

**MEMORANDUM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 11, 2023

**FR:** Office of the Superintendent

**SUBJECT:** e. Student Services

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Perrian Windhausen, Director of Student Services reports on the following:

**Data and Assessment:**

- AK STAR prep and initiated testing March 28<sup>th</sup>,
  - Test Security Agreement (TSA) status check; verified that principals and counselors have completed a TSA, they must do this in order to be in the testing room
  - Updated the Tech Support Guide for teachers to use during testing
  - Updated the checklist for Building Test Coordinators to prepare for testing
  - Collect, review, and verify site testing schedules
  - Worked with sites to revise testing schedules based on local considerations
  - Met with all staff to review Test Administrator procedures
  - Uploaded student data for AK STAR
  - Sent directions for printing test tickets
  - Updated student accommodations based on changes to student IEP's
- Q3 grades; verify and store Q3 grades so they can print report cards.
- Created a new email report that list students' lunch ID's. This is useful when students transfer and need to be served a meal immediately, allowing the lunch clerk to correctly record their meal transaction.
- Q4 student schedules
- Foster care tracking in PowerSchool; worked with contractor to add foster care tracking to PowerSchool per DEED recommendation
- Immunizations procedural updates and state reporting submitted.

**Counselors:**

Currently counselors are working with seniors that have applied for college. Their target is to finish FAFSA and Scholarships. The primary scholarships we are focusing on right now are: Frank Ferguson, Aqaluk Trust, & June Nelson (State) & (District). Other scholarships will follow.

Maniilaq Counseling approval and implementation for students needing services. Maniilaq Counselors visit school when they are in the area. Maniilaq Behavioral Health Services can be provided in our school with parent permissions. In person at KMHS and tele-practice at sites.

Working on interviews and hiring counselors for 2023-24.

Over 2370+ current Counselor logs in PowerSchool. These logs can be Career oriented, Counseling services, Parent Contacts, etc.

SCCS: Conducting the School Climate and Connectedness survey. All Links for Families, Students and Staff were housed on each sites Webpage. Last date for the survey was March 24<sup>th</sup>.

SCCS Family Survey 2/7/23	2023 Family Responses (Thru March 24 <sup>th</sup> )	2023 Grade 3-5 Student Responses	2023 6-12 Student Responses	2023 Staff Responses
<b>Totals</b>	<b>192</b>	<b>304</b>	<b>380</b>	<b>121</b>

YRBS: Youth Risk Behavior Survey takes place on March 29<sup>th</sup>. This is a National Survey used most often to determine need for funding and grants. Different than SCCS. This is a High School only survey and parent permission to participate is required. Help getting parents to participate would be helpful.

Most of the School Counselors efforts are focused on creating and building 2023-24 Master Schedules in PowerSchool at each site. Counselors will build the schedule once Master Schedule is approved, then add students to classes. Completion target date is April 15<sup>th</sup>. This helps us determine appropriate classes, VTC & Online schedules, Dual Credit enrollment, and preparation for ANSEP students and Virtual class placement. Additionally, this helps in the planning for staffing and changes therein.

### **Special Education:**

Special Education reports the following activities:

- Interviews for 2023-24 certified Special Education teaching staff
- Contract for 2023-24 specialist completed (Behaviors specialist, autism specialist, Speech Pathologist, Vision and Hearing).
- Attended State Sped Directors Conference in Anchorage March 18-19<sup>th</sup>.
- Started the process of end of the year State Compliance Reporting initiated/Supplemental Worksheet
- Caseloads updates including IEP/ESER dates into PowerSchool.
- Provided records per requests
- Curriculums updates reading disabilities

### **Early Learning and Family (ELF):**

- Enrollment has remained approximately 25 with several referrals in process.
- The State of Alaska Infant Learning Program Request for Proposals was released, so we will have the opportunity to apply for this grant for the first time since FY 2018.
- We have been traveling to see children who have been enrolled already or referred to ELF. We are working on developmental screenings and playgroups as much as possible.
- We have hired a village based, highly qualified provider in Selawik who has been successfully engaging families in playgroups and will be going to provide ELF services.
- We continue to work closely with MHC-Pediatric and ENT/Audio Clinic and meet families from the villages when they come to Kotzebue. This allows us to collaborate with the medical community and offer evaluations and screenings.
- We have been working on finding people to help with Saturday Baby gym with an EDC and attempting to assist in Toddler Time with Parks and Rec.
- Speech Pathologist services continue to be delivered virtually and in person quarterly.
- We have been working with the Early Childhood Network and the All Alaska Pediatric Partnership to explore community based resources for children in our region and engaging in advocating for childcare, Infant Learning funding and school funding.

Other:

- Wellness: Staff participation in train the trainer for trauma informed teaching practices

### **Action Items for Board Approval**

#### **NWABSD Memorandum 23-093 Selection of Recipients, June Nelson Scholarship 2023**

Selection of recipients of the June Nelson Scholarship 2023, application materials will be presented during executive session due to FERPA.