

Browning Public Schools
Board Agenda Request
Meeting To Be Held: June 12, 2018



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: June 5, 2018

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Elementary Teacher – Napi 2018-2019

Description: Sicily Bird, Napi Elementary School Principal, is recommending the following individual for hire for the 2018-2019 school year:

✚ Sierra Matt, Elementary Education Teacher, Napi Elementary School, (Exp: BA/0), \$36,408.00

Financial Impact: Per Certified Master Contract

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:



Browning Public Schools Hiring Selection Report

Position Elementary Teacher		Applicant Recommended Sierra Matt	
Department/Location Napi Elementary		Supervisor Sicily Bird	
Type of Position Certified	Starting Date August 13, 2018	Term 2018-2019 School Year	

Recruiting	Date Posted: 04/11/2018	Closing Date: Open Until Filled
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Dubray, Heidi	4/30/18	Yes	5/14/2018
2	Matt, Sierra	5/2/18	Yes	5/14/2018

Interview Committee			
Name	Title	Name	Title
Sicily Bird	Napi Principal		
Edith Wagner	Napi Instructional Coach		
Lona Burns	Napi Teacher		

Recommendation: Ms. Matt completed her student teaching at Napi and has experienced great success throughout the interview process. She communicated knowledge of Napi's instructional practices, curriculum, and MBI strategies. She is very positive and willing to help in different areas of the school when asked. She will have a Montana Teaching License by August 2018.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Pending	No	
Criminal background check	Pending	No	
Tribal background check	Pending	No	
TB documentation	Pending	No	

Salary: \$36,408.00	Placement: <u>BA/0</u>	Contract Days: 187
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Prepared by: Sherie Blue Date 6/5/18 Approved by: _____ Date: _____