

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES
April 10, 2018**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, April 10, 2018, Tupelo High School, 4125 Golden Wave Drive, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mrs. Sherry Davis, Mr. Rob Hudson, and Mr. Eddie Prather. Mr. Joe Babb and Mr. Kenneth Wheeler were absent. Mr. Prather announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked **EXHIBIT 1** and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

March 20, 2018, 9:30am, Work Session, HLC

Mrs. Davis made a motion to approve the minutes from the March 20, 2018, 9:30am, Work Session at the Hancock Leadership Center as submitted. The motion was seconded by Mr. Hudson and approved unanimously by all members present. Mr. Prather declared the motion passed.

March 20, 2018, Noon, Regular Meeting, HLC

Mrs. Davis made a motion to approve the minutes from the March 20, 2018, noon, regular Board meeting at the Hancock Leadership Center as submitted. The motion was seconded by Mr. Hudson and approved unanimously by all members present. Mr. Prather declared the motion passed.

WELCOME

Principal Art Dobbs welcomed the Board of Trustees, parents, staff and visitors to Tupelo High School.

RECOGNITIONS

The Board of Trustees recognized the following individuals or groups:

1. Tupelo Middle School Science Fair Winners (placed in several categories at the Regional Science Fair at Northeast MS Community College and the State Competition at Jackson State University)
2. Tupelo Middle School Math Counts Winners (ranked 3rd in the state)
3. Tupelo High School Yearbook/Literary Magazine Winners (Sawyer Tucker won Editor of The Year award for *The Wave Effect* and Sharin Chumley was awarded a \$2,000 grant to Attend the National Journalism Education Association Convention in Chicago).
4. National League of Jr. Cotillion “Best Mannered Teachers” (Mr. Joe Benefield, Milam; Ms. Cathy Enis, Pierce Street; and Mr. Scott Richards, Rankin)
5. Employees of the Month for March and April, 2018 were honored.
6. 2018 Parents of the Year for each school were recognized as follows:

Victoria Daveloy	ECEC
Ashley Martin	Carver
Krishna Mims	Parkway
Susannah Pace	Joyner
Miranda Georges	Thomas
Kate Farabaugh	Lawhon
Priscilla Collins	Lawndale
Rachel Wood	Pierce Street
Edward Borden	Rankin
Amy Giorgenti	Milam
Shelly Slatter	Tupelo Middle School
Kim Hopkins	Tupelo High School
7. Tupelo High School Parent of the Year Kim Hopkins was named TPSD 2018 Parent of the Year.

PUBLIC COMMENTS

As parent Shameka Williams had requested to make comments to the Board, Attorney Otis Tims reminded Ms. Williams that she was limited to three minutes and could not offer public comment on personnel issues. Mrs. Williams addressed the Board for approximately four minutes and then Mrs. Williams and her husband left the meeting.

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

A. Recommendation of AEE 2018 Grants (TPSD Goal #1-4)

This year, AEE received 60 grant requests and were able to fund or partially fund 33 grants for a grand total of \$75,722.65.

B. Ad Valorem Collections through March, 2018 (TPSD Goal #4, TPSD Policy DFA)

Collections for Operations for February, 2018, received by the District in March, 2018, were 93.81% of the amount requested compared to 93.43% in the previous year. The collections for Debt Service for February, 2018, received by the District in March, 2018, were 94.15% of the amount requested compared to 93.61% in the previous year.

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Hudson moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

1. Contractual Agreements (TPSD Policy DJAAB Contract Signing Authority)
 - a. Contracts to be Acknowledged and Awarded: #CO1869 and #CO1870;
 - b. Ratification of Contractual Agreements – #CO1868 and #CO1871 through #CO1872
2. Donations #2017-2018-048 and #2017-2018-048
3. Request Permission to Submit Grants (TPSD Policy DEEG Grant Management) TPSD Grants #1816 and #1817
4. Request Permission to Accept Grants (TPSD Policy DEEG Grant Management) TPSD Grants #1814, #1816 and #1817
5. Permission to Advertise BD1806 School Cameras (replacement)
6. Permission to Advertise BD1807 Milk Bid
7. Permission to Advertise BD1804 MacBook Pro or Equivalent
8. Permission to Sell 8 Old Buses by Lowest Bidder
Permission to Dispose of 6 Old Buses (Sold for Scrap Metal)
9. Permission to Delete 109 Assets from the TPSD Asset Listing (TPSD Policy DM)
10. Permission to Operate 2018 Summer Food Service Program (Joyner Elementary, Parkway Elementary, Tupelo Housing Authority and King Early Childhood Center)

