

School Board Minutes
Regular Meeting
Monday, July 20, 2026

The Meeting of the Board of Education was called to order by Chairman Gohman at 6:01 pm, Monday, July 20, 2026 in the District Board Room 209 with a welcome to Rachel Bothun, our new Secondary Administrator. Board members present: Gohman, Hollenkamp, Levin, Wolf, Wright, Zahnow, Zastrow and Superintendent Ludvigson. Other members present were: Brad Evenson, Sherri Evenson, Kelsey Paurus, Ashley Pesta, Luann Brunkhorst, Tammy Cebulla, Rachel Bothun, Jenny Thelen and Mitchell Ganske.

The Pledge of Allegiance was recited by all present.

It was moved by Wolf and seconded by Zahnow to adopt the agenda. Motion unanimously carried.

Luann Brunkhorst with the Chamber of Commerce presented to the board again regarding the outdoor ice rink. They are wanting to make this more of a permanent structure. This would entail doing dirt work to level the arena and putting in footings for the permanent boards. They will also be getting a zamboni and will need to construct a storage space for that in the future.

A motion was made by Zahnow and seconded by Wolf to allow the Chamber of Commerce to work with the Superintendent to develop the land at Soldier's field with leveling and permanent boards and then to address future additions. Motion unanimously carried.

It was moved by Hollenkamp and seconded by Zastrow to approve the following Consent Agenda with the addition of the coaching hires from the Activity Directors Report:

CA-1. Regular meeting minutes June 15, 2026

CA-2. Bills

CA-2a. Prewrite checks numbered to and including 25404-25472=\$720,165.65

FY 26 Checks numbered to and including 25473-25489=\$126,537.63

FY 27 Checks numbered to and including 25490-25517=\$253,732.46

CA-2b. Fund Transfers:

Date	Pmt Type	Vendor Name	Amount
6/15/2026	WX	PUBLIC EMPLOYEES RETIREMT ASSN	\$ 44,279.41
6/15/2026	WX	COMMISSIONER OF REVENUE	\$ 42,293.22
6/15/2026	WX	TEACHERS RETIREMENT ACCOUNT	\$ 108,315.14
6/15/2026	WX	ELECTRONIC FED TAX PAY SYSTEM	\$ 221,910.36
6/15/2026	WX	AVIBEN	\$ 15,509.89
6/15/2026	WX	AVIBEN	\$ 2,619.16
6/15/2026	WX	AVIBEN	\$ 4,500.06
6/15/2026	WX	AVIBEN	\$ 766.67
6/15/2026	WX	AVIBEN	\$ 5,405.31
6/15/2026	WX	AVIBEN	\$ 7,096.68
6/15/2026	WX	AVIBEN	\$ 1,186.67

6/15/2026	WX	AVIBEN	\$ 586.68
6/15/2026	WX	AVIBEN	\$ 750.00
6/15/2026	WX	AVIBEN	\$ 333.34
6/15/2026	WX	AVIBEN	\$ 2,983.66
6/15/2026	WX	AVIBEN	\$ 500.02
6/15/2026	WX	AVIBEN	\$ 3,566.66
6/15/2026	WX	DELTA DENTAL OF MN	\$ 34.84
6/15/2026	WX	DELTA DENTAL OF MN	\$ 4,007.94
6/16/2026	WX	EYE MED VISION CARE, LLC	\$ 338.25
6/18/2026	WX	PUBLIC EMPLOYEES RETIREMT ASSN	\$ 3,784.68
6/18/2026	WX	COMMISSIONER OF REVENUE	\$ 38,486.24
6/18/2026	WX	TEACHERS RETIREMENT ACCOUNT	\$ 167,324.57
6/18/2026	WX	ELECTRONIC FED TAX PAY SYSTEM	\$ 208,290.85
6/18/2026	WX	AVIBEN	\$ 8,566.30
6/18/2026	WX	AVIBEN	\$ 1,100.00
6/18/2026	WX	AVIBEN	\$ 8,132.84
6/18/2026	WX	AVIBEN	\$ 8,776.25
6/18/2026	WX	AVIBEN	\$ 933.30
6/18/2026	WX	AVIBEN	\$ 923.24
6/18/2026	WX	AVIBEN	\$ 600.00
6/18/2026	WX	AVIBEN	\$ 666.64
6/18/2026	WX	AVIBEN	\$ 2,633.94
6/18/2026	WX	AVIBEN	\$ 999.84
6/18/2026	WX	AVIBEN	\$ 22,422.00
6/18/2026	WX	AVIBEN	\$ 3,808.32
6/18/2026	WX	AVIBEN	\$ 6,599.98
6/17/2026	WX	BLUE CROSS BLUE SHIELD OF MINNESOTA	\$ 124,628.00
6/26/2026	WX	PUBLIC EMPLOYEES RETIREMT ASSN	\$ 2,038.40
6/26/2026	WX	COMMISSIONER OF REVENUE	\$ 2,552.17
6/26/2026	WX	TEACHERS RETIREMENT ACCOUNT	\$ 9,075.92
6/26/2026	WX	ELECTRONIC FED TAX PAY SYSTEM	\$ 12,926.02
6/30/2026	WX	AMERICAN HERITAGE NATL BANK	\$ 88.00
6/30/2026	WX	AMERICAN HERITAGE NATL BANK	\$ 49.00
6/30/2026	WX	REVTRAK INC	\$ 741.23
6/30/2026	WX	REVTRAK INC	\$ 3.00
6/30/2026	WX	BMO	\$ 5,707.36
6/30/2026	WX	MINNESOTA NATIONAL BANK	\$ 10.00

