## **MEMORANDUM**



DATE: November 1, 2012

TO: Building & Grounds Committee

FROM: Lawrence A. Martini, Director of Business Services

SUBJECT: Buildings & Grounds Committee Agenda

The next meeting of the Building & Grounds Committee is scheduled on Thursday, November 8, 2012 at 6:00 p.m. in the Board Room at the District Office.

## PROPOSED AGENDA

- 1. High School Indoor Air Quality Project
- 2. Safety Training Initiatives
- 3. Facility Use Updates
- 4. Facility Task Force Update
- 5. Other

LAM/srd