



ASSISTANT SUPERINTENDENT'S MONTHLY REPORT – APRIL 2020

<p>Provide a rigorous and diverse 21st Century Curriculum</p>	<ul style="list-style-type: none"> • Created templates for daily Distance Learning lesson plans for PreK-5 teachers • Collaborated with administrators to develop guidelines for teachers on Distance Learning practices. • Monitored the submission of Distance Learning lesson plans to the Parent Resource site and provided feedback to teachers and administrators. • Worked with coaches to plan presentations for initial Distance Learning meetings with PreK-5 teachers. • Met with elementary principals and coaches to discuss ELA/Reader's Workshop program. • Participated in meeting with representative from the Farmington Valley Health District to discuss programming to support social and emotional learning needs of students. • Attended virtual meetings with AP staff on testing updates due to school closures. • Discussed high school graduation requirements with high school. • Met with Summer School Director to discuss summer school offerings to meet increased student need.
<p>Invest in the professional capital of the staff</p>	<ul style="list-style-type: none"> • Job shadowed outgoing asst. superintendent to transition to new interim position. • Toured all schools and met administrative staff and some faculty members. • Facilitated the development of Distance Learning Teacher Resource site on the GPS website. • Participated in each school's faculty meetings related to the implementation of Distance Learning. • Communicated with faculty regarding 2020-2021 Teacher of the Year nomination process. • Worked with TEAM District Facilitator to address changes in program caused by school closure.
<p>Influence local and state educational policy</p>	<ul style="list-style-type: none"> • Participated in virtual conference call with state education officials regarding instructional changes. • Collaborated GPS policy for Distance Learning.
<p>Promote positive engagement and communication with the community</p>	<ul style="list-style-type: none"> • Facilitated the development of the Distance Learning Parent Resource site on the GPS website. • Created FAQ document for parents on Distance Learning for the Parent Resource site. • Participated in several meetings to plan for the Summer Enrichment Academy. • Met several times with The Center for School Change regarding equity planning.
<p>Explore opportunities for alternate revenue sources</p>	<ul style="list-style-type: none"> • Managed local and federal grants. • Contacted CSDE regarding process to make changes to the Perkins Grant based on professional development cancellations and use of allocated funds.