



**NORTH SLOPE BOROUGH SCHOOL DISTRICT**

**MEMORANDUM**

**TO:** Robyn Burke, President  
Members of the Board

**THROUGH:** David Vadiveloo, Superintendent Dsv

**FROM:** Blake Mikesell, Director of Maintenance & Operations BM

**DATE:** May 10, 2024

**SUBJECT: Purchases Over \$10K –  
FY25 Food Supply Bid**

**Memo No. SB24-163**  
(Informational Item)

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**NSBSD Policy Manual:**

Board Policy 3300 Expenditures/Expending Authority: The Superintendent or designee may purchase supplies, materials, and equipment in accordance with the law. The Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

Board Policy 3311 Bids states the District shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. All purchases in the amount of \$20,000 or more shall be based when possible on three competitive bids. The Superintendent or designee shall establish procedures to ensure that formal advertised bids are solicited for purchases over \$50,000.

**Issue Summary:**

NSBSD Maintenance & Operations solicited bids for the FY25 Dry/Canned/Frozen/Fresh/Non-Food Product supplies as well as fresh fruit and vegetables for the school nutrition program. The deadline for receipt of proposals was on or before April 29<sup>th</sup>, 2024. The solicited contract term was July 1, 2024 through June 30, 2025.

Grant Funds: The school nutrition program is funding by federal grant funds. Compliance with federal requirements was demonstrated by requirement to submit certifications with regard to lobbying, debarment and suspension within the bid package. Food service supplies were solicited for all NSBSD communities.

NSBSD received the following responses:

Fruits and Vegetables:	Alaska Commercial	\$345,655
	Ditomaso	\$158,327 (did not include freight costs to Utq.)
Freeze/Chill/Dry Goods:	Quality Sales	\$4,488,696.54
	Sysco Alaska	\$3,459,140.14

Letters of Intent to Award to Alaska Commercial and Sysco Alaska were issued to the vendors on May 10<sup>th</sup>, 2024.

**Funding Source and Contract Amount:**

Contract amounts are \$3,459,140.14 to Sysco Alaska and \$345,655 to Alaska Commercial Company.

The goods bill be prepaid in FY24 and coded to inventory 255.000.000.000.650 then allocated to FY25 Fund 255 Food Service – Food \$ 3,804,795.14 allocated to the following account codes:

- 255.490.790.000.459
- 255.480.790.000.459
- 255.470.790.000.459
- 255.460.790.000.459
- 255.450.790.000.459
- 255.440.790.000.459
- 255.430.790.000.459
- 255.300.790.000.459

**Term of Contracts:**

One year July 1, 2024 through June 30, 2025

**Signature:** *Ds Vadiveloo*  
Ds Vadiveloo (May 11, 2024 09:19 AKDT)

**Email:** david.vadiveloo@nsbsd.org

**Signature:** *Blake*  
Blake Mikesell (May 11, 2024 05:52 AKDT)

**Email:** blake.mikesell@nsbsd.org