



Outlook

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**Re: [External] Downing – My Home Library Spring 2025 Follow-up**

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**From** Danielle Harper <Danielle.Harper@bushhoustonliteracy.org>

**Date** Tue 3/4/2025 10:36 AM

**To** Edith Lizalde <Edith.Lizalde@ectorcountyisd.org>

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Ms. Lizalde,

It's \$18,376.09 for books and \$7,311.24 for backpacks.

Best,  
Danielle

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**From:** Edith Lizalde <Edith.Lizalde@ectorcountyisd.org>

**Sent:** Wednesday, February 26, 2025 12:43 PM

**To:** Danielle Harper <Danielle.Harper@bushhoustonliteracy.org>

**Subject:** Re: [External] Downing – My Home Library Spring 2025 Follow-up

Thank you

*Edith G Lizalde*  
*E K Downing Secretary*  
432-456-1310

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**From:** Danielle Harper <Danielle.Harper@bushhoustonliteracy.org>  
**Sent:** Wednesday, February 26, 2025 11:36 AM  
**To:** Edith Lizalde <Edith.Lizalde@ectorcountysd.org>; Angelina Hilton <Angelina.Hilton@ectorcountysd.org>  
**Cc:** Lindsey Hennigan Rodriguez <lindsey.rodriguez@bushhoustonliteracy.org>  
**Subject:** Re: [External] Downing – My Home Library Spring 2025 Follow-up

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Not a problem, it's very easy to get the numbers for you! We also have to do this for HISD.

Best,  
Danielle

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**From:** Edith Lizalde <Edith.Lizalde@ectorcountysd.org>  
**Sent:** Wednesday, February 26, 2025 11:35 AM  
**To:** Danielle Harper <Danielle.Harper@bushhoustonliteracy.org>; Angelina Hilton <Angelina.Hilton@ectorcountysd.org>  
**Cc:** Lindsey Hennigan Rodriguez <lindsey.rodriguez@bushhoustonliteracy.org>  
**Subject:** Re: [External] Downing – My Home Library Spring 2025 Follow-up

Everything please, I apologize for the inconvenience.

*Edith G Lizalde*  
*E K Downing Secretary*  
432-456-1310

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**From:** Danielle Harper <Danielle.Harper@bushhoustonliteracy.org>  
**Sent:** Wednesday, February 26, 2025 11:31 AM  
**To:** Edith Lizalde <Edith.Lizalde@ectorcountysd.org>; Angelina Hilton <Angelina.Hilton@ectorcountysd.org>  
**Cc:** Lindsey Hennigan Rodriguez <lindsey.rodriguez@bushhoustonliteracy.org>  
**Subject:** Re: [External] Downing – My Home Library Spring 2025 Follow-up

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Ms. Lizalde,

Do you need to include the backpack donation as well, or just cost of books?

Best,  
Danielle

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**From:** Edith Lizalde <Edith.Lizalde@ectorcountyisd.org>

**Sent:** Wednesday, February 26, 2025 11:29 AM

**To:** Danielle Harper <Danielle.Harper@bushhoustonliteracy.org>; Angelina Hilton <Angelina.Hilton@ectorcountyisd.org>

**Cc:** Lindsey Hennigan Rodriguez <lindsey.rodriguez@bushhoustonliteracy.org>

**Subject:** Re: [External] Downing – My Home Library Spring 2025 Follow-up

Good morning Ms. Harper,

I was wondering if you could possibly send me an estimated book price amount on the donation we are receiving?

I need to process paperwork on all donations and this would help me before the items are passed out to students.

Thank you.

*Edith G Lizalde*  
*E K Downing Secretary*  
432-456-1310

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**From:** Danielle Harper <Danielle.Harper@bushhoustonliteracy.org>

**Sent:** Tuesday, January 21, 2025 1:36 PM

**To:** Angelina Hilton <Angelina.Hilton@ectorcountyisd.org>

**Cc:** Edith Lizalde <Edith.Lizalde@ectorcountysd.org>; Lindsey Hennigan <Lindsey.Hennigan@bushhoustonliteracy.org>

**Subject:** [External] Downing – My Home Library Spring 2025 Follow-up

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Dr. Hilton,

**Welcome to the Spring 2025 My Home Library Program!** I am very excited to work with you as your main point of contact and guide through this semester. Thank you for attending the meeting today. Below are a few key notes and follow up from our discussion.

All the following action items are due by January 24th:

1. **Partnership Agreement Form:** The form linked [here](#) requires Dr. Hilton's digital signature to confirm your participation.
2. **Timeline and Information Form:** The form linked (APRIL) [here](#) outlines additional key dates leading up to your distribution event. **Please confirm your planned distribution date.**

3. All the following action items are due by January 27th:

4.

**My Home Library Classroom Roster:** (Excel attachment) Please enter roster information for each classroom on your campus and note that there are extra tabs with instructions. Please remember that we will follow up later in the semester for any updates to account for additional students and bundles needed.

As a reminder, you can plan to hold your distribution event between **April 21 to May 02**. There is a field on the Timeline and Info Form, where you will select your chosen distribution date. Once scheduled, we strongly recommend and highly encourage you to start pre-planning by considering the actual time of your event. We will follow up to calendar the exact time of your distribution event after your book order has been placed.

I have also attached the PowerPoint presentation with contact information and details discussed in the initial meeting. Please do not hesitate to reach out if you have any questions. I am truly looking forward to working with you on My Home Library going forward!

Best,

**Danielle Harper** | Program and Partnerships Coordinator

Barbara Bush Houston Literacy Foundation

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Hours: M -TH 8:00-4:30 in Office, Fri 8:00-4:30 WFH

[BarbaraBushHouston.org](http://BarbaraBushHouston.org)

