

***Alternative Educational Academy of Ogemaw County Board Meeting***  
***9:00 a.m.-Michigan Works, West Branch, MI***  
***Minutes-August 12, 2024***

**Location:** Michigan Works Service Center  
2389 S. M-76  
West Branch MI, 48661

**9:10 Call to Order by Tina Williams**

**Roll Call**

Board Present: Mark Berdan, Mike Ehinger, Trisha Ziegler, Lisa Bolen  
Staff Present: Tina Williams  
Authorizer Representative: Shawn Petri

Mission and Vision statement read aloud.

**Appointment of Board Trustee**

Motion by Mark Berdan; Second by Lisa Bolen to appoint Michael Ehinger and Trisha Ziegler for the term July 1, 2024-June 30, 2027.  
Yeas: Berdan, Ehinger, Bolen, Ziegler  
Nays: none  
Motion passes 4-0

**Election of Officers**

Motion by Trisha Zeigler; Second by Lisa to elect Mark Berdan as board President.  
Motion by Mark Berdan; Second by Lisa Bolen to elect Trisha Ziegler as Vice President.  
Motion by Mike Ehinger; Second by Mark Berdan to elect Lisa Bolen as Secretary/Treasurer.  
Motion by Trisha Ziegler; Second by Mark Berdan to approve elections for President, Vice President, and Secretary/Treasurer.  
Yeas: Ziegler, Bolen, Ehinger, Berdan  
Nays: none  
Motion passes 4-0

Oath of Office was completed

**Additions to Agenda:**

None

**Approval of Agenda:**

Motion by Lisa Bolen; Second by Mike Ehinger to approve agenda as presented  
Motion passes 4-0

**Approval of Minutes from June 10, 2024:**

Motion by Mark Berdan; Second by Trisha Ziegler; to approve the minutes.

Motion passes 4-0

**Discussion Items:**

- a. Tina provided updates on the following items
  - i. 35 courses were completed during summer session by 19 students
  - ii. Running Club information was presented to the board including funding request of \$3490.00.  
Motion by Mark Berdan; Second by Mike Ehinger to approve funding request for the running club.  
Motion passes 4-0
  - iii. Manual updates were completed
  - iv. Curriculum updates were completed by subject area teachers.
  - v. Skyward updates completed and TSDL reported
  - vi. Munetrix account setup has taken place; will be used for transparency reporting and safety drills.
  - vii. We are working with IEE to provide PD for ELA and MTH
  - viii. Building improvements included updates to meeting room, floors, and garden
- b. Staffing was discussed; Cyndi Posner will be completing her teacher apprenticeship at AEA losco, Heather Elwine is hired as full-time paraprofessional for the West Branch campus, And NEMCSA hired Kelsey Short as School Success Liaison.
- c. Current Enrollment was discussed; WB-RC (53), WP (35), Other (60)/total 148
- d. The enrollment process was discussed; no issues were noted.
- e. AEAO has 3, possibly 4, students enrolled at COOR CTE
- f. The Charter contract will be reviewed and renewed during this year. AEA losco is going through the same process.

**Personnel Action Items:**

Motion by Mark Berdan; Second by Lisa Bolen to approve a posting for a part-time Mathematics Tutor at \$14.00-\$16.00 per hour up to 20 hours per week.  
Yeas: Bolen, Ziegler, Ehinger, Berdan  
Nays: none  
Motion passes 4-0

**Discussion with Action Items:**

- a. Motion by Mark Berdan; Second by Lisa Bolen to approve the 2024-2025 Meeting Schedule.  
Motion passes 4-0
- b. Motion by Trisha Ziegler; Second by Mike Ehinger to approve the 2024-2025 Student/Parent Handbook.  
Motion passes 4-0
- c. Motion by Mark Berdan; Second by Mike Ehinger to approve the 2024-2025 curriculum  
Motion passes 4-0
- d. Motion by Lisa Bolen; Second by Mark Berdan to approve the 2023-2024 4<sup>th</sup> Quarter Account Activity  
Yeas: Ziegler, Bolen, Ehinger, Berdan  
Nays: none  
Motion passes 4-0

**Next meeting:** September 9, 2024 9:00 a.m. at Michigan Works

**Community Input**

None

**Board Comments**

Mark Berdan reminded the board of the MiCareer Quest event on October 11<sup>th</sup>.

Adjourned at 10:02 a.m.

*Minutes respectfully submitted by Tina Williams*