



UNITED INDEPENDENT SCHOOL DISTRICT

AGENDA ACTION ITEM

TOPIC: Consideration for Approval of Sale of Salvage Equipment

SUBMITTED BY: Mike Garza **OF:** Support Services

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: December 15, 2010

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize the administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition.

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:




UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: Board of Trustees

FROM: Mike Garza 
Director of Support Services

RE: Surplus Salvage Sale

Date: December 15, 2010

Attached is a list of salvage equipment that no longer is serviceable by the school district. These items were retrieved from different campuses / departments and declared damage, and unusable.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **December 15, 2010**

Date

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

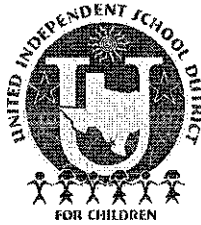
Surplus Sale 2011	
14' CHAIRS	57
AC ADAPTER	29
ADDING MACHINE	1
AMPLIFIER	2
APC	11
AUDIOTRONICS TUTORETTE	3
BAND HATS	166
BASKETBALL COURT	5
BATTERY (TWO-WAY RADIO)	35
BATTERY MODULE	1
BAND BAGS	24
BAND UNIFORMS	167
BAND SACHETS	162
BAND SAW	1
BED	1
BINDING MACHINE	1
BLINDS	1
BOARDS	28
BOARD BASE	1
BOOK STAND	7
BOOK CASE	4
BOOKSHELF	3
BUCKETS	2
BUMPER PLATES	33
BULLETIN BOARD	2
CABINET	14
CABINET SHELF	1
CABLES (BOX)	4
CAFETERIA TABLE	1
CALCULATOR	173
CAMERA	6
CARD READER	2
CARTRIDGE	3
CARD CATALOGUE BOX	2
CARPET	9
CARTS	81
CASE	3
CASSETTE PLAYER	9
CASSETTE RECORDER	83
CATALYST	1
CD PLAYER	2
CHAIRS	608
CHARGERS	27

CHART STAND	8
CITATION CORDS	154
CLOCK	11
COMMODE	1
COMBOS	93
COMPUTER ADAPTERS	1
COMPUTER DESKS	13
COMPUTER ACCESSORIES (BOX)	6
COMPUTER ACCESSORIES PALLETS	4
COMPUTER PARTS (BOX)	2
COMPUTER TABLES	3
CORDS	14
CPU	383
DELL POWEREDGE	1
DELTA VERTICAL BAND SAW	1
DELL PRECISION	1
DELTA MACHINE	1
DELTA PLANER	2
DE WALT RADIAL SAW	1
DESK	65
DOOR	2
DRAWER FRAMES (BOXES)	7
DRYER	1
DVD PLAYER	3
EASEL	3
EIKI PROJECTOR	36
ELECTRIC LETTER FOLDER	1
ELECTRIC SHARPENER	3
ELMO	43
FAN	1
FAX MACHINE	2
FILING CABINET	21
FLOPPY DRIVE	54
FLOPPY DISK BOX	1
FRAME	4
GAUNT LETS	98
GLOBES	10
HARD DRIVE	4
HEADPHONES	23
HEATER	2
HOLE PUNCHER	2
HOLDER	2
HUTCH	3
HUB STACK	2

INDUSTRIAL PLANER	1
INPUT TELEX	1
KARAOKE	2
KEYBOARDS	30
KODAK TRANSVUE SLIDE TRAY	1
LADDER	1
LAMP	2
LANGUAGE MASTER	5
LAPTOP	62
LISTENING CENTER	18
LETTER FOLDERS	2
MAP	28
MATS	9
MICROWAVE OVEN	2
MICROPHONE	2
MOBILE DISC	1
MONITORS	257
MOUSE	21
MOVIE PROJECTOR	2
OFFICE CHAIR	1
OPTEC VISION TESTER	1
OVERHEAD PROJECTOR	118
PALLETS	50
PAKO MACHINE	1
PAPER CUTTER	1
PASSPORT SOUND SYSTEM	1
PARTITIONS	7
PIANO	1
PLAY FURNITURE	15
PLUMES	118
PODIUM	2
POWER ADAPTERS	16
PRINTER	610
QUICK PADS	33
RACKS	9
RADIO	52
RADIO STANDS	10
RADIO PLUGS	18
RECTANGULAR TABLES	6
REFRIGERATOR	3
RECEIVER	1
REMOTE	14
SANDER	3
SCALE	4

