

# **MCSD #331 Board of Trustees**

## **Monthly Session Meeting Minutes**

### **February 12, 2018**

The regular monthly Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 6:00 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair, Rick Stimpson; Trustees Tammy Stevenson, Mary Andersen and Jeff Gibson.

#### **Poll of the Board**

A poll of the trustees was taken by the Board Clerk: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen - Yes. The Board Clerk reported a quorum was present.

Chair Heins welcomed everyone to the Work Session.

#### **Work Session (6:00 – 6:55)**

##### **West Minico Expansion**

Pat Swigert, Maintenance Supervisor, presented to the Board information in regards to costs of the expansion to West Minico. He shared with the Board the comparison between modulars and additions to the building on the south side of West Minico. The time frame on this project has not yet been determined.

##### **Elementary and Secondary Data Based Budget Concerns**

Minico – They would like additional staff an athletic trainer and a registrar. Mrs. Miller stated that for the registrar position it is possible to increase a staff member's hours to cover this position. Vice Chair Stimpson asked Ty Shippen, athletic director, if the cost of an athletic trainer could be split between a sponsor and the District. This is something the District can look into for the position. It was also suggested that classes for students be taught in this area.

Mt. Harrison – Mr. Arritt expressed concerns in regards to the SIG grant ending this year, keeping a certified staff member and the coverage of p.m. school which requires two teachers. He also asked that they be given funding in order to do matching grants as other schools do.

West Minico – Mr. Perrigot would like to add another math teacher for intervention classes.

East Minico – Mr. McKinney would like another teacher for half time PE and half time Shop.

TLC – Mrs. Blood also stated concerns with the ending of the SIG grant. She has three paraprofessional positions that would be affected and the clinical counseling that is now being

offered to students. She stated the counseling affects 50% of her students and has been a great asset to students.

Acequia – Mrs. Hepworth informed the Board they will be adding four self-contained students to the already large classroom. She asked that with the expansion of that classroom, the teacher allocation come out of special education and not the district allocations.

Heyburn – Mrs. Baker expressed concerns of growth in her school. She asked to keep all of her current staff and would like to make a half time kindergarten teacher full time for next year.

Rupert – Mrs. Copmann asked to keep her current staffing.

Paul – Mrs. Austin asked to keep current staffing and continue the upgrades in the building.

Special Education – Mrs. Bingham expressed how additional preschool would help with developing students. She realizes there is not funding available.

**Break 6:55 – 7:07 p.m.**

#### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals, Heather Hepworth; Ellen Austin; Dyann Blood; Terry Merrill; Tim Perrigot; Bryan McKinney; Kelly Arritt; Josh Aston; Kim Kidd; Angela Davidson; Laurie Copmann; Sanie Baker; Suzette Miller; Federal Programs Director, Michele Widmier; IT Director, Kent Jackson; Business Manager, Michelle DeLuna; Special Ed Director, Sherry Bingham; Student Achievement Director, Ashley Johnson; Patrons, and Staff.

#### **Silent Poll of the Board**

A poll of the trustees was taken by the Board Clerk: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen – Yes. The Board Clerk reported a quorum was present.

#### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Chair Heins welcomed everyone. Dr. Cox lead the group in prayer and Brian Borden lead the Pledge of Allegiance.

#### **Agenda Approved**

A motion to accept the agenda with the clerical errors corrected was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

#### **Student Representative Reports**

##### **Minico**

Brian Borden shared their senior service project in which they made blankets and donated them to the Women's Shelter. He also shared athletic events and distributed thank you cards to the Board.

### **Mt. Harrison**

Rhyden Juno shared that Mt. Harrison had been featured in the newspaper for early graduating seniors. St. Council handed out candy grams to staff and students and Student Council members will be attending a leadership conference at CSI.

### **Patron Comments**

There were no patron comments.

### **Good News Reports**

#### **East Minico**

Bryan McKinney shared with the Board their accomplishments in grades. 88% of 8<sup>th</sup> grade students passed all of their classes. 97% total number of classes were passed also. Terry Merrill shared with the Board the Reality Town program they are participating in. Rupert Kiwanis will pay for the kits for 8<sup>th</sup> graders at East and West Minico. This program provides an opportunity for students to learn how to manage money.

#### **Mt. Harrison High School**

Sarah Pelayo introduced and awarded Lexi Hurst her Microsoft Office Specialist Certificate. She was Mt. Harrison's first student to receive this recognition.