B. Office of Director of Federal Programs Mrs. Corlis Curry (TPSD Goal #4)

1. Approval of Memorandums of Understanding – Principal Corps, University of Mississippi
2. Approval of 2018 Summer Opportunity Camp (June 4-June 29, 2018)

C. Office of Assistant Superintendent Mr. Andy Cantrell

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Overnight Field Trip Requests (TPSD Policy IFCB)
 - THS Orchestra, All State Honor Orchestra, Jackson, MS 4/12-14/2018
 - THS SkillsUSA to attend SkillsUSA State Competition, Jackson, MS 4/10-11/2018
 - TCTC, DECA, International Competition, Atlanta, GA 4/21-25/2018
 - THS Powerlifting, State Powerlifting Meet, Jackson, MS 4/20-21/2018
3. Permission to Purchase New Maintenance Vehicle
4. Approval of Tupelo Career & Technical Center Local Plan Update for FY19

The motion was seconded by Mrs. Davis and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked **EXHIBIT 2** and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

1. Docket of Claims and Athletic Activity Ref Pay

As Mr. Rob Hudson had reviewed the Docket of Claims prior to the meeting, he recommended approval of the Docket of Claims and Athletic Activity Referee Pay as described below:

- Docket of Claims for the period March 3 through March 29, 2018, Docket of Claims #51671 through #52221 in the amount of \$2,111,481.59.
- Athletic Activity Ref Pay paid officials and fees in the amount of \$3,162.94 for March 3 through March 29, 2018.

The grand total for all funds is \$2,114,644.53.

The motion was seconded by Mrs. Davis and approved unanimously by all members present. Mr. Prather declared the motion passed.

This affirms that the claims are legal and proper and they are allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972.

The Docket of Claims Report is marked **EXHIBIT 3** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Monthly Financial Reports Required by MS Code § 37-9-18 (Month Ending 2/28/18)

Following a review of each report and discussion, on a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to approve the following financial reports:

- Report of Reconciled Bank Statements with Certification
- Statement of Revenue and Expenditure Report with Current Budget Status
- Cash Flow Report for District Maintenance Fund
- Consolidated Fund Balance Sheet for all General and Special Revenue Funds
- Monthly Financial Statement

Mr. Prather declared the motion passed. The Financial Reports for Month Ending February 28, 2018, are marked **EXHIBIT 4** and held in the Exhibit Book of this meeting date and incorporated herein.

3. Review and Acknowledgement of FY17 Final Audit Report -- TPSD

Mrs. Davis offered and moved approval of the FY17 Final Audit Report for the Tupelo Public School District as presented. Mr. Hudson seconded the motion, and having received an unanimous affirmative vote of the members present, the President of the Board declared the motion carried and approved.

A copy of the TPSD FY17 Final Audit Report is marked **Exhibit 5** and held in the Exhibit Book of this meeting date and incorporated herein.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goals #3 and #4)

Licensed Personnel Recommendations

Mrs. Davis moved to approve the Licensed Personnel Recommendations including the Addendum as presented. Mr. Hudson seconded the motion, and the motion was approved unanimously by all members present. Mr. Prather declared the motion passed. The Licensed Personnel Report is marked **EXHIBIT 6** and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Assistant Superintendent Mr. Andy Cantrell (TPSD Goal #2)

1. Student Discipline Case #71-2017-2018

On a motion by Mrs. Davis, seconded by Mr. Hudson, the Board voted unanimously by all members present to ratify the administrative decision to expel Student #71-2017-2018, from TPSD for one calendar year for violation of violation of TPSD Policies JCB and JDDA. Mr. Prather declared the motion passed.

