

## BP 4112.1 CONTRACTS

### Certificated Personnel

**Note:** Pursuant to [AS 14.20.130](#) the Board may issue contracts after January 1 each year. [4 AAC 18.010](#) specifies minimum requirements for teacher and administrators contracts and includes provisions for termination of the contract. Contracts must be signed by at least two school board members and the teacher.

After January 1, the Board may issue teacher contracts for the following school year. Contracts shall be approved by the Board and signed by at least two board members.

**Note:** [AS 14.20.145](#) grants automatic reemployment rights to teachers who are not dismissed or given notice of non-retention or layoff. Non-tenured teachers must be given notice of non-retention or layoff by the end of the school year. Tenured teachers must be given notice of layoff or non-retention before March 16. (See 4117.6)

The School Board shall give or mail reemployment contracts to teachers who are not dismissed or given notice of non-retention or layoff in accordance with law. If an employee fails to notify the Superintendent or designee within 30 days after receipt of a contract of reemployment that he/she accepts reemployment, the Board shall consider the employee to have declined reemployment and shall terminate the employee's services at the expiration of the existing contract. An employee on family leave must comply with the 30-day deadline.

(cf. 4117.4 - Dismissals)

(cf. 4117.6 - Nonretention)

(cf. 4119.21 - Code of Ethics)

**Note:** Pursuant to [4 AAC 18.021](#) substitute teachers employed for the remainder of the school term when more than 20 school days remain must be employed under employment provisions for regular teachers.

Legal References:

### ALASKA STATUTES

[14.20.130](#) Employment of teachers and administrators

[14.20.145](#) Automatic Reemployment

[14.20.158](#) Continued contract provisions

[14.20.010](#) Teacher certificate required

[14.20.020](#) Requirements for issuance of certificate

[14.20.120](#) Statement of qualifications

[14.20.215](#) Definitions

[14.20.620 - 14.20.650](#) Interstate agreement on qualification of educational personnel

[14.30.250](#) Teacher qualifications

#### ALASKA ADMINISTRATIVE CODE

[4 AAC 05.080](#) School curriculum and personnel

4 AAC 12.010-4 AAC 12.900 Certification of professional personnel

[4 AAC 18.010](#) Teachers' and administrators' contracts

[4 AAC 18.021](#) Employment of substitute teachers

Adopted: June 10, 2003

**Nome Public Schools**