

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 PM MEETING MINUTES
September 25, 2007**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, September 25, 2007, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Shawn Brevard who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Shawn Brevard
 Mr. Mike Clayborne
 Mr. Steve Ludt
 Mr. John Nail
 Mr. Lee Tucker

Staff Present: Dr. Randy McCoy
 Mr. George Noflin, Jr.
 Mrs. Linda Pannell
 Mr. Jim Turner
 Mrs. Dale Warriner
 Mrs. Kay Bishop
 Ms. Patrice Tate

Mrs. Brevard announced a quorum and stated that the meeting was lawfully in session. Members of the press and several guests were also present.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Ludt, seconded by Mr. Clayborne, the Board voted unanimously to amend the agenda to add the following items:

- Add Item D. under Section IX. New Business – Workers' Compensation Insurance Proposal
- Add Item A. under Section X. Miscellaneous Business – Executive Session for Personnel

Mrs. Brevard announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Nail, seconded by Mr. Tucker, the Board voted unanimously to approve the minutes of the September 11, 2007 regular meeting as submitted. The President of the Board declared the motion passed.

WELCOME, PUBLIC COMMENTS AND RECOGNITIONS

A. Welcome

Parkway Elementary School Student Jon Scott Davidson welcomed the Board of Trustees and administrative staff to Parkway. In honor of the recent Toyota visit with Japanese dignitaries Jon Scott presented his welcome in Japanese. Jon Scott is in the third grade.

B. Public Comments

No requests for Public Comments were received at this meeting of the Board.

C. Recognitions

Tupelo High School Student Kelly Warren was recognized for winning first place at the district H.O.S.A. (Health Occupations Students of America) competition last February in a category called "Clinical Specialty." Kelly advanced to state competition in March, 2007, and won first place earning her an opportunity to compete at the H.O.S.A. National Competition in June. At Nationals, Kelly was among the finest competitors in the nation and placed 7th. Ms. Cathy Cossey is the H.O.S.A. club advisor at Tupelo High School.

COMMUNICATION TO THE BOARD

A. Notification of Action of the Commission on School Accreditation

At the noon meeting Superintendent Randy McCoy reported that the district received a letter from the Mississippi Department of Education dated September 14, 2007, stating that on September 6, 2007, the Commission on School Accreditation assigned the Tupelo Public School District an Accredited status for school year 2006-2007 and also assigned school performance classifications to each school in our district for school year 2006-2007. A copy of the Notification of Action of the Commission on School Accreditation is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. McCoy's recommendations, Mr. Clayborne moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements
Contractual Agreements: #CO8009 and #CO8010
Rental of School Facilities: #SFR808 and #SFR809
Charter Bus Service Contracts: #BC08-01 and #BC08-02
2. Donations
Donations: #2007-2008-810 through #2007-2008-815
3. Ratification of TPSD Grant #802
4. Acknowledged and Agreed to Sell Items Identified in SEPTEMBER 2007 SALE

The motion was seconded by Mr. Ludt and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with Dr. McCoy's recommendations, Mr. Tucker moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of one (1) resident student transfer (in-district)
- b. Approval of one (1) non-resident student transfer (out-of-district)
- c. Approval of one (1) non-resident student transfer (tuition)
- d. Approval of sixteen (16) GED student transfers

The motion was seconded by Mr. Ludt and was approved unanimously by all members present.

A detailed copy of the Student Transfer Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Mr. Nail moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes

The motion was seconded by Mr. Clayborne and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims

Mr. Tucker reviewed the Docket of Claims prior to the meeting and moved to approve the Docket in the amount of \$352,638.36 for the period September 1, through September 14, 2007, Docket Claim #56186 through #56618 for Accounts Payable Checks #42143 through #42404. The motion was seconded by Mr. Ludt and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

E. August 31, 2007 Financial Report

The August 31, 2007 Financial Report was presented to the Board and a listing by fund was available for the Board's information and review.

On a motion by Mr. Nail, seconded by Mr. Tucker, the Board voted unanimously to approve the Financial Report for the month ending August 31, 2007, as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the August 31, 2007 Financial Report is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

A. Awarding of Advertised Bid #BD552 – Bus Cameras with Recording Systems

Superintendent Randy McCoy recommended awarding of Advertised Bid #BD552 as listed below:

BD540	Bus Cameras with Recording Systems
Funding Source:	Transportation Funds
Recommendation:	Truck Center
Low Bid Cost as Bid:	\$63,190.00 (40 cameras installed)
Recommended Cost:	\$52,235.00 (33 cameras installed)

Mr. Ludt moved to award BD540 to Truck Center for the installation of 33 cameras at a cost of \$52,235.00. The motion was seconded by Mr. Clayborne and approved unanimously. The President of the Board declared the motion passed.

