

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES MINUTES  
August 24, 2010**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, August 24, 2010, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Lee Tucker who welcomed guests attending the meeting.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne  
Mrs. Amy Heyer  
Mr. John Nail  
Mr. Eddie Prather  
Mr. Lee Tucker

Staff Present:	Dr. Randy Shaver	Mrs. Marissa Martin
	Mrs. Diana Ezell	Mrs. Jennifer Strunk
	Dr. Fred Hill	Mrs. Pamela Traylor
	Mrs. Julie Hinds	Mr. Marvin Nickels
	Mr. David Meadows	Mrs. Mary Ann Plasencia
	Mrs. Linda Pannell	Mr. Larry Harmon
	Mr. Jim Turner	Mrs. Glenda Scott
	Mrs. Dale Warriner	Mrs. Lea Johnson
	Mrs. Brenda Meriweather	Mr. Danny Porter
	Mrs. Kay Bishop	Dr. Derwood Tutor
	Mrs. Mary Ruth Wright	Ms. Patrice Tate

Mr. Tucker announced a quorum and stated that the meeting was lawfully in session. Members of the press were also in attendance.

**APPROVAL OF THE AGENDA**

Dr. Shaver recommended that the agenda be approved as submitted. Upon a motion by Mrs. Heyer, seconded by Mr. Nail, the Board voted unanimously to approve the agenda as presented.

Mr. Tucker announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

## **APPROVAL OF THE MINUTES**

Upon a motion by Mr. Prather, seconded by Mrs. Heyer, the Board voted unanimously to approve the minutes from the July 8, 2010, called meeting, July 27, 2010, regular meeting and July 27, 2010, FY11 budget hearing as presented.. Upon motion duly made, seconded and carried, Mr. Tucker declared the motion passed.

## **PUBLIC COMMENTS AND RECOGNITIONS**

### **A. Public Comments**

No requests for public comments were received for this Board Meeting.

### **B. Recognitions**

No recognitions were scheduled for this meeting of the Board.

## **COMMUNICATION TO THE BOARD**

### **A. Proposal for Block Scheduling at Tupelo High School**

Assistant Superintendent Fred Hill and THS Assistant Principal Lea Johnson reported that an exploratory committee will be formed to study the merits of Tupelo High School changing from its current eight-period day to a block schedule. Dr. Hill stated that the committee will study several different options, including a four-by-four block schedule and an A-B block schedule. The committee may also look at other models such as switching to a six-period traditional day with more time for each class. A copy of the above report is on file in the Superintendent's Office.

### **B. Program Proposal and Evaluation Process**

Deputy Superintendent Diana Ezell presented information regarding the process that will be used to evaluate existing and proposed new programs to ensure a comprehensive curriculum within the district. Mrs. Ezell stated that this process was developed by senior staff members as a result of the PDK Audit (Recommendation 4) and the TPSD Strategic Plan Goal 1 Recommendation 1.1. A copy of the above report is on file in the Superintendent's Office.

## **SUPERINTENDENT'S REPORT**

### **A. Consent Agenda**

In accordance with Dr. Shaver's recommendations, Mr. Clayborne moved to approve and ratify the Consent Agenda as listed below:

1. Contract for Rental of School Facility #SFR134
2. Single Source Purchase #SS134

3. Donations #2010-2011-08 and #2010-2011-09
4. Permission to Accept TPSD Grants #1023 and #819
5. Permission to Advertise for Sealed Proposal #RFP1100 THS Yearbooks
6. Approved 2010-2011 Participation Agreement with McDougal Center in the amount of \$29,000.00 (\$5,000 participation fee and \$3,000 per child)

The motion was seconded by Mr. Nail and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

#### **B. Student Transfer Report**

Following a report by Mrs. Pamela Traylor, and in accordance with Dr. Shaver's recommendations, Mrs. Heyer moved to ratify the administrative decisions in regard to the following student transfer requests:

1. Approval of three (3) resident student transfers (in-district)
2. Approval of one (1) nonresident student transfer (in-district)
3. Admission of seven (7) nonresident students (tuition)
3. Release of one (1) resident student

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

#### **C. Personnel Recommendations**

Following Mr. Jim Turner's presentation of the Personnel Report, Superintendent Randy Shaver recommended approval of the personnel changes. Mr. Nail moved to approve the Personnel Report as presented which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

**D. Docket of Claims**

Mr. Tucker reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period August 1 through August 13, 2010, Docket of Claims #86436 through #86548, for Accounts Payable Checks #61423 through #61514 in the amount of \$203,598.55.
- Tupelo High School Activity Check Register for July, 2010, Check #3216 in the amount of \$1,600.25.
- Athletic Activity Check Register for July, 2010, Checks #4484 through #4488 in the amount of \$433.00.

