



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **February 3, 2026**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Kimberly Begay requests permission to attend National Indian Education Association Hill Week on February 8-13, 2026 in Washington, D.C. Travel expenses are being paid by National Indian Education Association. Five school days will be missed, and no substitute is required.

Tassi Call, Matt Munger, David Humphreys, Jessica Jarrett, Jennifer Letts, Leighann Reynolds, Chris Trimble, and Angela Wichers request permission to attend National School Leaders Conference on July 12-16, 2026 in Orlando, Florida. Approximate cost of travel is \$24,920 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Rob Wolf, Heidi Edmondson, and Kim Moran request permission to attend Council for Exceptional Children Special Education Convention & Expo on March 11-14, 2026 in Salt Lake City, Utah. Approximate cost of travel is \$7,782 and will be paid using Title II funds. Three school days will be missed, and no substitutes required.

BUDGET CODE KEY		
140.26.100.2579.6360.510.0000	Title II	Training Non-Instructional, Employee Training, Office of Learning and Instruction
140.26.100.2579.6582.510.0000	Title II	Training Non-Instructional, Employee Travel, Office of Learning and Instruction

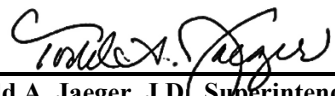
RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:


Matthew Munger
Associate Superintendent for Secondary Education

Date: February 2, 2026


Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Kimberly Begay _____

SCHOOL: District Offices

Department (opt.): Native American Education

DATE(S): February 8-13, 2026

ACTIVITY/EVENT: National Indian Education Association Hill Week

LOCATION: Washington, D.C.

ABSENCE: # Days 5 Sub Required: ☐ Yes ☒ No # of School Days Missed 5

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST

BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>Paid by National Indian Education Association (NIEA)</u>	_____
Transportation	<u>Paid by NIEA</u>	Mode _____
Rental Car	_____	_____
Meals	<u>Paid by NIEA</u>	_____
Lodging	<u>Paid by NIEA</u>	_____
Substitutes	_____	_____
TOTAL	<u>\$0.00</u>	

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Will support the NAE program staff in learning new strategies and techniques for working with Native American students and their families to review mutually developed standards of educational excellence for Indian students served by the educational programs within the United States.

Outcomes and academic benefits to students and staff: To advocate for the priorities of Native students and Native communities across the nation, emphasizing the importance of education sovereignty across the federal government.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

<input checked="" type="checkbox"/> Academic Content	<input checked="" type="checkbox"/> Caring	<input checked="" type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Collaboration	<input checked="" type="checkbox"/> Communication	<input checked="" type="checkbox"/> Creative Thinking
<input checked="" type="checkbox"/> Critical Thinking	<input checked="" type="checkbox"/> Problem-Solving	

The travel is necessary for the implementation of the project funding the travel.

Submitted by: _____

Signature

January 13, 2026

Date

Principal/Supervisor

Date

Associate Superintendent/Supervisor

Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Tassi Call Matt Munger

SCHOOL: School / Site

David Humphreys Jessica Jarrett Jennifer Letts

Department (opt.): _____

Leighann Reynolds Chris Trimble Angela Wichers

DATE(S): July 12-16, 2026

ACTIVITY/EVENT: National School Leaders Conference

LOCATION: Orlando, Florida

ABSENCE: # Days 5 Sub Required: ☐ Yes ☒ No

of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST

BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration \$ 8,840 140.26.100.2579.6360.510.0000

Transportation \$ 6,360 Mode air 140.26.100.2579.6582.510.0000

Meals \$ 2,520 140.26.100.2579.6582.510.0000

Lodging \$ 7,200 140.26.100.2579.6582.510.0000

Substitutes _____

TOTAL \$24,920

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

* PO must be submitted and approved **prior** to travel to qualify for reimbursement.

Purpose of travel: Attend National School Leaders Conference.

Outcomes and academic benefits to students and staff: Elementary and secondary principals will hear nationally known speakers. They will attend sessions on improving elementary and secondary schools and establishing programs to increase student learning.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

<input type="checkbox"/> Caring	<input type="checkbox"/> Citizenship	<input checked="" type="checkbox"/> Collaboration
<input checked="" type="checkbox"/> Communication	<input checked="" type="checkbox"/> Creative Thinking	<input checked="" type="checkbox"/> Critical Thinking
<input checked="" type="checkbox"/> Problem-Solving	<input type="checkbox"/> Scholarship	

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Mary Mather 1/29/26
Signature Date

Principal/Supervisor	Date
<u>Tassi Call</u>	<u>1/29/26</u>
Associate Superintendent/Superintendent	Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Rob Wolf Heidi Edmondson

SCHOOL: Wetmore

Kim Moran _____

Department (opt.): SPED

DATE(S): 3/11/26-3/14/26

ACTIVITY/EVENT: Council for Exceptional Children Special Education Convention & Expo

LOCATION: Salt Palace Convention Center, 100 S W Temple St., Salt Lake City, Utah 84141

ABSENCE: # Days 4 Sub Required: ☐ Yes ☒ No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST

BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration \$1,947.00 140.26.100.2579.6360.510.0000

Transportation \$2,400.00 Mode Air 140.26.100.2579.6582.510.0000

Meals \$735.00 140.26.100.2579.6582.510.0000

Lodging \$2,700.00 140.26.100.2579.6582.510.0000

Substitutes N/A _____

TOTAL \$7,782.00

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To be able to stay informed about current research and emerging practices in special education, engage with and learn from leading special education experts and peers.

Outcomes and academic benefits to students and staff: Will be able to connect with educators from diverse settings around the world to gain valuable insights & effective strategies to bring into the classrooms.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

<input type="checkbox"/> Academic Content	<input checked="" type="checkbox"/> Caring	<input type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Collaboration	<input checked="" type="checkbox"/> Communication	<input type="checkbox"/> Creative Thinking
<input type="checkbox"/> Critical Thinking	<input checked="" type="checkbox"/> Problem-Solving	

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Mary Thatcher 1/30/26
Signature Date

Principal/Supervisor

Date

Associate Superintendent/Superintendent

Date