

# New Berlin C.U.S.D. #16

## PROFESSIONAL WORKSHOP PAYMENT REQUEST FORM

Employee Name: JERRY BISHOFF Date Requested: 12/1/2024  
 Name of Workshop: 2024 JOINT ANNUAL CONFERENCE Date(s) Attending: 11/21-11/24 2024  
 Location of Workshop: CHICAGO, IL Reason to Attend: BOARD MEMBER CONTINUING EDUCATION

Estimated Expenses:			Final Expenses:		
	Total Amount	School Credit Card?		Total Amount	School Credit Card?
Registration:	\$ -	N/A	Registration:	\$ -	N/A
Miles @ \$0.655	\$ 428	N/A	Miles @ \$0.670	\$ 286.76	N/A
Food:	\$ -	N/A	Food:	\$ 109.47	N/A
Lodging:	\$ -	N/A	Lodging:	\$ -	N/A
Tuition Reimburse	\$ -	N/A	Tuition Reimburse	\$ -	N/A
Other:	\$ -	N/A	Other:	\$ -	N/A
Total Est. Expenses:	\$ -		Total Final Expenses:	\$ -	
Total Requested Charge:	\$ -		Total Requested Reimb:	\$ 396.23	

Are expenses to be shared with another Faculty member? (Final Expenses only)  Yes  No  
 If yes, please include additional faculty name(s): \_\_\_\_\_  
 Please select expenses to be shared:  Mileage  Lodging  Other \_\_\_\_\_

Pre-Approval: \_\_\_\_\_  
 Supervisor Signature / Date: \_\_\_\_\_ Employee Signature / Date: Jerry Bishoff 12/1/24

Funds Available? \_\_\_\_\_  
 Yes / No (A/P Initial/Date) \_\_\_\_\_ Supervisor Signature / Date: \_\_\_\_\_

Dollar Amount Available: \* \_\_\_\_\_  
 \* (If not enough to cover above request)

**For Accounting Use Only:**

Actual VISA Charges:					
Payee:	Purpose:	Amount:	Reimb. Charge to: #	Amount	Check # & Date
			NBE Budget - #103-2213-3320		
			JH Budget - #202-2213-3320		
			HS Budget - #305-2213-3320		
			Pre-K Budget - #500-1125-3320		
			Pre-K PD - #500-2213-3320		
			Title I Budget - #000-1250-3900		
			Other -		
Total:					
Date Paid:					
Budget #:					

Market Chicago  
Hyatt Regency Chicago  
151 E Wacker Drive  
Chicago, IL 60601

Melissa

CHK 2270 TBL 30/1

11-22-2024 13:56:44

1 Small Croissant 3.75  
1 Tall Latte 4.45

FOOD 8.20  
Sub-total: 8.20  
\*Tax Total: 0.96

Payment: 9.16

Cash

Change Due: 1.10

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\*Not point earning eligible.

#Not point redemption eligible

\*\*\*THANK YOU FOR JOINING US\*\*\*

-----CHECK CLOSED-----

11-22-2024 13:58:50

Closed By: Medina Melissa

Customer Copy

Hyatt Regency Chicago  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234  
Market Chicago  
11-22-2024 21:12:34

Check #: 2674 Table: 75

\*\*\*\*\* AUTHORIZATION \*\*\*\*\*  
APPROVED

Total: \$4.97

Card Type: MASTERCARD

Card Entry: Contactless

Acct #: \*\*\*\*\*3609

Approval Code: 392795

\*\*\*\*\* EMV AUTHORIZATION \*\*\*\*\*

App Label: Mastercard Debit

Mode: Issuer

AID: A0000000041010

TVR: 000008001

IAD: 0110A04001220000000000000000000000FF

TSI:

ARC: 00

AC: F9799C5D8054A4C5

CVM: 1F0302

GRATUITY: USD

TOTAL : USD

Signature

BIG Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Customer Copy

Hyatt Regency Chicago  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

American Craft Kitchen & Bar  
11-22-2024 12:01:47

Check #: 1428

Table: 229

\*\*\*\*\* AUTHORIZATION \*\*\*\*\*

APPROVED

Total: \$20.12

Card Type: MASTERCARD

Card Entry: Contactless

Acct #: \*\*\*\*\*3609

Approval Code: 852732

\*\*\*\*\* EMV AUTHORIZATION \*\*\*\*\*

App Label: Mastercard Debit  
Mode: Issuer

AID: A0000000041010

TVR: 0000008001

IAD: 0110A040012200000000000000000000FF

TSI:

ARC: 00

AC: 21217861C41BD355

CVM: 1F0302

GRATUITY: USD \_\_\_\_\_

TOTAL : USD \_\_\_\_\_

Signature \_\_\_\_\_

Opened By: Jennifer

TBL 4/5

11-22-2024 19:20:51

CHK 4938

1	Bud Light BTL	7.25
1	Pretzel Sticks Full	16.00
1	Hummus & Naan	15.00
1	Big Burger Single	14.00
1	Big Burger Double	19.00
1	Big Philly	19.00
1	Caesar Salad	22.25
	Add Chicken	

FOOD

\*#BEER

Sub Total: 105.25  
 \*Tax Total: 7.25  
 Check Total: 112.50  
 13.22  
 125.72

20:28:32 Printed By: Jennifer

Tip: \_\_\_\_\_

Total: \_\_\_\_\_

Room: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

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 \*Not point earning eligible.  
 #Not point redemption eligible

\* ONLY SEEKING \$75.22 ON  
 THIS RECEIPT