

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL FOR  
SKILLSUSA/TECHNICAL EDUCATION CENTER NATIONAL  
COMPETITION [BG – F, G]**

**DATE:** May 19, 2009

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Zachary Chavez, PHS student, is requesting permission to travel to Kansas City, Missouri, June 22-27, 2009. While in Kansas City, he will compete in the National Leadership and Skills Championships.

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It is recommended that Zachary Chavez's trip to Missouri be approved as presented.

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Respectfully submitted,

***Hector Mendez,***  
Superintendent of Schools

***Steve Brown, Ed.D.,***  
Assistant Superintendent  
for Secondary Operations