

Minidoka County School District

Cell Phone Base Rate

January 21, 2019

The Board is considering changes to Policy #532 Cellular Phones that provides for administrators and supervisors to be reimbursed for using their personal cell phones rather than a District issued cell phone. All other employees will either use a District issued cell phone or not be expected to have their personal cell phone available for District use at all times. Administrators and supervisors who wish to be reimbursed will need to submit the requisite paperwork in order to be reimbursed.

The policy states that the “base monthly rate plan must be approved by the Superintendent, authorized by the Business Manager and approved by the Board of Trustees.”

I am recommending that the Board establish a base rate of \$50 per month for personal cell phone reimbursement for administrators and supervisors.