

COOR ISD Board of Education Special Meeting
November 19, 2025 at 6:00 PM
11051 N. Cut Rd, Roscommon, MI 48653



Meeting Minutes

A special meeting of the Board of Education (the “Board”) was held at 11051 N Cut Rd, Roscommon, MI, on Wednesday, November 19, 2025.

Attendance Taken at 6:01 PM. **Present:** Alyssa Faulkner, Anthony Bair, Kara Mularz, Ian Faulkner, Jim Gendernalik, Dr. James Mangutz. **Absent:** Nancy Persing.

1. Call to order & Roll Call

President Mangutz called the meeting to order at 6:01 P.M.

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement

The mission of C.O.O.R. ISD is to deliver expert services, impactful programs, and responsive leadership to our schools and communities.

3. Recognition

- Dr. Mangutz and Superintendent Petri both expressed their gratitude for those who served our country in each branch of the military, including Ian Faulkner and Anthony Bair.

- Dr. Katie Harris was recognized for the recent completion of her doctorate degree through John Hopkins University in neuroscience. She completed her dissertation on how children learn best and connecting that to kindergarten students at the Roscommon Elementary School.

4. Adopt the Agenda

Approve agenda as presented. This motion, made by Ian Faulkner and seconded by Kara Mularz, Carried. Yes: 6, No: 0, Absent: 1

5. Financial Audit review

Tanner Hansen of Weinlander-Fitzhugh Certified Public Accountants and Advisors presented the financial audits for COOR ISD and ROOC, Inc. They are still waiting for governance standards to be released before finalizing the single audit. The report had an unmodified opinion.

The board expressed appreciation for the transparency and open communication with the finance department and how well organized it has become. The end result is an improvement in programs and services offered, benefiting local students!

Fifty percent of general fund expenditures are transfers out to other funds and programs. A total of \$3.7 million dollars were sent to local school districts and preschool programs.

Twenty-nine percent of the Career Tech budget was outgoing transfers to local district program equipment, added costs, and Early Middle College fees. The Northern Michigan Electronics Consortium fund (collaboration with AMA ESD) was closed out, as it was no longer needed. Some funds were transferred to the Capital Projects Fund for future construction and/or emergency repair costs.

6. Adopt a resolution to collect summer taxes within in the Mio AuSable School District and the Crawford AuSable School District for 2026.

Approve a resolution to collect summer taxes within in the Mio AuSable School District and the Crawford AuSable School District for 2026. This motion, made by Kara Mularz and seconded by Anthony Bair, Carried.

Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes
Yes: 6, No: 0, Absent: 1

7. Adopt a resolution declining 31aa categorical funds unless waiver conditions are eliminated or modified.

There was much discussion on the matter. To receive these categorical funds, the district must agree that in the event of a mass casualty event (interpretations differ), the district is open to investigation including releasing your attorney-client privileges.

A hearing is scheduled for Dec 3rd, so changes may be made in the legislature after that. Superintendent Petri will continue to discuss this topic with local district administrators.

Adopt a resolution declining 31aa categorical funds unless waiver conditions are eliminated or modified. This motion, made by Ian Faulkner and seconded by Alyssa Faulkner, Carried.

Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes
Yes: 6, No: 0, Absent: 1

8. Department Updates - Updates were reviewed by board members in advance of the meeting.

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)

There have been many positive stories shared in department updates. Board members stated that directors shouldn't hesitate to put areas of concern in department updates as well as the celebrations. This would be an opportunity for board members to be aware of challenges and discuss current topics if community members ask them. The board would like to see the administrators to attend board members in person on a rotating basis, possibly once or twice per year.

9. Public Participation – None.

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

10. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Jim Gendernalik and seconded by Anthony Bair, Carried.

Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes

Yes: 6, No: 0, Absent: 1

10.A. Approve minutes of previous meeting on October 8, 2025

10.B. Approval of Bills for October 2025 totaling \$2,547,472.65

10.C. Approve Revenue & Expenditure Reports for October 2025

10.D. Update the COOR Special Educational Center calendar, moving a staff PD day from March to January 5th

10.E. Approve Parent Advisory Committee members:

RAPS - Jesse Gonser

HL - Christina Budzynski

CEC - Danielle Csapo

CASD - Caitlin Moore

Mio - Jessi Schullar

WBRC - Shawn West

CHA - Tabitha Cross

Fairview- to be determined.

11. Action Items

11.A. Approve up to \$280,000 in general fund expenditures to extend what were formerly Great Start Collaborative program services through September 30, 2026 - The motion by Kara Mularz motion was amended to Sept 30, 2026 (same amount) rather than June 30th.

Superintendent Petri reminded the board that the Great Start Collaborative funding was eliminated in the new state budget, but the district still wants to prioritize supports for area families. He stated that their programs help the parents to "grow the children" to prepare them for school.

Katie Keith stated that they are also looking for other revenue sources to fund activities, but there is little hope for funding in a supplemental budget. She will continue to advocate for the program.

Approve up to \$280,000 in general fund expenditures to extend what were formerly Great Start Collaborative program services through September 30, 2026. This motion, made by Kara Mularz and seconded by Jim Gendernalik, Carried.

Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes
Yes: 6, No: 0, Absent: 1

11.B. Approve staff retention bonuses as presented.

Approve staff retention bonuses as presented. This motion, made by Jim Gendernalik and seconded by Alyssa Faulkner, was not voted upon. Staff members making over a certain amount were proposed to receive a 1% bonus. There was discussion about equity.

Approve staff retention bonuses at 1.5% for this year for positions listed. This motion, made by Kara Mularz and seconded by Jim Gendernalik, Carried. Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes
Yes: 6, No: 0, Absent: 1

11.C. Approve Policy Update from Thrun Law Firm:
Policies 3118 and 4113, Forms 4113-F-1 and 4113-F-2

Approve Policy Update from Thrun Law Firm: This motion, made by Jim Gendernalik and seconded by Anthony Bair, Carried: Yes: 6, No: 0, Absent: 1

11.D. Approve title change and adjusted contract for the following Early Childhood staff members (no salary change):

- Melissa Maeder, changing her title to **Northeast Great Start to Quality Improvement Specialist and Coach**
- Tammy Tyler, changing her title to **COOR ISD Family Liaison**
- Chris Tappan, changing her title to **Northeast Great Start to Quality Director and lead of family engagement**

Approve title change and adjusted contracts as proposed. This motion, made by Ian Faulkner and seconded by Jim Gendernalik, Carried.

Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes
Yes: 6, No: 0, Absent: 1

11.E. Approve contracts with Great Start Readiness Program (GSRP) preschool locations:

- Charlton Heston Academy
- Grayling Cooperative Preschool GSRP
- Houghton Lake Cooperative GSRP
- NEMCSA - (West Branch) Head Start/GSRP, Grayling Head Start Blend, Mio Head Start/ GSRP Blend

- NMCAA, Roscommon Head Start/GSRP Blend and Houghton Lake Head Start/GSRP Blend
- Roscommon Area Public Schools
- West Branch - Rose City Area Schools

Approve contracts with Great Start Readiness Program (GSRP) preschool locations as presented. This motion, made by Kara Mularz and seconded by Alyssa Faulkner, Carried. Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes
Yes: 6, No: 0, Absent: 1

- 11.F. Approve increase for substitute paraprofessional rate from \$12.48/hour to \$13.50/hour and substitute teachers rate from \$110/day to \$125/day through Edustaff effective Nov 20, 2025. This would also apply to current paraprofessionals when they sub for teachers. (Minimum wage is \$12.48)

Credentialed paraprofessionals can step up to fill in for absent teachers when subs aren't available. Superintendent Petri reminded the board that the CESP contract now has salary levels based on years of experience as of the last revision. He reported that health benefits for the full family of staff members has helped with employee retention. The Board would like to revisit subject in the near future.

