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Election of Board Officers

Purpose

To facilitate the formal election of Board of Education officers to fill current leadership vacancies. Establishing a complete slate of officers ensures the Board maintains continuity and remains in full compliance with statutory requirements.

Background and Information

Under the Illinois School Code and local Board Policy 2:110, the Board must elect officers from its membership to serve two-year terms.

The Board has received the written resignation of the Vice President from their officer role, effective immediately. Because this individual is remaining on the Board as a seated member, a vacancy exists solely for the office of Vice President.

The election will be conducted during an open session. Nominations will be taken from the floor, and voting will follow established parliamentary procedures. The individual elected will assume the duties immediately. If this election creates a secondary vacancy in another officer role, the Board will immediately proceed with nominations and a vote to fill that role under this same agenda item.

The Election Process (5 Steps)

The following steps should be followed during the meeting:

1. The Board President opens the floor for nominations for the vacant officer position. A second is not required.
2. Once names are put forward, a motion and second are made to close nominations.
3. The Board conducts a roll-call vote (or vote by acclamation if there is only a single nominee) to fill the seat.
4. If the winning nominee currently holds a different officer position, that prior position is declared vacant, and the President immediately re-opens the floor for nominations to fill the newly opened officer seat.

Administrative Recommendation

It is recommended that the Board of Education nominate and elect members to fill any vacant Board Officer positions for the remainder of the current term.