

**WESTWOOD INDEPENDENT SCHOOL DISTRICT**  
**Authorization to Conduct Fund Raising Event**

Organization: School Store Campus: HS Date submitted 8/9/21

Fundraising Event: Spirit Shirts and noise makers

Requested fundraising date/dates: all home football games

Vendor (if applicable) \_\_\_\_\_

Address

City/State

Telephone

List specific items that will be sold: spirit shirts, buttons, noise makers, other

Price per item: \$ \$1 - \$20.00 Will customer pay in advance? no

Profit to organization should never be less than 50%; otherwise, explain \_\_\_\_\_

What will money raised from this fundraiser be used for? School store, business  
class, BPA (CISD organization)


If **NO** vendor is involved; list location of event: \_\_\_\_\_

Estimated cost to organization to start fundraiser \$ \_\_\_\_\_

How much will you charge your customer? \$ \_\_\_\_\_ Will you accept donations? \_\_\_\_\_

I, \_\_\_\_\_, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

**PERMISSION IS GRANTED TO CONDUCT THIS EVENT:**

  
Campus Principal's Signature

8/9/21  
Date

\_\_\_\_\_  
WISD Superintendent's Signature

\_\_\_\_\_  
Date

Total Proceeds collected \$ \_\_\_\_\_

Total Deposited in activity account \$ \_\_\_\_\_ Total invoice from vendor \$ \_\_\_\_\_

Expenses incurred for a successful fundraiser \$ \_\_\_\_\_ (advertising, t-shirts, supplies, etc.)

Total Profit my organization benefitted from this fundraiser \$ \_\_\_\_\_

I, \_\_\_\_\_, understand that these funds will not be available until this form is completed and returned to the campus office