Additional information regarding BD540 Bus Cameras with Recording Systems is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. Purchase of Six New School Buses for 2007-2008 School Year

Superintendent Randy McCoy recommended the purchase of six new school buses for the 2007-2008 school year in the amount of \$454,482.72. The new buses are needed to replenish TPSD bus fleet and to reduce fleet maintenance cost. Dr. McCoy reported that this purchase was included in the FY08 Budget.

Four	71 Passenger Route Buses	\$71,850.00 ea.	\$287,400.00
One	51 Passenger Bus w/Child Restraint Seats	86,488.30 ea.	86,488.30
One	63 Passenger bus w/Lift	80,594.42 ea.	<u>80,594.42</u>
Total			\$454,482.72

Mr. Clayborne moved to approve the purchase of six new school buses in the amount of \$454,482.72. The motion was seconded by Mr. Tucker and approved unanimously. The President of the Board declared the motion passed.

Additional information regarding the purchase of the six new school buses is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Establishment of Value of Old Golden Wave Bus

Superintendent Randy McCoy reported that the district would like to sell the “old” Golden Wave Bus but before a sell can be initiated the value of the bus must be established. The Truck Center and ABC Buses have proposed a value of \$6,000.00. Therefore, Dr. McCoy recommended that the value of the “old” Golden Wave Bus be established at \$6,000.00 with a minimum bid being accepted no lower than \$6,000.00.

Mr. Ludt moved to set the value of the “old” Golden Wave Bus at \$6,000.00 as recommended. The motion was seconded by Mr. Tucker and approved unanimously. The President of the Board declared the motion passed.

A copy of above report is marked Exhibit 10 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Designation of Technology Staff Members Delena Masley and T. J. Higgins as E-Rate Purchasing Agents

Superintendent Randy McCoy and Deputy Superintendent David Meadows recommended that the Board consider designating TPSD Technology Staff Members Delena Masley and T. J. Higgins as E-Rate purchasing agents with specific approval to accept quotes received by the named individuals in 2005-2006 (E-Rate Year 8). Mr. Meadows explained that this action will allow the TPSD to move forward on purchasing wireless network equipment recently approved by E-Rate from 2005-2006 Year 8.

Mr. Clayborne moved to designate TPSD Technology Staff Members Delena Masley and T. J. Higgins as E-Rate purchasing agents with specific approval to accept quotes received by the named individuals in 2005-2006 (E-Rate Year 8). The motion was seconded by Mr. Tucker and approved unanimously. The President of the Board declared the motion passed.

D. Workers' Compensation Insurance Proposal

At the noon briefing session Mr. Paul Mize of Ross and Yerger Insurance, Inc. presented information regarding the district's workers' compensation insurance. The renewal date for the current insurance premium is October 1. Mr. Mize reported that after searching the market for competitive premiums the lowest quote is from Municipal Fund which insures 85% of the municipalities in Mississippi and 20 school districts including Jackson Public, Gulfport, Moss Point, Long Beach, Hattiesburg, and Vicksburg. Alcorn and Booneville have changed to Municipal Fund this year and the City of Tupelo is insured for their workers' compensation with Municipal Fund.

At the 5:00 p.m. session, Superintendent Randy McCoy summarized the proposed workers' compensation insurance proposal for the benefit of those not present at the noon meeting. Dr. McCoy recommended that the district purchase workers' compensation coverage with Municipal Fund effective October 1 through September 30 , 2008.

Additional information regarding the Workers' Compensation Insurance Proposal is marked Exhibit 11 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. MSBA Fall Leadership Conference – November 12-13, 2007

Dr. Randy McCoy reminded Board Members that the Mississippi School Boards Association Fall Conference will be held on November 12-13, 2007, in Jackson, Mississippi. Dr. McCoy stated that if any Board Members wished to participate in the MSBA Conference this would conflict with the November 13 School Board Meeting. As no Board Members expressed an interest in attending the MSBA Fall Conference, no action was taken to change the November 13 School Board Meeting date.

A. Executive Session – Personnel Matters

An Executive session was held during the noon meeting to discuss personnel matters.

ADJOURNMENT

On a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:25 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Shawn Brevard, President

Mike Clayborne, Secretary