Approve increase for substitute teachers rate from \$110/day to \$125/day and substitute paraprofessional rate from \$12.48/hour to \$13.50/hour. This motion, made by Anthony Bair and seconded by Kara Mularz, Carried: Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes. -Yes: 6, No: 0, Absent: 1

- 11.G. Approve Bryan Crainer as a new board member for the Alternative Educational Academy of Ogemaw County to replace Mike Ehinger, as recommended by their board.

Mike Ehinger was the superintendent at Whittemore-Prescott Area Schools. Bryan Crainer is interim superintendent (stepped up from Principal role).

Approve Bryan Crainer as a new board member for the Alternative Educational Academy of Ogemaw County to replace Mike Ehinger, as recommended by their board. This motion, made by Kara Mularz and seconded by Alyssa Faulkner, Carried: Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes. Yes: 6, No: 0, Absent: 1

- 11.H. *Approve a Memorandum of Understanding (MOU) with the C.O.O.R. Educational Association (CEA) for the purpose of outlining compensation for teachers and ancillary staff members who temporarily serve as the acting building principal in the absence of the regularly assigned principal*

This motion, made by Jim Gendernalik and seconded by Anthony Bair, Carried. Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim

Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes
Yes: 6, No: 0, Absent: 1

11.I. Approve new holiday break schedule as presented (update from holidays approved in January)

Superintendent Petri called several area ISDs to compare staff holiday break schedules. He is asking the board to approve Christmas Eve, Christmas, New Year's Eve, New Year's Day, and two flex days off, closing the office to the public from Christmas Eve through Jan 2nd so staff can have a mental break with their families. This would be an increase from 11 paid holidays to 13.

Dr. Mangutz stated that he is glad the board members are engaged in the meeting, asking questions before making decisions.

Approve new Holiday break schedule as presented. This motion, made by Kara Mularz and seconded by Jim Gendernalik, Carried: Nancy Persing: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes. (Yes: 6, No: 0, Absent: 1)

12. Information Items

- Social Media Report for October: We had a reach for the month of 16,206
- Summer Camp stats & video: Superintendent Petri reviewed summer camp data that is one of the MiSTEM services. State funding was cut for MiSTEM, so he may bring it to the board in the future to continue these services with general funds.
- AEAOC board meeting minutes from Oct
- AEAOC board meeting agenda for Nov 10, 2025
- MASB's Winter Institute is Friday, Feb. 6th & Saturday, Feb. 7th online.
- If you have taken CBA 101, you are eligible for nomination to the MASB Board of Directors.

13. Superintendent's Report

- 31aa funding update
- MiSTEM program funding: A report of summer camp statistics was shared.
- Strategic Plan goal update: A progress report compiled by admin team was shared at the end of the meeting. Department directors evaluate their staff based on these goals.
- New board member orientation: Alyssa and Anthony are scheduling a tour of the Educational Center and COOR ATIC in December.
- Renovation: The board hopes to hold its January meeting in newly renovated space. We are waiting to get our certificate of occupancy. The generator is being hooked up. It will cost \$33,000 but the engineers will refund half that cost. The big activity room in ROOC will soon have carpet. The consumers are eager to move in.
- Website and logo refresh: Colors on the district website were updated with a simpler, more business-like palette. The logo is also being updated to navy blue and bright apple green.

- MASB Winter Institute: Let Becky know if you want to register. All classes are virtual this year.

14. Communications

- Letter of compliance sent to ROOC for Recipient Rights from Northern Lakes Community Mental Health. Somer Quinlan reported that they had two inspections. This is the report for one of them; the other is expected soon.

15. Adjournment

Adjourn the meeting. This motion, made by Kara Mularz and seconded by Jim Gendernalik, Carried: Yes: 6, No: 0, Absent: 1. Time: 8:14 PM

Respectfully submitted,



Rebecca Socia,
Recording Secretary



Ian Faulkner,
Board Secretary