

Crosslake Community School Board of Education
July 17, 2023
5:00 PM
Crosslake Community School
Commons Area
35808 Co Rd 66
Crosslake, MN 56442

Minutes

1. Call Meeting to Order

Meeting called to order at 5:06 p.m.

2. Pledge of Allegiance

Please stand for the Pledge of Allegiance.

3. Roll Call and Establish a Quorum

Jared Griffin, Josef Garcia, Abi Swenson, Karen Teff, Colin Williams

Late: Clare Thompson joined at 5:19 p.m.

Leaving Abi Swenson left at 6 p.m

Absent: Mike Newmann and Chris Rhinehart

We have established a quorum.

May I have a motion to approve the July 17, 2023 Board of Education Agenda?

Motioned: Swenson

Seconded: Williams

Roll Call: Jared Griffin, Josef Garcia, Abi Swenson, Karen Teff, Colin Williams

Nays: 0

Motion passes: 5-0

4. Additional Items

Any additional items to add to the agenda?

Curriculum presentation for art and physical education, joining will be Mara Powers and Lisa Schumacher. Added under 6.C. Local Literature Plan now as 6.D.

Swenson during literature plan there are a couple of new pieces not in the board packet

5. Public Comment

No public comments

6. Agenda

6.A. Consent Agenda

All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

6.A.1. Board of Education Minutes - June 12, 2023

6.A.2. Finance Meeting Minutes - July 13, 2023

6.A.3. Personnel Matters

6.A.4. Food Service Reports

May I have a motion to approve the Consent Agenda?

Motioned: Garcia

Seconded: Swenson

Roll Call: Jared Griffin, Josef Garcia, Abi Swenson, Karen Teff, Colin Williams

Nays: 0

Motion passes: 5-0

6.B. Investing School Surplus Funds - Joe Aliperto

Presentation including investing some of the school's surplus funds in CDs or a money market account. Higher interest rates are being earned. Over 4%. Money market accounts that are playing well. Funds were very limited to what we can invest due to statute - no risk or as little risk as possible, limits us. With surplus ultimately invest a million dollars of our current reserves and potentially more. That would give us at 4% an additional \$40,000+ in revenue or have in an account somewhere. Not tapping into those funds. Try to maximize those dollars as much as possible.

Griffin - pursue JP Ellsenpeter and give them a little more time to respond with what they have to share and say.

Aliperto - do not have 100% of it free and clear yet; wanting to be cautious and set some aside; part of the reason to earn some interest; interest money we can spend that how we want. Won't restrict CCS's cash-flow wise.

Griffin suggested invest it. Preference will be to work with First National before we would go to other banks.

May I have a motion to move to an action item putting money into CDs or money market with a qualified bank?

Motioned: Garcia

Seconded: Swenson

Roll Call: Jared Griffin, Josef Garcia, Abi Swenson, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 6-0

May I have a motion to approve putting money into CDs or money market with a qualified bank with a preference of being our current bank of record First National Bank and trying to work out competitive terms with them before moving onto a different bank.

Motioned: Garcia

Seconded: Swenson

Roll Call: Jared Griffin, Josef Garcia, Abi Swenson, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 6-0

Griffin will see JP Ellsenpeter tomorrow at First National Bank.

6.C. K-3 Local Literacy Plan

Presenter: Abi Swenson

Presentation by Swenson of everything needed to compile the Literacy Plan for CCS seat-based learning and online. Data is used differently. Hear a lot of reference to reading called SOAR. Lots of research that has gone into that. LETRS is an acronym - how to actually teach reading. Glazier has completed it. Star scores are used for achieving benchmark and an oral reading fluency through ReadingCorps. Helping to catch a couple of more students struggling. LETRS is now being applied in proficiency. Screener data and number points are based off of scope and sequence from the LETRS program.

Curriculum Coordinator will work with teachers on how and what to access. Continue through Sourcewell and MDE is teaching another wave for teachers to take. Becomes a master certificate - MDE is paying for it.

Garcia - investing in our teachers, could it look like a certification bonus or a one-time thing. Rewards them and it becomes an incentive for other people to do this type of stuff. How do we make it equitable through literacy, stem, we move forward as a board during strategic planning stage, how do we invest in our people?

Teff has her Masters and how will they get compensated when she has master degrees.

Griffin's suggestion is to leave this conversation to the Directors.

Swenson - this is a mandate from the state.

