

# **Ector County Independent School District Odessa, Texas**

## **Memorandum**

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF PURCHASES OVER \$250,000**

**DATE:** November 15, 2011

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As required by Board Policy CH(Local), attached is a list of contracts as awarded by purchase orders. (If no purchase over \$250,000 is attached, this agenda item is retained should a purchase item occur between the agenda printing deadline and the Board meeting).

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It is recommended that the Board of Trustees approve the issuance of purchase orders for the qualified vendors as presented.

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Respectfully submitted,

**Hector Mendez**  
Superintendent of Schools

**Tonya Tillman**  
Assistant Superintendent for  
Business Operations