



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **March 24, 2026**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STUDENTS

Chris Yetman and Alexandria Vaughn request permission to take 13 students to the Academic Decathlon National Finals April 21-26, 2026 in Garden Grove, CA. Approximate cost of travel is \$12,850.00 and will be paid using Student Activities and Tax Credit funds. Four school days will be missed and substitutes are required.

BUDGET CODE KEY		
850.00.610.1001.6892.282.0000	Student Activities	Classroom Instruction, Student Expenses, CDO
850.00.410.2710.6519.282.0000	Student Activities	Student Transportation, Student Travel, CDO
850.00.100.1001.6892.282.00	Student Activities	Classroom Instruction, Student Expenses, CDO
850.00.100.1001.6105.282.0000	Student Activities	Classroom Instruction, Substitutes, CDO
526.00.410.2710.6519.282.0000	Tax Credit	Student Transportation, Student Travel, CDO
526.00.610.2190.6892.282.0000	Tax Credit	Other Student Support Services, Student Expenses, CDO

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:

Matthew Munger
Associate Superintendent for Secondary Education

Date: March 23, 2026

Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 13

NAME OF SCHOOL GROUP/CLUB/ENTITY: CDO Academic Decathlon Team

STAFF ADVISOR(S)/CHAPERONES: Chris Yetman and Alexandria Vaughn

ABSENCE: # Days 6 Sub Required: Yes No # of School Days Missed 4

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Academic Decathlon National Finals

DESTINATION OF TRAVEL: Hyatt Regency Orange County, Garden Grove, CA

DATES OF TRAVEL: April 21 – 26, 2026

ACADEMIC BENEFITS TO STUDENTS: Academic Competition, Time Management, etc.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other **Rental Vans**

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Yes Club Funds Yes
Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$750.00</u>	<u>850.00.610.1001.6892.282.0000</u>
Transportation	<u>\$1500.00</u>	<u>850-00-410-2710-6519-282-0000</u> <u>526.00.410.2710.6519.282.0000</u>
Meals	<u>\$3000.00</u>	<u>850-00-100-1001-6892-282-0000</u>
Lodging	<u>\$6000.00</u>	<u>850-00-610-2190-6892-282-0000</u> <u>526.00.610.2190.6892.282.0000</u>
Substitutes	<u>\$1600.00</u>	<u>850-00-100-1001-6105-282-0000</u>
TOTAL	<u>\$12,850.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: _____

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Club Funds

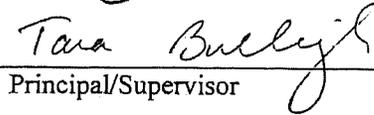
COST TO EACH STUDENT \$ \$500

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Club and Tax Credit Funds

FUNDING SOURCE(S): Cub Funds and Tax Credit donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):

SUBMITTED BY:  3/9/26
Signature Date

APPROVED BY:  3/10/26
Principal/Supervisor Date

Associate Superintendent/Supervisor Date