Detailed information regarding Student Discipline Case #71-2017-2018 is marked **EXHIBIT 7** "Sealed and Confidential" and held in the Exhibit Book of this meeting date and incorporated herein.

2. Student Discipline Case #04-2017-2018

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to ratify the administrative decision to expel Student #04-2017-2018, from TPSD for one calendar year (with Homebound Services provided through the Special Education Department) for violation of violation of TPSD Policy JD-E5 #12 (non-negotiable). Mr. Prather declared the motion passed.

Detailed information regarding Student Discipline Case #04-2017-2018 is marked **EXHIBIT 8** "Sealed and Confidential" and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Assistant Superintendent Mrs. Kimberly Britton (TPSD Goal #1)

Amendment of TPSD Policy IDDF – Special Education Programs

On a motion by Mr. Hudson, seconded by Mrs. Davis the Board voted unanimously by all members present to amend TPSD Policy IDDF – Special Education Programs to reflect recent changes mandated by the Mississippi Department of Education. Mr. Prather declared the motion passed.

A copy of the abovementioned TPSD Policy IDDF – Special Education Programs is marked **Exhibit 9** and held in the Exhibit Book of this meeting date and incorporated herein.

E. Office of Executive Director of Operations Mr. Charles Laney (TPSD Goals #2 and #4)

1. Fillmore Renovations Project Re-Bid

On a motion by Mrs. Davis, seconded by Mr. Hudson, the Board voted unanimously by all members present to award the Fillmore Renovations Project Re-Bid to low-bidder Condition Air, Inc. for the Base Bid only in the amount of \$253,300.00, and that the Superintendent be authorized to sign all documents related to the contract. Alternate No. 1 for \$101,000.00 was rejected. Mr. Prather declared the motion passed.

Detailed information regarding the Fillmore Renovations Project Re-Bid is marked **Exhibit 10** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Change Order No. 001 for Hancock Leadership Center Reroof and HVAC Project

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to approve the Change Order No. 001 for the Hancock Leadership Center Reroof and HVAC Project, and that the Superintendent be authorized to sign all documents related to the Change Order No. 001. The original contract price of \$330,300.00 included \$5,000.00 for contingency allowance. As zero contingency funds were needed or used, the contract price has been reduced \$5,000 with a new contract sum of \$325,300.00 for this project. Mr. Prather declared the motion passed.

A copy of Change Order No. 001 for the Hancock Leadership Center Reroof and HVAC Project is marked **Exhibit 11** and held in the Exhibit Book of this meeting date and incorporated herein.

3. Certificate of Substantial Completion for Hancock Leadership Center Reroof and HVAC Project

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to approve the Certificate of Substantial Completion for the Hancock Leadership Center Reroof and HVAC Project, and that the Superintendent be authorized to sign all documents related to the Substantial Completion for this project. Mr. Prather declared the motion passes. Architects for the project were JBHM Architects, P.A.. The contractor was CIG Contractors, Incorporated.

A copy of the aforesaid Certificate of Substantial Completion for the Hancock Leadership Center Reroof and HVAC Project is marked **Exhibit 12** and held in the Exhibit Book of this meeting date and incorporated herein.

4. Certificate of Substantial Completion – Carver Elementary Safe Room

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to approve the Certificate of Substantial Completion for the Carver Elementary Safe Room Project, and that the Superintendent be authorized to sign all documents related to the Substantial Completion for this project. JBHM were the architects for this project and the contractor was CIG Contractors, Incorporated. Mr. Prather declared the motion passed.

A copy of the above Certificate of Substantial Completion is marked **Exhibit 13** and held in the Exhibit Book of this meeting date and incorporated herein.

