



**Memorandum of Understanding
between
Ector County ISD School Nutrition Department
and
The West Texas Food Bank**

Purpose: This document establishes a contract between the West Texas Food Bank and Ector County ISD School Nutrition department to collaborate on donations of leftover/excess food items during the school year. The Texas Department of Agriculture allows for the donation of such items as long as they meet the criteria set forth in *Section 19 of the Administrator's Reference Manual*. It is the responsibility of the School Nutrition department to ensure compliance with the criteria prior to donating.

Timeframe: The contract will be for one year beginning on March 1st, 2019. The contract will automatically renew each year unless one of the parties provides a thirty-day notice of termination.

Liability: The ECISD School Nutrition Department will have extended protections against civil and criminal liability for persons or organizations when making food donations to the extent provided under the *Bill Emerson Good Samaritan Food Donation Act*, found in *Section 22 of the Child Nutrition Act*.

School Nutrition Program Cost: The overall cost for the School Nutrition department to deliver donations to the West Texas Food Bank is negligible. The School Nutrition department acknowledges that no additional equipment has been purchased specifically because of or for the donation program.

Brandon Reyes
Interim School Nutrition Director

Libby Campbell
WTFB Executive Director