May I have a motion to move the K-3 Literacy Plan to an action item?

Motioned: Garcia

Seconded: Thompson

Roll Call: Jared Griffin, Josef Garcia, Abi Swenson, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 6-0

May I have a motion to approve the K-3 Literacy Plan?

Motioned: Swenson

Seconded: Garcia

Roll Call: Jared Griffin, Josef Garcia, Abi Swenson, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 6-0

6.D. Curriculum presentation for art and physical education

Presenters: Mara Powers and Lisa Schumacher

Seat-based art curriculum - Mara Powers

Curriculum review is of five different standards. Offer three of the five; meet standards in two of the five. Visual arts is being specifically covered by Powers. Seat base now has an art teacher on staff. Cross curricular integration of art is very important. Art specific plan and keeping arts in the classroom to foster those connections between different art.

Recommending an online subscription with different components; five-year subscription spending about \$550 per grade level. One-time purchase to get some additional literature. On top of that, there is a yearly supplemental curriculum of \$900 per year for the art teacher. Fits into the budget we have; Plan did go through our leadership team and approved by them.

Thompson - flex curriculum - looks tight and streamlined - does it incorporate ee and environmental learning. Powers has used it in the past with a grant. Not by any means a prescribed curriculum, it is a collection of resources.

Thompson - is this something any teacher could dive into including the online; have to check. Any classroom teacher can utilize this.

Schumacher

Phy ed and health teacher seat-based;

Middle school gets a separate health club; broken down into topics; (bullying - should she follow the board approved policy - same with vaping, etc.). Current CDC health education standards. Primary is videos. \$4,800 curriculum - changes year to year.

PE Proposal Shape America PE Standards - Lisa Schumacher

Looking to create more lifetime skills. Not every student is going to do the team sports. Incorporate fishing, DNR projects, popular increase of spikeball, basic skills of throwing/catching. Large part of the budget involves physically moving and learning skills. Encourage fitness and physical activity at home; \$7,000 grant with Cowles program, pickout a cultural dance.

Thompson - with our mission of being environmental and being out in nature and going fishing fits in, have you looked at incorporating the environmental ed stuff - have a book that incorporates this. Dance, is that something that online can share; live session and would have to be available; or students have to be in the building.

May I have a motion to move to an action curriculum purchase for art and physical education?

Motioned: Garcia

Seconded: Thompson

Discussion: Ever thought about inviting any native american dancers - have a family who is going through a cultural learning about that - trying to get a drum group in; parent makes lacrosse sticks the way native americans do; used to teach in Deer River huge part of the culture, Teff knows lots of people.

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

May I have a motion to approve curriculum purchase for art and physical education?

Motioned: Garcia

Seconded: Thompson

Discussion:

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

6.D. Academic, Environmental Education, and Performance Improvement Plan Updates

Presenter: Becky Gilbertson

Review of plan updates that were provided to Osprey Wilds.

6.E. Action Items

6.E.1. Review and Approve June 2023 Financial Information

May I have a motion to approve June 2023 financial information?

Motioned: Teff

Seconded: Thompson

Discussion:

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

6.E.2. Approve Policies

Policies updated to reflect Minnesota laws enacted in 2023

102 Equal Education Opportunity

419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices, Vaping Awareness and Prevention Instructions

424 License Status

513 Student Promotion, Retention, and Program Design

521 Student Disability Nondiscrimination

532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds

534 School Meals Policy
601 School District Curriculum and Instruction Goal

Discussion - word choice here - American Indian student or Native American - want to use most correct language -
Teff - shared her students terminology; decision to keep sensitive language in the policy.

May I have a motion to approve the following policies?

102

419

424

513

521

532

534

601

Motioned: Teff

Seconded: Williams

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

6.E.3. Milk Bid for 23-24 School Year

May I have motion to approve the milk bid for 23-24 school year; the amounts have remained the same.

Motioned: Griffin

Seconded: Garcia

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

6.E.4. Reauthorize CCS's Identified Official with Authority for Education and Access Management

May I have a motion to approve the Reauthorize Holly Amaya as the Identified Official with Authority for Education and Access Management

Motioned: Griffin

Seconded: Teff

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

6.F. **Information/Discussion Items**

6.F.1. District Personnel

Klang commented seat based is fully staffed except for two more paras. Application pool has been minimal. Amaya commented filled .5 SPED teacher role; middle school social studies teacher role. Need to replace Tom Potter. science position interviews; tech coordinator interviewed was great but wanted full time.

