

Livonia Public Schools

Business Services Office

Date: March 31, 2015

To: Randy Liepa, PhD., Superintendent

From: Lisa Abbey, Director of Business Services

Re: Discussion of Bids Results for Marching Band Musical Equipment

As part of the 2013 bond issue, we have submitted a Request for Proposal (RFP) for Marching Band Musical Equipment for the three high schools. We would like to discuss this bid at the next Finance Committee meeting on Monday, April 13, 2015. This will be our first purchase of music equipment from the bond funds. The list of equipment was prepared with input from the three high school marching band directors (see attached list). Our goal is to get the equipment in as soon as possible for practice this summer. We will have more information on timing once the bids are received.

The RFP for Marching Band Musical Equipment was made available on March 27, 2015. The bid responses are due on April 10, 2015. We will review the information after the bid opening. The bid responses will be available after April 10, 2015 in the Business Office conference room for any Board member that would like to look at the documents provided by the various firms.

On Monday, April 13, 2015 at the Finance Committee meeting we will present the bid results of their evaluation to the Board of Education.

LA/kp

Attachments