

MEMORANDUM OF UNDERSTANDING BETWEEN:

WEM School District and Myles Knutson

WHERE AS, the Board of Education of Waterville-Elysian-Morristown recognizes the importance of effective leadership and consistent administration across all grade levels within the district; and

WHERE AS, due to a staffing vacancy there is a need for expanded administrative oversight of Kindergarten through Grade 4; and

WHERE AS, Myles Knutson, currently serving as Principal at Morristown Middle School, has agreed to assume additional responsibilities for the administration, supervision, and instructional leadership of Kindergarten through Grade 4 programs and staff at Waterville Elementary; and

WHERE AS, the Board desires to recognize and fairly compensate the Principal for the additional workload and duties associated with this expanded assignment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Waterville-Elysian-Morristown and Myles Knutson agree to the following:

1. Authorization of Stipend:

A financial stipend in the amount of \$4380 to be paid to Myles Knutson in two installments (Jan./June) in recognition of the additional Kindergarten through Grade 4 administrative assignment.

2. Effective Dates:

This stipend shall be effective beginning August 26th, 2025 and shall continue through June 30, 2026 unless otherwise amended or terminated by the Board.

ADOPTED AND APPROVED by the Board of Education of Waterville-Elysian-Morristown this 27 day of October, 2025.

BOARD OF EDUCATION

Waterville-Elysian-Morristown

Signature: _____

Chair of the Board

Name: Gary Michael

Date: 10-27-2025

Signature: _____

Clerk of the Board

Name: Jay Schneider

Date: 10-27-2025

Signature: _____

Principal

Name: Myles Knutson

Date: 10-3-25