



After School Program Agreement between Facility and Sponsor (S.Tracy Howard Project Inc.)

The Non-Profit organization (Sponsor) agrees to:

- Provide CACFP record-keeping forms for the facility to complete at no charge to the facility.
- Train each facility staff according to CACFP requirements.
- Conduct CACFP training for staff and conduct program monitoring
- Perform administrative functions for ALL unaffiliated sites.
- Enforce that all meals served will meet USDA requirements for Child and Adult Care Food Program for Children.
- Prepare menus in accordance to CACFP food buying guide handbook.
- Provide and maintain CACFP meal production records to Sponsor.
- Plan to purchase and deliver meals.
- Serving utensils (2 oz & 4 oz) provided by STHproject in accordance with Texas Food Establishment Rules standards for use and cleaning.
- Provide Cold and Hot storage units at each site serving.
- Maintain receipts, invoices, inventory records for TDA to review.
- Provide daily delivery tickets of unitized meals for each facility.
- Deliver meals safely, clean and with proper vehicles. STHproject agrees to conduct and document a criminal history check for all employees who will be present on Denton I.S.D. campuses, and upon request will provide such documentation to the Denton I.S.D. in accordance the Texas Education Code.
- The agreement shall be effective as of \_\_8 - 26, 2019 and shall have the same term as the Child and Adult Care Food Program (CACFP) Agreement between STH Project and the Texas Department of Agriculture-Food & Nutrition Division. It may be terminated by notice in writing given by any party hereto to the other parties at least 30 days prior to the date of termination.

The Sponsor / CIS Employee Agrees to:

- Record daily the menu served to children.
- Record daily the quantities for each food item served.
- Record daily the meal count (taken at the point of service) served to each child;
- Record daily the number of enrolled participating children in attendance.
- Ensure the food is prepared and served only in amounts sufficient for each enrolled/participating child to have on reimbursable meal/snack at each meal service.
- Meet all local health and sanitary code requirements applicable to food service delivery.
- Sign delivery receipt from certifying quantities received and post Civil Rights Posters in authorized area.

We the undersigned do hereby make and enter into this agreement. By so doing, we certify the information contained in this document to be true and correct to the best of our knowledge and do mutually agree to comply with the CACFP federal regulations uniform federal assistance regulations and state policies and procedures as issued and amended by TDA.

Effective from Aug. 26 until May 22, 2020 or unless terminated.

All terms and conditions of the original agreement, not found in conflict with this Amendment are continued in full force.

\_\_\_\_\_  
Representative of Sponsoring Organization

\_\_\_\_\_  
Representative of Denton ISD Signature

Teddy Howard, NPC  
Print Name & Title

Barbara Burns, Board President  
Print Name & Title

STHproject, Inc.8 / 1 / 19  
Name of Organization & Date

See attachment "A"  
Name of Facility & Date

For Listing of locations see signed Attachment "A"