6.F.2. Policy Review

Policies updated to reflect Minnesota laws enacted in 2023

418 Drug-Free Workplace/Drug-Free School

418FRM Drug-Free Workplace/Drug-Free School

424 License Status

507 Corporal Punishment and Prone Restraint

514 Bullying Prohibition

554 Prohibition of Malicious and Sadistic Conduct
606 Textbooks and Instructional Materials
806 Crisis Management Policy

Are there any policies Directors want to discuss?

Table Policy 507 per Garcia regarding contracted school officer; deal with it if we get a resource officer. Take out phrase "until we don't have one; take out police officer; security officer would be controlled by CCS. take out resource officer and school resource officer".

May I have a motion to move to action the following policies?

418

418FRM

424

514

554

606

806

Motioned: Griffin

Seconded: Thompson

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

May I have a motion to approve the following policies?

418

418FRM

424

507

514

54

606

806

Motioned: Griffin

Seconded: Teff

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 6-0

6.F.3. Professional Development - Board of Education Trainings
Nothing available at this time.

6.F.4. Strategic Planning Matters
No update at this time.

6.F.5. Director Evaluations
Griffin - both Directors have had their evaluations.

6.F.6. Employee Retention Credit - Agreement with MaGill Accounting
We have received \$272,000 of the potential \$1,000,000 something.

6.F.7. Executive Director Exploratory Committee

Garcia - met past week to try to find a road map forward; come up with a plan with the input of Griffin; reviewed information in files provided.

First task is to get feedback from current Directors about where we are at with the leadership structure, strengths/weaknesses, and their vision to move forward. Gathering staff feedback would be probably the next logical step after that. Vision was created and now need real time feedback on how this is working out from Directors - where are we at; opportunity for growth, trying to figure out the way forward.

6.F.8. Facilities Planning Committee

Any update from this committee?

Klang - no new updates; few minor changes in the building; we are very full with Kindergarten at 20 students in each class. People are very accommodating. Contacted the LAKE Foundation - they are waiting for us/we are waiting for them.

6.F.9. Fall Elections

Terms Ending 12/31/23:

Jared Griffin

Chris Rhinehart

Abi Swenson

Josef Garcia

Karen Teff

Fall election timeline is part of the board packet.

May I have a motion to move to action the fall elections timeline?

Motioned: Garcia

Seconded: Williams

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

May I have a motion to move to approve the fall elections timeline?

Motioned: Griffin

Seconded: Garcia

Discussion: Can you run again, yes.

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

6.F.10. Review of Online Student and Family Handbook

Bring it back for approval in August.

6.F.11. Review of Seat-Based Student and Family Handbook

Bring it back for approval in August.

6.F.12. Review of Staff Handbook

Bring it back for approval in August.

6.F.13. Crisis Manual

Bring it back for approval in August.

6.G. **Reports**

6.G.1. CCS' Directors

Amaya - taking care of background stuff in the summer; much needed PTO in June.

6.G.2. Finance Committee

Looked at financials; no committee members present.

6.G.3. Academic Performance/Achievement and World's Best Workforce

No update.

6.G.4. EE Seat-Based Committee

No update.

6.G.5. EE Online Committee

An online student letter was published in all of the local papers.

6.G.6. Directors' Evaluations

Evaluations now complete.

7. **Authorizer Update**

No update from Osprey Wilds.

8. **August Meeting Preparation**

8.A. Suggestion for Discussion Topics for Next Meeting

8.B. Policy Review

507 and maybe one other

8.C. Review/Approve Handbooks

Approve Online Student and Family Handbook

Approve Seat-Based Student and Family Handbook

Approve Staff Handbook

Approve Crisis Manual

8.D. Approve Election Judges

Mike Newton will be presenting music curriculum

9. **Board Meeting Evaluation**

Great job Griffin; teachers are doing a great job.

10. **Adjourn the Regular Board of Education Meeting**

May I have a motion to adjourn the Regular Meeting of the Board of Education at 7:34?

Motioned: Teff

Seconded: Garcia

Roll Call: Jared Griffin, Josef Garcia, Karen Teff, Clare Thompson, Colin Williams

Nays: 0

Motion passes: 5-0

Next regular Board of Education meeting: August 21, 2023 at 5:00 p.m.