SAW	7
SCANNER	6
SCANTRON MACHINE	1
SCREEN	14
SCROLL SAW	4
SERVER	1
SERVER RACK	1
SHELF	30
SHREDDER	7
SLIDE PROJECTOR	3
SPEAKERS	15
STEPPER	4
STEREO	1
STEEL CAR	1
STOOLS	10
STOVE	1
STORAGE CLOSET	2
STUDENT DESK	104
SYSTEM SWITCH	3
TITMUS	2
T.V.	38
T.V. CART	4
TABLE	106
TABLE SAW	5
TIMUS	2
TEACHER CHAIR	7
TEACHER DESK	7
TELECATION	1
TELEPHONE	5
TIMUS MACHINE	2
TRASH CAN	25
TRANSPARENCY MAKER	1
TYPEWRITER	3
VCR	24
VIDEO EDITOR	1
VIDEO CONVERTER	3
WASHER	1
WELDER	1
WEIGHT LIFTING PARTS (BOX)	1
WEIGHT PLATES	142
WEIGHT RACKS	10
ZIP DRIVE	21
ZIP MODULE	30
TOTAL ITEMS	5068

REMAINING CHAIR REPLACEMENT	
SIZE 12 CHAIRS	764
SIZE 14 CHAIRS	351
SIZE 16 CHAIRS	1134
SIZE 18 CHAIRS	538
TOTAL CHAIR REPLACEMENT	2787
FURNITURE REPLACEMENT	
TEACHER DESK	311
STUDENT DESK	3062
FILE CABINET	188
BOOKCASE	16
TOTAL FURNITURE REPLACEMENT	3577



UNITED INDEPENDENT SCHOOL DISTRICT

Raul Ramirez, Jr.
Director of Food Service

MEMORANDUM

TO : Mike Garza
Executive Director of Support Services
United ISD

FROM : Raul Ramirez, Jr. *Raul Ramirez, Jr.*
Director of Food Service

SUBJECT : SURPLUS FOOD SERVICE EQUIPMENT

DATE : December 02, 2010

We have reviewed the surplus equipment at the Food Service Department. The following equipment is recommended to be sold as surplus. Items in the following list have been declared either damaged and/or no longer usable.

DESCRIPTION EQUIPMENT:	QUANTITY
Warmer – Carter/Hoffann No# 501009, 501660, 500001, Model # ph1800	4
Filing Cabinets – 4 Drawer	2
Shop-Vac – 3.0 HP wet & dry vacuum	1
Mop buckets with wringer -combo	5
Office Chairs	2
Plastic Containers with covers	14
Aluminum Bun Pans	34
Aluminum Carts -	4
Porcelain small sink with faucet	1
Stainless steel sink – 2 compartment	1
Microwave Oven - Panasonic	1

Stainless steel ice bin with broken lid	1
Plastic Container – 22 qt. (9) plastic lids	42
Commercial Coffee Makers	5
Trash Container – 55 gals.	1
Rubber Maid Carts (Computer Station)	2
Cafeteria Tables – bench type No#09970, 112137, 41368, 00921, 103519,106634	6
Cafeteria Tables – stool type No#012961, 001973, Model# UFST 473990	3

Please do not hesitate to contact us if you have any questions.

xc: Mr. Eduardo Zúñiga, Associate Superintendent
Mrs. Consuelo Gonzalez, Director of Fixed Assets
Ms. Cynthia Urbano, Fixed Assets Officer