

Personnel Action Form
Human Resources

Banner ID # @	Last Name Vasiknanon, Kettida	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: <input checked="" type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input checked="" type="radio"/> Full-Time <input type="radio"/> Part-Time	<input checked="" type="checkbox"/> New Employee <input type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
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Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: _____ Job Vacancy No.: (if applicable) _____

Job Title/Position: _____ Specialized Area: _____

Budgeted Position? Yes No Funded in which FY? _____

Budget Number: _____ Position No. (NBAPOSN): _____

Compensation: Annual Hourly Other (explain) Sched _____ Grade _____ Step _____ Hourly Rate: (Part-time only) \$ _____ per hr x _____ hrs/wk x _____ wks = \$ _____ per year

Start Date: _____ End Date: _____ At-will-employee Per contract If temporary, anticipated termination date: _____

Position is funded for the following number of months/weeks:
 9 months 10 ½ months 12 months Other (specify) _____

PROPOSED Division/Unit: Information Technology Job Vacancy No.: (if applicable) 2405 A 020

Job Title/Position: Vice President of Information Technology Specialized Area: Information Technology

Budgeted Position? Yes No Name of Replaced Employee: Scott Towsley Funded in which FY? FY25

Budget Number: 1110-13029-6093-602 Position No. (NBAPOSN): ADV003

Compensation: \$ 136,110 Annual Hourly Other (explain) Sched VP Grade 10 Step 97 Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year

Start Date: 09/23/24 09/30/24 *kw* At-will-employee Per contract If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
 9 months 10 ½ months 12 months Other (specify) _____

Explanation of Action: _____

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head <i>Betty McCrehan</i> 8/26/24	Date	Approved by Dean	Date
Approved by Division Chair	Date	Approved by Vice President	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources <i>April Palmer</i> 8/29/24	Date
Budget Approval <i>Bob</i> <i>Betty A. McCrehan</i> 9/3/24	Date	Approved by President <i>Betty A. McCrehan</i> 9-3-24	Date