5. THS PE Gym Renovations Phase II Project

At the noon meeting, Mr. Charles Laney, in consultation with JBHM Architects, recommended that the bid for the THS PE Gym Renovations Phase II Project be awarded to CIG Contractors who had the lowest base bid amount of \$1,239,000.00 in addition to accepted alternates totaling \$73,600.00. Additionally, a value engineering review with CIG Contractors, Inc. produced a reduction of \$119,500.00 to the base bid resulting in a total award of \$1,193,100.00. (Base Bid \$1,239,000 less reduction of \$119,500 plus alternates \$73,600 = \$1,193,100).

On a motion by Mrs. Davis, seconded by Mr. Hudson, the Board voted unanimously by all members present to award the THS PE Gym Renovations Phase II Project to CIG Contractors who had the lowest base bid amount of \$1, 239,000.00 in addition to accepted alternates totaling \$73,600.00, and that the Superintendent be authorized to sign all documents related to this contract. Mr. Prather declared the motion passed.

Additional bid information regarding the THS PE Gym Renovations Phase II Project is marked **Exhibit 14** and held in the Exhibit Book of this meeting date and incorporated herein.

F. Office of Superintendent Dr. Gearl Loden (TPSD Goals #3)

1. Reemployment of TPSD Licensed Staff for 2018-2019 School Year.

Mr. Hudson moved to approve the Reemployment of TPSD Licensed Staff for the 2018-2019 School Year Report as presented. Mrs. Davis seconded the motion, and the

motion was approved unanimously by all members present. Mr. Prather declared the motion passed.

The report titled Reemployment of TPSD Licensed Staff for the 2018-2019 School Year Report is marked **EXHIBIT 15** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Amendment to Reemployment of 2018-2019 TPSD Licensed District Administrators (TPSD Goal #3)

Superintendent Gearl Loden explained that at the March 20, 2018, Regular Board Meeting Finance Director Rachel Murphree was listed on the Non-Licensed report. Dr. Loden recommended amending this report to include Mrs. Murphree on the Licensed Required portion of the report.

Mr. Hudson moved to amend the Reemployment of TPSD Licensed District Administrators for the 2018-2019 School Year Report to include Finance Director Rachel Murphree. Mrs. Davis seconded the motion, and the motion was approved unanimously by all members present. Mr. Prather declared the motion passed.

The amended Reemployment of TPSD Licensed District Administrators for the 2018-2019 School Year Report is marked **EXHIBIT 16** and held in the Exhibit Book of this meeting date and incorporated herein.

3. 2018-2019 Salary Schedule for Instructional Staff – TPSD Board Policy Exhibit GBA-E (TPSD Goal #3)

Mr. Hudson moved to amend TPSD Policy Exhibit GBA-E 2018-2019 Salary Schedule for Instructional Staff as presented. Mrs. Davis seconded the motion, and the motion was approved unanimously by all members present. Mr. Prather declared the motion passed.

A copy of amended TPSD Policy Exhibit GBA-E is marked **EXHIBIT 17** and held in the Exhibit Book of this meeting date and incorporated herein.

4. 2018-2019 Salary Schedule for Classified Staff – Assistant Teachers (TPSD Goal #3)

As required annually, Superintendent Gearl Loden recommended that TPSD Board Policy Exhibit GBA-E be reviewed and approved by the Board. Policy Exhibit GBA-E reflects no increase in salary for the 2018-2019 Salary Schedule for Classified Staff (Assistant Teachers). Mrs. Davis moved to amend TPSD Policy Exhibit GBA-E 2018-2019 Salary Schedule for Classified Staff (Assistant Teachers) as presented. Mr. Hudson seconded the motion, and the motion was approved unanimously by all members present. Mr. Prather declared the motion passed.

A copy of amended TPSD Policy Exhibit GBA-E 2018-2019 Salary Schedule for Classified Staff (Assistant Teachers) is marked **EXHIBIT 18** and held in the Exhibit Book of this meeting date and incorporated herein.

