

UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Consideration for Approval of Sale of Salvage Equipment

SUBMITTED BY: Mike Garza **OF:** Support Services

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: October 17, 2007

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize the administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition.

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner for the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away the property that has no value to the District, on a first-come-first-serve basis, after notice to the public as aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value."

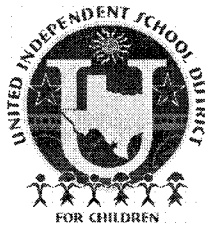
BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **OCTOBER 17, 2007**

Date

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: Board of Trustees

FROM: Mike Garza *MG*
Director of Support Services

RE: Surplus Salvage Sale

Date: October 3, 2007

The following, is a list of salvage equipment and furniture that no longer serviceable by the school district. These items were retrieved from different campuses / departments and declared damage, unsafe and unusable. I have also provided memos from Facilities, Food Service, and Transportation departments who have submitted items for the Auction.

2 FLOOR GLASS STORAGE SHELF	1
7 DRAWER CABINETS	2
A V CARTS	26
ANSWER MACHINE	1
AQUAMARIUM	1
ART EASELS	8
BASKET BALL COURT	3
BEIGE WOOD SHELF	1
BIG BOOK STAND	1
BIG BOOK STANDS	3
BK CABINET	1
BLACK TABLES IN BOX	2
BLUE CUBBY	1
BLUE WOOD STORAGE BOX	1
BOOK CASE	11
CAFETERIA ROUND TABLE	2
CAFETERIA TABLES	32
CALCULATOR	4
CALIFONE TAPE	3
CAMARA	7
CARPETS	9
CASE OF EARPHONES	1
CASSETTE RECORDER	83
CD PLAYER	12
CERAMIC BLUE CHAIRS	49
CERAMIC MOLDS	12 PALLETS
CHAIRS MIXED COLORS	10

CHALK BOARDS	4
CHART STANDS	10
COAT HANGER SHELF	3
COMBOS	216
COMPUTER DESK	51
CONFERENCE TABLE	1
CONFERENCE TABLE PCS.	1
COPIER	1
CORNER HUTCH	1
CORNER SHELF	1
CORNER SHELF	1
CORNER TABLE	1
COUNTER TOP	1
COUNTER TOPS	2
CPU	389
CUBBY	1
CYMBALS	1 SET
DA-LITE VU-LYLEIU TYPE STAR MAGNA	1
DESK	95
DISK DRIVE	1
DRYER	4
DRYING OVEN	2
DUKANNE 622A PROJECTORS	28
EASEL	2
EASEL IN BOX	4
EIKI	21
ELECTRIC HOLE PUNCHER	3
ELECTRIC STOVE	5
EXECUTIVE DESK	1
FAX	3
FILE CABINET	57
FOLDING METAL CHAIRS	3
GAS FORK LIFT	1
GREEN METAL SHELF	1
HEAD PHONES	8
HEART ATTACK DUMMIES	12
HEAVY WOOD TABLE	1
INSTRUMENTS	14
KIDNEY TABLES	15
KINDER ART EASEL	1
KINDER CORE KIT	1
L SHAPE DESK	1
LAMPS	2
LANGUAGE MASTERS	49
LAPTOP	10
LARGE RECTANGULAR TABLES	5
LASER BARCODE READER	3
LASER DISC	13
LETTER FOLDER	1
LIGHT FIXTURE	1
LIGHT OAK DESK	2
LIGHT OAK SHELF	1
LISTENING STATION	18
MAC TOWER	1
MAHOGANY DESK	4
MAIL DELIVERY SHELF	1
MAXTOR DRIVE 6 CB	14
METAL CARTS	3
METAL DOOR FRAME	1
METAL FRAME	1