CA-2c. Revolving checks numbered to and including – None

CA-2d. P-Card Statement.

CA-3. Financial Report

CA-4 Personnel

A. New Hires

- 1) Justin Sagerhorn - Sec. Social Studies Teacher - MA, Step 5
- 2) Modesta Adiyire - Sec. ESL Teacher - MA, Step 10
- 3) Marja Krueger - Para Sub
- 4) Cynthia Johnson - Para Sub
- 5) Stephanie Anderson - Teacher Sub
- 6) Kim Buntjer - Teacher Sub
- 7) Mary Collins - Teacher Sub
- 8) Bernice Desotell - Para Sub
- 9) Kylie Elmes - Para Sub
- 10) Amanda Hinson - Teacher Sub
- 11) Shirley Nies - Para Sub
- 12) Blake Schultz - Para Sub & Community Ed Sub
- 13) Jennifer Meagher - ELA Teacher - MA+30, Step 14

The following appointments are made contingent upon adequate enrollment/participation in the program. The board retains broad discretion to discontinue programs, without notice if enrollment/participation is not adequate.

B. Coaching:

- 1) Kelsey Paurus - Head Volleyball Coach
- 2) Jonathan Young - Asst. Volleyball Coach
- 3) Ashley Farrow - C Squad Volleyball Coach
- 4) Kailee Johnson - JH Volleyball Coach
- 5) Mary Malam - Volunteer Volleyball Coach
- 6) Keith Kraska - Head Tennis Coach
- 7) Nikki Rohde - Volunteer Tennis Coach
- 8) Jessica Hovland - Volunteer Tennis Coach
- 9) Maria Rodriguez - Volunteer Tennis Coach
- 10) Steve Christians - Head Cross Country Coach
- 11) Brent Sterriker - Asst. Cross Country Coach
- 12) Dattrick Mitchell - Head Football Coach
- 13) Donovin Nuckols - Asst. Football Coach
- 14) Tanner Roske - Asst. Football Coach
- 15) Kenny Thijm - Volunteer Football Coach
- 16) Joe Gaida - JH Football Coach
- 17) Tyler Dreher - JH Football Coach
- 18) Josiah Tonder - Head Soccer Coach
- 19) Alex Cervantes - Asst. Soccer Coach
- 20) Adan Morellos - Volunteer Soccer Coach
- 21) Kenny Thijm - Volunteer Soccer Coach

C. Accept the following resignations:

- 1) Diana Hegseth - JH Volleyball Coach
- 2) Karen Holt - Elementary Secretary, effective 9/15/26
- 3) Michelle Halonen - Secondary Special Ed Teacher

D. Conferences:

- 1) MREA Voice for Greater Minnesota Education - Nov 15-17, 2026 - Mr. Ludvigson is signed up
- 2) MASA Fall Conference - September 27-29

CA-5 2027 Todd County Community Concern for Youth (CCY) Resolution for Sponsorship (a full resolution is available upon request)

CA-6 MOU for DAC Position

CA-7 Approve Staff Cyber Security Policy - July 2026

CA-8 Student Device Policy, Procedures, and Information - 2026-2027

CA-9 Approve Thunder Online Academy Device Policy 2026-2027

CA-10 MOU Correction for Federal Programs Coordinator - on the signed contract there was an error. The stipend is listed as \$12,000. The correct amount is \$13,000.

