



Livonia Public Schools

Facilities and Operations

Date: July 21, 2025

To: Phillip Francis, Deputy Superintendent
William Green, Assistant Superintendent

From: Harry C. Lau, Administrator of Facilities and Operations

Re: Recommendation to Award Xerographic Paper

I am recommending and seeking approval to purchase Xerographic Paper for the Livonia Public School District from Contract Paper Group, Inc. (CPG) for the 2025-26 school year. CPG holds the Wayne RESA copy paper bid for the 2022-25 school years. Contract Paper Group has served LPS and Wayne County School Districts well for the last several years and has delivered quality products and services. The paper bid is as follows:

Size	LBS	Brightness	Colors	Cartons	Price/Carton
8.5 x 11	20 #	92 Bright	White Domestic	4700	\$30.59
8.5 x 11	20 #	92 Bright	Salmon	6	\$59.65
8.5 x 11	20 #	92 Bright	Blue	6	\$59.65
8.5 x 11	20 #	92 Bright	Pink	10	\$59.65
8.5 x 11	20 #	92 Bright	Green	12	\$59.65
8.5 x 11	20 #	92 Bright	Canary	12	\$59.65

The total cost of all Xerographic Paper in this purchase is \$146,516.90. This will be paid for out of the general fund.

Thank you for your consideration in the matter.

Cc: L. New
A.Sutton