



Town Building Committee for BRS Capital Projects **Thursday, November 10, 2022**

Meeting Minutes

The following committee members were present: Sheila McCreven (BOS), Jeff Hughes (WBOE), Donovan Lofters (WBOF). The following were also present: Tony Genovese (Town Administrative Officer and Director of Finance), Lynn Piascyk (WBOE Chairman), Christine Syriac (WSD Interim Superintendent), Donna Coonan (WSD Director of Business Services/Operations), Andrea Weinstein (REC Commission Chairman), and John Adamovich (REC Director).

Chairman Sheila McCreven called the meeting to order at 8:30am.

On a motion by Jeff, seconded by Donovan, the committee voted unanimously to approve the Oct. 27, 2022 meeting minutes.

The committee reviewed the project timeline as follows:

- **Dec. 1 and 6, 2022** – submission as part of the Annual Capital Budget requests (pay-as-you-go funding, budget hearing April 17, 2023, approval at ATM May 15, 2023, and work to commence beginning July 1, 2023)
- **June 30, 2023** – submission for school construction grant funding (notified by December 2023, work to commence Spring/Summer 2024)
- **2023 (date TBD)** – Submission for potential capital project bonding at Town Meeting or Referendum (work to commence date TBD)

Further details of work needed at Beecher will be part of the WBOE Capital Budget request details (at the meeting scheduled for Dec. 1, 2022 at 6pm). The committee also expects to see a request for pool-related costs as part of the Capital Budget presentations (either Dec. 1 or Dec. 6). A date is planned for an interior walkthrough at BRS (Nov. 28, 2022 at 6pm). BOS and BOF members are also be invited.

The committee will meet next on Thursday, Dec. 1 at 8:30am. At this meeting, the committee plans to review a draft Request for Proposal (RFP) for Architectural and Engineering Services and vote to recommend this to the BOS for action at its December meeting along with a funding request (to be augmented by funds that may be available in the WBOE operating budget for work up to the bidding phase).

On a motion by Donovan, seconded by Sheila, the committee voted unanimously to adjourn at 9:20am.