DATE: April 5, 2017

TO: Board of Education School District 152

CC: Nichae Whitenhill

FROM: Charles R. Nelson

RE: Retirement

This letter is my official notification to inform you that I will be retiring at the end of the 2016-2017 school year. In my 12 years, it has been a pleasure being apart of the custodial team. I will cherish all the memories of the staff and students that I have worked with.

Thank you again for the opportunity to serve.

Respectfully,

04-06-17A08:33 RCVD