CA-11 Approve Board Policy Updates

Motion unanimously carried.

Mr. Evenson stated that we did receive some VPK money but it was so minimal that we would not be able to hold the program. We were awarded 4 out of 24 seats. Mr. Evenson was going to do some looking at getting some answers to why we got so little. The preschool schedule will look a little different for this upcoming school year. The length of the session will be longer as will the number of student days.

Kelsey Paurus informed the board that the new Bound program for online ticket sales, etc will go live on August 1, 2026 and will be available for the Fall Sports.

The tech department has had a busy summer with updates and new devices.

The Business Manager, Sherri Evenson, stated that the audit is on track for October.

Tammy Cebulla said that the handicap swings would be coming in next week for the playgrounds. Links will be in the handbooks instead of all the policies. Hard copies of these are always available upon request.

Rachel Bothun has been busy the last 15 days learning her new role here at LPGE. She has been working on the handbooks which she hopes to have done before the start of school.

Board - the MREA Summit Conference will be coming up in November. Please let the district office know if you want to attend. A Thank you note was received from Clair Wolters for the employee meal. There was mention of a bullying incident that had recently occurred in a nearby town which prompted the board to take a look at how things are here and to make sure our kids never need to worry about being bullied and that consequences will be administered when necessary.

Superintendent Ludvigson stated that the online school enrollment opens on August 1, 2026. The max amount of online students will not exceed 40 and possible para help may be required in the future. Compliments go out to Teacher Charlotte Roe on getting all the online school stuff ready.

A motion was made by Zastrow and seconded by Hollenkamp to hire a part time Special Ed Teacher for either the online school students or in person if needed. Motion unanimously carried.

Board Highlight – A huge “Thank you” to the auctioneer and everyone that helped with the school auction.

The Superintendent Goals for the 26-27 were postponed until the August meeting. Board members are to bring back ideas to go over.

The donation resolution was moved by Wolf and seconded by Zastrow:

RESOLUTION ACCEPTING DONATIONS for July 2026

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or device of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Long Prairie Grey Eagle, ISD 2753, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Fidelity Charitable Donor-Advised Fund	\$50.00	Choir Program
Long Prairie Lions Club	\$2,585.00	Golf Team Raffle Donation
Albany Area Gymnastics Assoc.	\$1,000.00	Weight Room

The vote on adoption of the Resolution was as follows:

Aye: Gohman, Hollenkamp, Levin, Wolf, Wright, Zahnow and Zastrow

Nay: 0

Absent: 0

Whereupon, said Resolution was declared duly adopted.

The LTFM plan was discussed and the tile in the commons will need to be addressed in the future.

A motion was made by Zastrow and seconded by Hollenkamp to approve the LTFM Plan for FY 2028. Motion unanimously carried.

A motion was made by Hollenkamp and seconded by Zahnow to accept the milk bid from Cass Clay and the bread bid from Pan O'Gold as our vendors for the 2026-2027 school year. Motion unanimously carried.

A motion was made by Hollenkamp and seconded by Zastrow to approve the Resolution for Write in Votes for Ballots. Motion unanimously carried.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 2753
(LONG PRAIRIE-GREY EAGLE PUBLIC SCHOOLS)
STATE OF MINNESOTA

HELD: July 20, 2026

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 2753 (Long Prairie-Grey Eagle Public Schools), State of Minnesota, was held in the School District on July 20, 2026, at 6:00 o'clock p.m., for the

purpose, in part, of establishing procedures for the counting of write-in votes for school board elections.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING PROCEDURES FOR THE COUNTING OF WRITE-IN
VOTES FOR SCHOOL BOARD ELECTIONS**

WHEREAS, state election law generally requires the counting and tabulation of each write-in vote for school board elections; and

WHEREAS, the process of counting write-in votes on election night can be time consuming and frequently does not produce a winning candidate; and

WHEREAS, the School Board is authorized by Minnesota law, specifically Minnesota Statutes, Section 204B.09, subd. 3(c), to adopt a resolution governing the counting of write-in votes for local elective office; and

WHEREAS, the resolution adopted by the School Board may require that write-in votes for an individual candidate can only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate; and

WHEREAS, the School Board desires to lessen the administrative burden on election workers by establishing a refined hand count procedure for School Board elections.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 2753, State of Minnesota, as follows:

1. Write-in votes for an individual candidate seeking election to a seat on the School Board will only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate.

