



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: **February 3, 2026**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Kimberly Begay requests permission to attend National Indian Education Association Hill Week on February 8-13, 2026 in Washington, D.C. Travel expenses are being paid by National Indian Education Association. Five school days will be missed, and no substitute is required.

Tassi Call, Matt Munger, David Humphreys, Jessica Jarrett, Jennifer Letts, Leighann Reynolds, Chris Trimble, and Angela Wickers request permission to attend National School Leaders Conference on July 12-16, 2026 in Orlando, Florida. Approximate cost of travel is \$24,920 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Rob Wolf, Heidi Edmondson, and Kim Moran request permission to attend Council for Exceptional Children Special Education Convention & Expo on March 11-14, 2026 in Salt Lake City, Utah. Approximate cost of travel is \$7,782 and will be paid using Title II funds. Three school days will be missed, and no substitutes required.

BUDGET CODE KEY		
140.26.100.2579.6360.510.0000	Title II	Training Non-Instructional, Employee Training, Office of Learning and Instruction
140.26.100.2579.6582.510.0000	Title II	Training Non-Instructional, Employee Travel, Office of Learning and Instruction

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:


Matthew Munger
Associate Superintendent for Secondary Education

Date: February 2, 2026


Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Kimberly Begay _____

SCHOOL: District Offices
Department (opt.): Native American Education
DATE(S): February 8-13, 2026

ACTIVITY/EVENT: National Indian Education Association Hill Week

LOCATION: Washington, D.C.

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 5

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>Paid by National Indian Education Association (NIEA)</u>	_____
Transportation	<u>Paid by NIEA</u>	Mode _____
Rental Car	_____	_____
Meals	<u>Paid by NIEA</u>	_____
Lodging	<u>Paid by NIEA</u>	_____
Substitutes	_____	_____
TOTAL	<u>\$0.00</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved **prior** to travel to qualify for reimbursement.

Purpose of travel: Will support the NAE program staff in learning new strategies and techniques for working with Native American students and their families to review mutually developed standards of educational excellence for Indian students served by the educational programs within the United States.

Outcomes and academic benefits to students and staff: To advocate for the priorities of Native students and Native communities across the nation, emphasizing the importance of education sovereignty across the federal government.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

<input checked="" type="checkbox"/> Academic Content	<input checked="" type="checkbox"/> Caring	<input checked="" type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Collaboration	<input checked="" type="checkbox"/> Communication	<input checked="" type="checkbox"/> Creative Thinking
<input checked="" type="checkbox"/> Critical Thinking	<input checked="" type="checkbox"/> Problem-Solving	

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Kimberly Joymarie Begay
Signature

January 13, 2026
Date

Marlene Mansouri
Principal/Supervisor

1/14/26
Date

Associate Superintendent/Superintendent

1/17/26
Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Tassi Call Matt Munger SCHOOL: School / Site
David Humphreys Jessica Jarrett Jennifer Letts Department (opt.): _____
Leighann Reynolds Chris Trimble Angela Wicher DATE(S): July 12-16, 2026

ACTIVITY/EVENT: National School Leaders Conference

LOCATION: Orlando, Florida

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST

BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>\$ 8,840</u>	<u>140.26.100.2579.6360.510.0000</u>
Transportation	<u>\$ 6,360</u>	Mode <u>air</u> <u>140.26.100.2579.6582.510.0000</u>
Meals	<u>\$ 2,520</u>	<u>140.26.100.2579.6582.510.0000</u>
Lodging	<u>\$ 7,200</u>	<u>140.26.100.2579.6582.510.0000</u>
Substitutes	_____	_____
TOTAL	<u>\$24,920</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Attend National School Leaders Conference.

Outcomes and academic benefits to students and staff: Elementary and secondary principals will hear nationally known speakers. They will attend sessions on improving elementary and secondary schools and establishing programs to increase student learning.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

Caring Citizenship Collaboration
 Communication Creative Thinking Critical Thinking
 Problem-Solving Scholarship

The travel is necessary for the implementation of the project funding the travel.

Submitted by: May Fletcher 1/29/26
Signature Date

Principal/Supervisor Tassi Call 1/29/26
Associate Superintendent/Superintendent 1/29/26

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Rob Wolf Heidi Edmondson SCHOOL: Wetmore
Kim Moran _____ Department (opt.): SPED
_____ DATE(S): 3/11/26-3/14/26

ACTIVITY/EVENT: Council for Exceptional Children Special Education Convention & Expo

LOCATION: Salt Palace Convention Center, 100 S W Temple St., Salt Lake City, Utah 84141

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>\$1,947.00</u>	<u>140.26.100.2579.6360.510.0000</u>
Transportation	<u>\$2,400.00</u>	Mode <u>Air</u> <u>140.26.100.2579.6582.510.0000</u>
Meals	<u>\$735.00</u>	<u>140.26.100.2579.6582.510.0000</u>
Lodging	<u>\$2,700.00</u>	<u>140.26.100.2579.6582.510.0000</u>
Substitutes	<u>N/A</u>	_____
TOTAL	<u>\$7,782.00</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To be able to stay informed about current research and emerging practices in special education, engage with and learn from leading special education experts and peers.

Outcomes and academic benefits to students and staff: Will be able to connect with educators from diverse settings around the world to gain valuable insights & effective strategies to bring into the classrooms.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

<input type="checkbox"/> Academic Content	<input checked="" type="checkbox"/> Caring	<input type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Collaboration	<input checked="" type="checkbox"/> Communication	<input type="checkbox"/> Creative Thinking
<input type="checkbox"/> Critical Thinking	<input checked="" type="checkbox"/> Problem-Solving	

The travel is necessary for the implementation of the project funding the travel.

Submitted by: May Thatcher 1/30/26
Signature Date

Principal/Supervisor Leslie Call Date 1/30/26
Associate Superintendent/Superintendent Date