5. 2018-2019 Salary Schedule for Classified Staff – Special Education Assistant Teachers (TPSD Goal #3)

As required annually, Superintendent Gearl Loden recommended that TPSD Board Policy Exhibit GBA-E be reviewed and approved by the Board. Policy GBA-E reflects no increase in salary for the 2018-2019 Salary Schedule for Classified Staff (Special Education Assistant Teachers). Mrs. Davis moved to amend TPSD Policy Exhibit GBA-E 2018-2019 Salary Schedule for Classified Staff (Special Education Assistant Teachers) as presented. Mr. Hudson seconded the motion, and the motion was approved unanimously by all members present. Mr. Prather declared the motion passed.

A copy of amended TPSD Policy Exhibit GBA-E 2018-2019 Salary Schedule for Classified Staff (Special Education Assistant Teachers) is marked **EXHIBIT 19** and held in the Exhibit Book of this meeting date and incorporated herein.

6. Information Items:

a. THS Gym/Summer Projects Update Report

Mr. Charles Laney and Architect Will Lewis of JBHM Architects discussed the following summer construction projects:

- **Athletic Suite Phase 1**
- **Athletic Suite Phase 2**
- **THS Renovations**
- **Carver School Renovations**
- **Fillmore Center Renovations**
- **Thomas Street Renovations**
- **Pierce Street Renovations**

b. Reminder of Upcoming Events:

- April 16, Employee Recruitment Fair, HLC, 3-6pm
- April 19, Retirement Reception for Dr. Gearl Loden
- April 23, Rotary Scholar Luncheon, 11:30AM, The Summit
- April 26, AEE Preview, Parkway Elementary
- April 27, AEE Luncheon, 11:30am, Parkway
- May 15, Regular Board Meeting, Noon, HLC, 5:00pm, Milam
- May 18, Graduation, BancorpSouth Area

UNFINISHED BUSINESS

No "Unfinished Business" items were presented at this meeting of the Board.

NEW BUSINESS

AEE Awarded Grants for 2018-2019 School Year

The Board reviewed and considered for approval 33 AEE grants awarded for school year 2018-2019 for a grand total of \$75,722.65. Earlier at the noon Board meeting, Mrs. Dey reported that 60 grant requests were received and AEE was able to fund or partially fund 33 grants.

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to approve the 2018-2019 Awarded AEE Grants (33 individual grants) in the amount of \$75,722.65. Mr. Prather declared the motion passed. Copies of the Awarded AEE Grants for 2018-2019 are marked **EXHIBIT 20** and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

May, 2018, Regular Board Meeting

- Potential Handbook Changes
- Year End Athletic Report
- Year End ADA Report

B. Future Agenda Topics – Board Members

Mr. Prather mentioned that in the future he would like to see specific Board members serve as liaisons to certain areas of the District. The goal would be for the assigned Board members to develop a thorough understanding of these spheres of operations and report back to the full Board when appropriate. It was the consensus of the Board members present that the following assignments be made:

Mr. Hudson	Bond Referendum Projects
Mrs. Davis	Professional Development
Mr. Babb	Finance/Budget
Mr. Wheeler	Security

C. Executive Session

Mr. Prather stated that an Executive Session was held at the noon meeting to hear a student discipline appeal (Student #27-2-2017-2018) and to discuss a sensitive personnel matter involving employment of a new superintendent, however, no action was taken at the noon meeting.

D. Student Discipline Case #27-2-2017-2018

On a motion by Mrs. Davis, seconded by Mr. Hudson, the Board voted unanimously by all members present to suspend operation of the Administration's decision to expel Student

#27-2-2017-2018 until such time as a psychological evaluation of the student can be performed. If as a result of the evaluation it is determined that the student is a threat to self, or others, or to property, the discipline decision of expulsion for one calendar year will be upheld. If the evaluation finds that the student is not such a threat, the student will remain at the Alternative School. Mr. Prather declared the motion passed.

Detailed information regarding Student Discipline Case #27=2-2017-2018 is marked **EXHIBIT 21** "Sealed and Confidential" and held in the Exhibit Book of this meeting date and incorporated herein.

ADJOURNMENT

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to adjourn the meeting. Mr. Prather declared the motion passed and the meeting in adjournment at 5:56 p.m.

APPROVED:

ATTEST:

TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

Eddie Prather, President

Rob Hudson, Secretary