### **Effective Instruction**

#### **Minico Ag Department**

Candace Gardner and Jessica Stapleman shared the strategies and successes they are having in the Ag program. It was stated that more students are wanting to be enrolled in the classes that are now being offered at Minico.

#### **TLC Preschool**

Maureen Drenker helped the Board understand what is being accomplished in preschool and how much it has changed. She showed the different areas students are assessed in and the success and improvement students are showing.

#### **Acequia Elementary**

Peggy Gulbranson shared with the Board the presentation she did with her class on the Star Spangled Banner.

West Minico will present their Effective Instruction next month.

### **Consent Agenda**

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

### **Minutes of Previous Board Meetings Approved**

Minutes of previous board minutes were unanimously approved for:  
January 15th and January 23rd. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

### **Bills and Payroll Were Approved**

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$662,222.31

Payroll: \$2,015,418.23

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

### **Discussion Items**

#### **1. Board Member Training, Updates & Committee Reports**

Trustee Stevenson shared items from the January Board & Superintendent Newsletter. Vice Chair Stimpson will present highlights from the newsletter next month.

### **Administrator/Department/Committee Reports**

#### **1. Parent/Teacher Conference Report**

There were no comments or questions on this report.

### **2017-2018 Revised Budget**

Michelle DeLuna shared with the Board the changes and updates regarding this year's budget. She stated currently we have 30 students less than we did the first ten weeks of school, so this will affect the projections for next year.

### **Policy Discussion**

1. Policy N650.00 Evaluation of Administrators
2. Policy N660 Evaluation of Certificated Employees

These policies show changes that are being required by the State.

### **Superintendent's Report**

There were no comments or questions on the Superintendent's report.

### **Business**

#### **A. 2018-2019 School Calendar Approval**

Dr. Cox shared the vast majority approval was for calendar A. He also shared that those semester teachers who have core subjects need time for grading. He recommended an early release during the time frame needed. Those core subject teachers would do grading, while other teachers would have a professional development. A motion was made to accept calendar A with adjustments for semester end early release and PD for elementary by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

#### **B. ARTEC Performance Certificate and Framework**

Dr. Cox explained to the Board the performance certificate is the five-year renewal form, so dates needed to be changed. Also needing approval is the ARTEC I document for three years. A motion was made to approve the amended ARTEC Performance Certificate by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried. A motion to approve the presented ARTEC I Performance Framework and Certificate was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

#### **C. Minico Senior Celebration Request**

A motion to fund \$1,000 towards the Minico Senior Celebration as in prior years was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

#### **D. Copy Paper Bid Approval**

A motion to accept Staples as the lower bid on copy paper was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

#### **E. Budget Calendar Approval**

Dr. Cox commented that on the calendar there are negotiation dates. When meeting for negotiations, the dates will be confirmed then. A motion to accept the budget calendar for approval was made by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

#### **New/Amended/Deleted Policies**

**1. Policy N326.00 Homeless Education (1<sup>st</sup> Reading)**

Dr. Cox received information from the State showing changes that are required. This will be held for a second reading.

**2. Policy D507.98/N344.00 Standard of Dress: Students (2<sup>nd</sup> Reading)**

A motion to approve policy D507.98/N344.00 Standard of Dress: Students was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

**3. Policy N570.00 Employee Recognition (1<sup>st</sup> Reading)**

Held for a second reading.

**4. Policy DN760.00 Equivalence in Instructional Staff and Materials (1<sup>st</sup> Reading)**

Held for a second reading.

**5. Policy D1001.25/N424.70 Website Accessibility and Non-Discrimination (2<sup>nd</sup> Reading)**

A motion to approve policy D1001.25/N424.70 was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

**6. Policy D1001.30/N490.00 District or School Operated Social Media (2<sup>nd</sup> Reading)**

A motion was made to approve policy D1001.30/N490.00 by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

#### **Travel Approvals**

A motion was made to approve travel as presented by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

#### **Personnel Recommendations**

A motion was made to accept personnel recommendations as presented by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

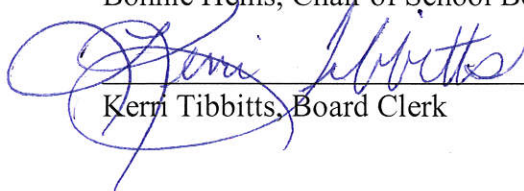
#### **Meeting Adjourned**

A motion for adjournment was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried. Adjournment was at 9:05 p.m.



Bonnie Heins, Chair of School Board

Attest: March 19, 2018 kt



Kern Tibbitts, Board Clerk

