



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FINANCE COMMITTEE MEETING MINUTES
THURSDAY, MARCH 24, 2022 AT **6:30 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Elaina Geraghty, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Jay Oleniczak
Rupal Shah Mandal
Peter D. Theodore

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Thursday, March 24, 2022.*

1. CALL TO ORDER/ROLL CALL

Chair Theodore called the Finance Committee meeting to order at 6:31 p.m.

FINANCE COMMITTEE MEMBERS

Peter D. Theodore (BOE), Chair
John P. Vranas (BOE) (left at 8:07)
Reuben George, Community Member
Maja Kenjar, Community Member (left at 8:18)

FINANCE COMMITTEE MEMBERS NOT PRESENT

Jay Oleniczak (BOE), Co-Chair
Michael Bartholomew, Community Member
Steven Pawlow, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction- Absent
Courtney Whited, Business Manager/CSBO
Jordan Stephen, Director of Technology

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Finance Committee Meeting Minutes - **January 20, 2022**

A motion was made, seconded and passed to approve the minutes from the January 20, 2022 Finance Committee meeting.

4. FUND BALANCE REPORT

a. Fund Balance Report - **JANUARY 2022** -

Courtney Whited, Business Manager/CSBO, provided the Fund Balance Report for January 2022.

b. Finance Updates SD74 Fund Balance

Courtney explained the fund balance history and the possibility of August 2022 real estate tax collections arriving much later than October. Courtney projected the worst case scenario regarding the flow of late tax collections. She spoke with the Niles Township Schools Treasurer's office to confirm that the bond's December 1, 2022 principal & interest check would be released knowing the overall balance is still steady to carry the District through potential tax collection delays.

5. OLD BUSINESS

6. NEW BUSINESS

a. 2022-2023 Glencoe Math Renewal for Grades 6-8

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to approve this Quote from McGraw-Hill Publishing for Glencoe Math materials in the amount of \$7,308.22 from July 1, 2022 to June 30, 2023.

b. Thomson Reuters Clear Renewal for a 3-Year Term

The Committee would like to explore other software that could be utilized for this information as well as creating a policy for the use of the software. The Committee requested that the Administration inquire with the Lincolnwood Police Department on partnering with the District. Administration will bring the results to a future Committee meeting.

c. EBC (Employee Benefits Corporation) Announced FY23 Insurance Rates

Courtney presented the increase in the insurance premiums. The Committee asked that the Insurance Committee discuss strategies to help reduce costs.

d. District Custodial Services Contract

The committee directed the Administration to start negotiations with GSF USA Inc at 3.25%.

e. Workers' Compensation Proposals

Courtney explained the process of gathering new quotes on workers' compensation. The District still has an opportunity to renew with IPRF even after they send the reservation of rights letter.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to send a Reservation of Rights letter to IPRF before the March 31, 2022 deadline and move forward with the process of contracting with Accident Fund for Fiscal Year 2023 Workers' Compensation coverage (District may or may not ultimately sign with Accident Fund after legal counsel reviews the plan).

f. AT&T IP FLEX Technology and Plan

Jordan discussed the AT&T Flex plan with the potential in the future to get rid of long distance lines and significantly decrease the bills moving forward.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to approve this Agreement from AT&T for AT&T IP FLEXIBLE REACH Service in the amount of \$612.19 monthly from August 1, 2022 through August 1, 2023. – Could vary depending on installation dates.

g. E Rate Category I – AT&T High Speed Internet Access

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to accept this Agreement from AT&T for internet services in the amount of \$1,386.80 per month from July 2022 to July 2024.

h. E Rate Category II – SHI Wireless Access Points / Firewall Renewals

The Committee recommended moving forward to present an annual technology cost be presented to this committee as a way to compare year to year.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to The finance committee concurs to accept this Contract from SHI for wireless access points, network switching equipment, licensing and filtering, maintenance, and support for the District Firewall in the amount of \$84,792.

i. Renewal of Gaggle.Net, Inc. Contract for the 2022-23 School Year

The Committee recommended revisiting the record retention policy as it relates to email archiving and Gaggle,Net, Inc.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to renew the Gaggle.Net, Inc. Contract in the amount of \$3315 for the 2022-23 school year.

j. District Technology Refresh for 2022-2023

Jordan Stephen, Director of Technology presented the District Technology inventory and refresh cycle. The District recycled the last group of machines that were aged out, and will continue this program. The Committee recommended contacting Resource Partners for recycling. The Committee discussed the offset of rising costs, to be considered as we move forward. The District should consider delaying some of the refresh years and extend it a little further. The Committee asked for a future presentation demonstrating the connection of curriculum needs to technology needs and the use of both laptop and iPads for staff.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to continue with the replacement of District equipment in the amount not to exceed \$234,009.

k. K-8 Social Studies Curricular Adoption

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to adopt the MyWorld Interactive for Illinois program for grades K-2 and the Impact and Voices and Perspectives programs for grades 3-5 and 6-8 respectively for the school years 2022-2023 through 2027-2028 in the amount of \$131,079.75.

l. 2022-2023 Northwest Evaluation Association (NWEA) Renewal

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to renew the Contract with Northwest Evaluation Association (NWEA) for MAP testing services in the amount of \$15,687 for the 2022-23 school year.

m. 2022-2023 Project Lead the Way (PLTW) Terms and Conditions

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to approve the Project Lead the Way (PLTW) Terms and Conditions for the 2022-2023 school year and the annual subscription fee in the amount of \$2,850.

7. District Finance Update

a. Natural Gas

Courtney presented the options of waiting it out for three months and seeing where it goes. She will reevaluate again in July and present to the Committee the options.

b. Transportation for Regular Education and Charters for AUG 2022 - JUL 2023

After negotiations with First Student, Inc., regular education and charter transportation costs will increase by 7% next year.

c. Frontline Absence and Substitute Management Software Renewal FY23-FY25 (no attachment)

Courtney presented the Frontline Absence and Substitute Management Software Renewal FY23-FY25. Frontline's multi-year offer was extended to the District as follows: FY23 +3.0%, FY24 +4.0%, FY25 +4.5%. The final rates will be presented at the April Committee meeting.

d. Northeast Industrial TIF Surplus

The Lincolnwood Village Board approved a Resolution on March 1, 2022 declaring \$2,012,401 as surplus funds from the NEID TIF. They will process the check in April and send the funds to the Cook County Assessor's Office, where they will distribute the money back to the taxing bodies in the same manner as when property taxes are distributed. The District's portion is an estimated 38%.

8. ADJOURNMENT.

A motion was made, seconded and passed to adjourn the Finance Committee meeting.

The Finance Committee meeting was adjourned at 8:26 p.m.

The next Finance Committee meeting will be Thursday, April 21, 2022 at 6:30 p.m. The public is welcome.

Peter D. Theodore, Chair

Jay Oleniczak, Co-chair