The grand total for all funds is \$205,631.80

The motion was seconded by Mr. Clayborne and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated. The Docket of Claims is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

**E. July 31, 2010, Financial Statements**

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending July 31, 2010, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to approve the July 31, 2010, Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the July 31, 2010, Financial Statements is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

**F. Policy Changes**

The following School Board policies were presented for consideration for approval and adoption:

<b>DESCRIPTOR</b>	<b>DESCRIPTOR ITEM</b>	<b>RECOMMENDATION</b>
ACD	Nondiscrimination on the Basis of Religion	Amend
AD	School District Mission	Amend
ADA	School District goals and Objectives	Adopt New Policy
ADB	Drug Free Schools	Amend
ADC	Tobacco Free Schools	Amend
ADD	Safe Schools	Amend
BBB	Term of Office of Board Members	Amend

BGE	Policy Communication/Feedback	Amend
ICA	School Calendar	Amend
JLIE	Student Automobile Use and Parking	Amend

Mr. Clayborne moved to suspend the practice of a first reading on new policies before adoption and recommended adoption of recommended new Board Policy ADA School District Goals and Objectives and also amend the above listed policies as submitted.

The motion was seconded by Mr. Nail and was approved unanimously. The President of the Board declared the motion passed. Copies of the above policies are marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

### **UNFINISHED BUSINESS**

No “Unfinished Business” items were presented at this meeting of the Board.

### **NEW BUSINESS**

#### **A. FY09 Title I, Part D, Subpart 2 Local Education Agency’s Neglected or Delinquent Facilities Application**

Federal Programs Director Dale Warriner recommended approval of the 2010-2011 Title I, Part D Application for the Tupelo-Lee County Juvenile Detention Center with flow-through dollars through the Tupelo Public School District. The Title I-Part D Allocation for the 2010-2011 school year is \$108,450.00.

Mr. Prather moved to approve the FY09 Title I, Part D, Subpart 2 LEA Neglected or Delinquent Facilities Application as recommended. The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed. A copy of the FY09 Title I, Part D, Subpart 2 LEA Neglected or Delinquent Facilities Application is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

#### **B. Tupelo High School Renovations Project, JESCO, Inc., Change Order Number 4**

Operations Director Julie Hinds recommended approval of Change Order Number 4 for the Tupelo High School Renovations Project with JESCO, Inc. Mrs. Hinds reported that the proposed change order adds \$2,798.00 to the original contract sum for epoxy floor finish and a magnetic door holder. The new contract sum is \$2,930,762.45.

Mr. Clayborne moved to approve Change Order Number 4 for the Tupelo High School Renovations Project as recommended. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed. Detailed information regarding the above Change Order is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

**C. Tupelo High School Renovations Project Certificate of Substantial Completion**

Operations Director Julie Hinds recommended approval of the Certificate of Substantial Completion for the Tupelo High School Renovations Project, JESCO, Inc. Mrs. Hinds reported that the project was deemed substantially complete on July 8, 2010, for Building J and Buildings C and H were considered substantially complete on July 14, 2010.

Mrs. Heyer moved to approve the Certificate of Substantial Completion for the THS Renovations Project, JESCO, Inc. as recommended. The motion was seconded by Mr. Nail and was approved unanimously. The President of the Board declared the motion passed.

A copy of the Certificate of Substantial Completion for the THS Renovations Project is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

**MISCELLANEOUS BUSINESS**

**A. Future Agenda Items**

No “Future Agenda Items” were requested by board members.

**B. Executive Session**

Board President Lee Tucker suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing a student and personnel matter.

On a motion by Mr. Nail, seconded by Mr. Clayborne, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Lee Tucker with the following people present: Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, Dr. Randy Shaver, Mrs. Diana Ezell, Dr. Fred Hill, Mr. Jim Turner, Mrs. Julie Hinds, Mrs. Pamela Traylor, and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Nail with a second by Mr. Clayborne, the Board voted unanimously to remain in Executive Session for the purpose of discussing a student matter and personnel matters.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Tucker reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss a student and personnel matter.

Following the discussion of the student matter, Mrs. Hinds and Mrs. Traylor left the Executive Session.

Coach Danny Porter entered the Executive Session. Discussion ensued regarding the personnel matter. Coach Porter and Mr. Turner left the Executive Session.

Upon a motion by Mr. Nail with a second by Mr. Clayborne, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

**C. Student #824-10**

Mr. Clayborne made a motion that no tuition be charged Student #824-10 for the length of time that student is enrolled in Tupelo Public Schools. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed.

Additional information regarding Student Matter #824-10 is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

**D. New Supplementary Positions/THS**

Mr. Clayborne made a motion that the recommended new supplementary positions at Tupelo High School be approved as recommended. The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

Additional information regarding the new supplementary positions for THS is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

**ADJOURNMENT**

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 2:45 p.m.

APPROVED:  
TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES

ATTEST:

\_\_\_\_\_  
Lee Tucker, President

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Eddie Prather, Secretary