

**PARKROSE SCHOOL BOARD 2023-24 MONTHLY FINANCIAL STATEMENTS**

**Nov-23**

<b>FUND</b>	<b>FUNCTION</b>	<b>OBJECT</b>	<b>LOCATION</b>	<b>Description</b>	<b>Budget</b>	<b>YTD Transactions</b>	<b>Encumbrance</b>	<b>Balance</b>
100	2310	310	130	BOARD OF EDUCATION - Additional Salary & Benefits	\$ -	\$ 1,795.28	\$ -	\$ (1,795.28) (a)
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ 530.00	\$ -	\$ -	\$ 530.00
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,120.00	\$ 1,300.12	\$ -	\$ 819.88 (a)
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ 2,650.00	\$ -	\$ -	\$ 2,650.00
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 3,710.00	\$ 104.00	\$ -	\$ 3,606.00 (a)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 265.00	\$ -	\$ -	\$ 265.00
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 5,830.00	\$ -	\$ -	\$ 5,830.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,650.00	\$ -	\$ -	\$ 2,650.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 408.00	\$ 427.86	\$ -	\$ (19.86) (a)
100	2310	461	130	BOARD OF EDUCATION-Non-Consumable Supplies & Materials	\$ -	\$ -	\$ -	\$ -
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 9,486.00	\$ 12,897.75	\$ 1,675.00	\$ (5,086.75) (a, b)
					<b>\$ 27,649.00</b>	<b>\$ 16,525.01</b>	<b>\$ 1,675.00</b>	<b>\$ 9,448.99</b>

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders for known future expenses

**LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2023-24 - BOARD OF EDUCATION**  
11/30/23

<b>Additional Salary &amp; Benefits</b>							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
10/1/2023		100.2310.0342.130.000.000	Sep & Oct Student Board Members	\$ 1,334.83	\$ -		
11/1/2023		100.2310.0342.130.000.000	Nov Student Board Members	\$ 460.45	\$ -		
		100.2310.0342.130.000.000		\$ -	\$ -		
		100.2310.0342.130.000.000		\$ -	\$ -		
			\$1,641.55 Additional Salary				
			\$0.00 PERS - Employer Contribution				
			\$0.00 PERS - Employer Pickup				
			\$16.43 OR Paid Leave				
			\$125.60 Social Security				
			\$7.10 Workers Compensation				
			\$4.60 Unemployment				
				\$ 1,795.28			
			\$1,795.28				
<b>TRAVEL - OUT OF DISTRICT</b>							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
8/1/2023	PerDiem	100.2310.0342.130.000.000	PerDiem Reimb - B Rivas	\$ 130.00	\$ -		
8/1/2023	PerDiem	100.2310.0342.130.000.000	PerDiem Reimb - E Rawlins	\$ 93.00			
9/1/2023	Travel	100.2310.0342.130.000.000	Hotel costs for board members - Summer Conf (Rawlins, Rivas & Tabron)	\$ 1,077.12			
				\$ 1,300.12			
<b>Postage</b>							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
		100.2310.0353.130.000.000		\$ -	\$ -		
				\$ -	\$ -		
				\$ -			
<b>ADVERTISING</b>							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
9/1/2023	240237	100.2310.0354.130.000.000	FlashAlert Fee	\$ 104.00	\$ -		
		100.2310.0354.130.000.000			\$ -		
		100.2310.0354.130.000.000					
		100.2310.0354.130.000.000					
				\$ 104.00			
<b>PRINTING &amp; BINDING</b>							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
		100.2310.0355.130.000.000		\$ -	\$ -		
		100.2310.0355.130.000.000		\$ -	\$ -		
				\$ -	\$ -		
				\$ -			
<b>Election Services</b>							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
		100.2310.0388.130.000.000		\$ -	\$ -		
		100.2310.0355.130.000.000		\$ -	\$ -		
				\$ -	\$ -		
				\$ -			
<b>SUPPLIES &amp; MATERIALS</b>							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
9/1/2023	V531536	100.2310.0410.130.000.000	BOE Retreat lunches	\$ 152.00	\$ -	Safeway	
9/1/2023	V279717	100.2310.0410.130.000.000	BOE Retreat drinks and treats	\$ 97.18	\$ -	Safeway	
10/1/2023	240321	100.2310.0410.130.000.000	Name Plates for board members	\$ 132.93	\$ -	Office Depot Business Solutions	
11/1/2023	51694448	100.2310.0410.130.000.000	Canvas Prints	\$ 45.75	\$ -	Easy Canvas Prints	
		100.2310.0410.130.000.000		\$ -	\$ -		
				\$ 427.86			
<b>NON-CONSUMABLE SUPPLIES</b>							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
		100.2310.0461.130.000.000		\$ -	\$ -		
				\$ -	\$ -		
				\$ -			
<b>DUES AND FEES</b>							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
9/1/2023	240182	100.2310.0641.130.000.000	Policy Update Subscription Update	\$600.00	- OSBA		
9/1/2023	240235	100.2310.0641.130.000.000	Boardbook Subscription	\$2,750.00	- OSBA		
9/1/2023	240235	100.2310.0641.130.000.000	Summer Conference - Rawlins, Rivas & Tabron	\$1,215.00	- OSBA		
9/1/2023	240322	100.2310.0641.130.000.000	OSBA 23/24 Annual dues & membership	\$5,952.75	- OSBA		
11/1/2023	240533	100.2310.0641.130.000.000	Registration OSBA Nov Conf - 4 board members \$595 per person	\$2,380.00	- OSBA		
		100.2310.0641.130.000.000		\$ -	-		
				\$ 12,897.75			
<b>TOTAL EXPENSES TO DATE</b>				<b>\$ 16,525.01</b>			

**LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2023-24**

**11/30/2023**

<b>Entry</b>	<b>Date</b>	<b>Account</b>	<b>Amount</b>	<b>Req. No.</b>	<b>PO No.</b>	<b>Vendor</b>	<b>Description</b>
9/1/2023	100.2310.0641.130.000.000	\$ 280.00	415	240387	Mult. Education Svc Dist (MESD)	OSBA Regional Dinner	
9/1/2023	100.2310.0641.130.000.000	\$ 800.00	416	240388	OR School Personnel Assoc (OSPA)	Legal Assitance Trust	
11/1/2023	100.2310.0641.130.000.000	\$ 595.00	562	240533	OSBA	Registration OSBA Nov Conf	
<b>Total Encumbrances</b>			<b>\$ 1,675.00</b>				