2. The procedure established herein shall apply to the counting of write-in votes cast during any primary election, special election, or general election held in the School District following the date of this resolution.

3. The resolution adopted herein shall remain in effect until a subsequent resolution on the same subject is adopted by the School Board.

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF TODD)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 2753 (Long Prairie-Grey Eagle Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the School Board of said school district duly called and held on the date therein indicated, so far as such minutes relate to establishing procedures for the counting of write-in votes for School Board elections, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 20th day of July, 2026.

Clerk of the School Board

A motion was made by Hollenkamp and seconded by Wolf to approve the Resolution Calling the Election. Motion unanimously carried.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 2753
(LONG PRAIRIE-GREY EAGLE PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 2753 (Long Prairie-Grey Eagle Public Schools), State of Minnesota, was held in the School District on July 20, 2026, at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 2753, State of Minnesota, as follows:

1. It is necessary for the School District to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each. The Clerk shall include on the general election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such Affidavits as though they had been included by name in this resolution. The Clerk shall include on the special election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such Affidavits as though they had been included by name in this resolution. The Clerk shall not include on the general election ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and directed to be held in conjunction with the State General Election on Tuesday, November 3, 2026.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the School District and which have been established by the cities or towns located in whole or in part within the School District. The voting hours at those polling places shall be the same as those for the State General Election.

4. The Clerk is hereby authorized and directed to cause written notice of said general election to be provided to the County Auditor of each county in which the School District is located in whole or in part at least eighty-four (84) days before the date of said election. The notice shall specify the date of said election and the office or offices to be voted on at said general and special election. Any notice given prior to the adoption of this resolution is ratified and confirmed in all respects.

5. The Clerk is hereby authorized and directed to cause notice of said general election to be posted for public inspection at the administrative offices of the School District at least ten (10) days before the date of said election.

6. The Clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the School District at least four (4) days before the date of said general election and to cause two sample ballots to be posted in polling places located within the School District on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

7. The Clerk is hereby authorized and directed to cause notice of said election to be published in the official newspaper of the School District, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election. The notice of election so posted and published shall state the offices to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

8. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.

9. The Clerk and members of the administration are further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system, to correct typographical errors, or to comply with the form and content requirements of applicable state election laws:

[Form of Ballot on the Following Page]

General Election Ballot

Independent School District No. 2753
(Long Prairie-Grey Eagle Public Schools)

November 3, 2026

Instructions to Voters

To vote, completely fill in the oval(s) next to your choice(s) like this: .

School Board Member

Vote for Up to Three

☐

Name

☐

Name

☐

Name

☐

Name

☐

Name

☐

Name

☐

Name

☐

Name

☐

write-in, if any

☐

write-in, if any

☐

write-in, if any

☐

write-in, if any

10. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

11. The name of each candidate for office at each election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

12. If the School District will be contracting to print the ballots for this election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

13. The individuals designated as judges for the State General Election shall act as election judges for this general and special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the School Board for canvass in the manner provided for other school district elections. The general and special election must be canvassed between the third and the tenth day following the general and special election.

14. The School District Clerk shall make all Campaign Financial Reports required to be filed with the School District under Minnesota Statutes, Section 211A.02 available on the School District's website. The Clerk must post the report on the School District's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The School District must make a report available on the School District's website for four years from the date the report was posted to the website. The Clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by _____
and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF TODD)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 2753 (Long Prairie-Grey Eagle Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of the general election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 20th day of July, 2026.

School District Clerk

A motion was made by Zastrow and seconded by Wolf to approve the handbooks as presented with the discretion of the administration to help finish up the Secondary Handbook. Motion unanimously carried.

The meeting was adjourned at 7:37 pm by Chairman Gohman.

Lori Hollenkamp, Clerk