



Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
 (406) 338-2715 • (406) 338-2708

**Date:** May 21, 2024

**Board Approval:** May 29, 2024

**Contractor:** Barbara Dee Ann Kipp

**Phone:** 406-338-5448

**Address:** Box 2014 Browning MT 59417  
 P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will provide professional service to ensure BPS is best prepared for an emergency. The contractor will provide up to 160 hours of service. Contractor will meet as needed with the Instructional Leadership Team and/or individual departments to review the safety plan, plan drills, and facilitate table top exercises/professional development. Contractor will meet with the TERC to ensure community resources are coordinated in the result of an emergency.

**Contracted Dates:** 7/1/24-6/8/2025

Rate per hour/per day: <u>\$35 x not to exceed 160 hrs</u>	= <u>\$5600</u>
Per Diem/per day: _____ x _____ # of Days	= <u>N/A</u>
Mileage: _____ miles @ _____ per mile	= <u>N/A</u>
Other costs (explain):	= <u>N/A</u>
<b>Total Project Cost</b>	<b>\$5,600.00</b>

**Contract to be paid from**

126.90.890.3300.120 (75%)

226.90.890.3300.120 (25%)

**Independent Contractor**

Submit invoice on completion

Other Time sheet

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Corrina Guardipee-Hall  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.