley, Assistant Superintendent, recommended that the Wichita Falls Independent School District Board of Trustees approve the Texas Department of Agriculture Excess Net Cash Resource Plan for the 2024-25 school year as submitted by Scot Hafley, Assistant Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools. A plan was developed by members of WFISD maintenance, finance, purchasing and food services. The plan was submitted to TDA on March 4, 2024 and approved. Following TDA approval, the WFISD Board of Trustees is asked to approve the spending plan as well. Prior to purchasing any item over \$5000.00 on the plan WFISD must receive final approval from TDA again to ensure compliance. The spending plan is attached for your review. The highlights of the plan are upgraded kitchen equipment, delivery trucks, and improvements to the Rider kitchen and cafeteria. The completion date is estimated for August 1, 2025.

The excess cash resources are determined by subtracting the three-month average expenditures from the Net Cash resources. These funds are strictly tied to improvements in food service and food quality for WFISD students. The Food Service fund balance is separate from the WFISD fund balance and budget.

This item will be placed on the consent agenda for the regular meeting on July 15, 2024

HUMAN RESOURCES:

PERSONNEL REPORT

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

TEACHER APPLICANT POOL

Mr. Mark Lukert, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool.

Carried unanimously by a vote of 4-0

BOARD MATTERS:

BOARD MINUTES:

Minutes of a work session, June 11, 2024, public hearing June 17, 2024 and regular meeting June 17, 2024

These items will be placed on the consent agenda for the regular meeting on July 15, 2024

CONSIDER AND APPROVE MOVING THE AUGUST 19TH BOARD MEETING TO AUGUST 20TH:

Ms. Sandy Camp, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the movement of the August 19th regular board meeting to August 20th as submitted by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 4-0

2024-2025 BOARD MEETING DATES:

That the Wichita Falls Independent School District Board of Trustees approve the 2024-2025 Board Meeting Dates Schedule as submitted and recommended by Dr. Donny Lee, Superintendent

These items will be placed on the consent agenda for the regular meeting on July 15, 2024

RECESS:

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 1:00 pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
2. Superintendent Evaluation

OPEN SESSION:

Ms. Katherine McGregor, board president, recessed the closed session to go back into open session at 2:57pm to act on the following:

SUPERITENDENT EVALUATION

Mr. Mark Lukert, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the Superintendent Evaluation as presented in Closed Session

Carried unanimously by a vote of 4-0

SUPERITENDENT CONTRACT

The consideration of approval of the Superintendent Contract as presented in closed session.

This item will be placed on the agenda for the regular meeting on July 15, 2024

ADJOURNED:

Ms. Katherine McGregor, board president, adjourned the meeting at 2:59pm.

President, Board of Trustees

Secretary, Board of Trustees