METAL SHELF	21
METAL SHELF IN A BOX	2
METAL STAND	1
MINI BLINDS	
METAL VAULT DOOR	1
MICROWAVE	2
MISC. EQUIPMENT	1
MONITORS	502
MUSIC DESK WORK SURFACE	7
NURSE BEDS	3
OFFICE CHAIRS	11
OPAQUE VULITE	1
OVEN BAGS	2
PLAY FURNITURE	8
PARTITIONS	10
PEG BOARD	1
PHONES	48
PLASTIC ELECTRIC TRAYS	12
PLAY SINK	1
POWERBOOK MAC	1
PRINTERS	176
PROJECTOR	173
QTY. FLAT	8
QUICK PADS	13
RADIO	6
RADIO BOOMBOX	6
RECORD PLAYER	60
RECTANGULAR TABLES	6
RED GYM PADS	3
REEL	3
REFRIGERATOR	4
DESK RETURN	1
REWINDER	2
ROLLER	1
ROLLING CART	
ROUND CUSHION CHAIRS	17
ROUND TABLES	24
SCANNER	10
SCREENS	24
SEC. CHAIR	1
SET OF MIRRORS	1
SEWING MACHINE	9
SHEDDER MACHINE	1
SHELF	3
SHREDDER	1
SILK BASKETS	
SILK BASKET PLANTS	
SILK SWANGS	
SILK TREES	
SLED BASE CHAIRS LIGHT GREEN	8
SMALL COMPUTER DESK	5
SMALL COMPUTER DESKS MAHOGANY	2
SMALL COMPUTER TABLES	3
SMALL FILING CABINET	1
SMALL FILING CABINET	2
SMALL FILING CABINETS	2
SMALL WOOD TABLE	1
SOFA	1
SPEAKER TRIPOD	1
SPECIAL ED BASE CHAIRS	7

SQUARE CUSHION CHAIRS	7
STOVE	7
STUDENT CHAIRS ASSORTED	622
STUDENT DESK	59
STUDENT TABLES	3
T V CARTS	62
T. DERK	2
T.V.	77
TABLE	47
TABLES IN BOX	11
TAPE RECORDERS	8
TEACHER DESK	22
TEXAS INST. VIEW SCREEN	1
TRAPAZOID TABLE	2
TYPEWRITER	19
VAC CLEANER	1
VCR	38
WASHER	2
WEIGHT SCALE	1
WET-DRY VAC	1
WOOD CABINETS	6
WOOD DESK FURNITURE	8
WOOD RACK	1
WOOD RECT. TABLE	1
WOOD SHELF	1
WOODEN CAB	4
WOODEN CUBBY	1
WOODEN DESK	2
WOODEN SHELVES	20
WOODEN STORAGE BOX	1
Y SPLITTERS	15
ZIP DRIVE	17

Support Services Department

Mike Garza, Director

3501 E. Saunders - Laredo, Texas 78041 – (956) 712-7976 – Fax (956) 712-7982

TRANSPORTATION DEPARTMENT
Inter-Department Memorandum

TO: Mike Garza, Director of Support Services
Connie Gonzalez, Fixed Assets Director
FROM: Joe E. Aranda, Director of Transportation *Joe E. Aranda*
DATE: October 3, 2007
SUBJECT: SURPLUS SALVAGE SALE

The following school buses and vehicles have been identified by this department as no longer usable and are disposable equipment occupying valuable yard parking space. Please proceed to include these listed items in the next surplus salvage sale.

VEHICLES & HEAVY EQUIPMENT:

<u>DEPT.</u>	<u>YEAR</u>	<u>MAKE</u>	<u>BODY</u>	<u>VEH. #</u>	<u>LIC. NO.</u>	<u>VIN #</u>
Transportation	1993	GMC	Bus	#027	628-575	1GBG7T1P3PJ100237
Transportation	1994	Chevrolet	Blazer	#T-300	651-043	1GNCS13WBR2175117
Transportation	1995	Blue Bird	Bus	#087	668-733	1GDG7T1P2RJ521697
Transportation	1989	Ford	Pick-up	#T-312	632-627	1FTEF15N5KN197569
Transportation	1992	International	Bus	#081	607-453	1HVBZARN2NH403330
Transportation	1990	Chevrolet	Bus	#015	572-983	1GBM6P1B9LV102630

All of these buses, vehicles, and heavy equipment have engines and transmissions that are unrepairable, the major usable parts have been removed and tires are worn out and dried up.

Other items that have also been identified for disposal are listed below.

- 2 – 2 Drawer File Cabines
- 1 – Computer with Monitor