

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
May 14, 2019**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at 5:00pm on Tuesday, May 14, 2019, at Milam Elementary School, 720 West Jackson Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Sherry Davis who welcomed guests attending the meeting.

PLEDGE OF ALLEGIANCE

Milam Student Aijalon White led the participants in reciting the Pledge of Allegiance.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Ms. Sherry Davis, Mr. Paul Mize, Mr. Eddie Prather, and Mr. Kenneth Wheeler. Mr. Joe Babb was absent. Ms. Davis announced a quorum, and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

The agenda was approved at the noon meeting with the following changes:

- Addition of Request for Public Comments – Mr. Phil Daughdrill (Item VII., #B)
- Addition to Recognitions – THS Varsity Cheer (Item VII, C.)
- Correction to Donations Report -- #2018-2019-076 – should read Thomas Street instead of Pierce Street (Item VII. F. 1. C.)

A copy of the agenda is marked **EXHIBIT 1** and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Minutes from the April 9, 2019, noon Regular Board meeting, April 9, 2019, 5pm Regular Board meeting; and May 3, 2019, noon, Special Called Meeting were approved unanimously at the noon meeting.

WELCOME

Mr. Paul Motion welcomed the Board of Trustees, parents, staff and visitors to Milam Elementary School. Milam orchestra students performed for the audience. These students recently earned All-State honors.

PUBLIC COMMENTS

At the noon meeting, Mr. Phil Daughdrill, president of the THS Football Boosters, addressed the Board in support of a video board for Tupelo High School.

RECOGNITIONS

1. 2018 THS Boys State Championship Swim Team
2. THS Boys Golf Team – Won 2019 Class 6A Crown
3. THS Varsity Cheer Team
4. Security Officers with Military Service
5. Tupelo Middle School Robotics team had a high finish at the recent state championship
6. 2019 Teacher Leadership Academy Participants
7. Madrigals/Vocal Jazz – All-State High School Honor Choir

ACTION ITEMS

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

1. Docket of Claims and Athletic Activity Ref Pay

Board Member Eddie Prather recommended approval of the Docket of Claims for the period March 30, 2019, through May 3, 2019, Docket of Claims #60497 through #61485, in the total amount of \$2,328,316.67 and the Athletic Activity Ref Pay paid to officials and fees in the total amount for \$3,100.95 for the period March 30, 2019, through May 3, 2019 for a grand total amount of \$2,331,417.62.

The motion was seconded by Mr. Mize and approved unanimously. Ms. Davis declared the motion passed.

The Docket of Claims Report is marked **EXHIBIT 2** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Required Monthly Financial Reports – Month Ending March 31, 2019

Following a review of each report and discussion, on a motion by Mr. Mize, seconded by Mr. Wheeler, the Board voted unanimously by all members present to approve the following financial reports:

- Summary Report of Reconciled Bank Statements with Certification
- Statement of Revenue and Expenditures with Current Budget Status
- Cash Flow Report for District Maintenance Fund
- Consolidated Fund Balance Sheet for all General and Special Revenue Funds
- Monthly Financial Statement (not required)

Board President Sherry Davis declared the motion passed.

The Financial Reports for Month Ending March 31, 2019, are marked **EXHIBIT 3** and held in the Exhibit Book of this meeting date and incorporated herein.

3. GovDeals Online Auction Memo of Understanding

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously to approve the GovDeals Online Auction Memo of Understanding. This provides a means for TPSD to post surplus items for sale and for potential buyers to bid on these items via an online auction system. Ms. Davis declared the motion passed.

A copy of the GovDeals Online Auction Memo of Understanding is marked **EXHIBIT 4** and held in the Exhibit Book of this meeting date and incorporated herein.

4. Permission to Dispose of Financial Records

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously to authorize the disposal/shredding of appropriate District financial records for fiscal years 2010-2011. Mrs. Davis declared the motion passed.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goals #3 and #4)

1. Approval of New Job Description (Special Education Guidance Counselor)

On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously to approve new job description – Special Education Guidance Counselor as recommended. Ms. Davis declared the motion passed.

A copy of the above job description is marked **EXHIBIT 5** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Approval of New Job Description – Arts Integration Facilitator

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously to approve new job description – Arts Integration Facilitator to include the correction pointed out by Mr. Jim Turner (#16 replace partner with relationship). Ms. Davis declared the motion approved.

A copy of the above referenced new job description is marked **EXHIBIT 6** and held in the Exhibit Book of this meeting date and incorporated herein.

3. Licensed and Classified Personnel Recommendations

Upon a motion by Mr. Prather, seconded by Mr. Mize, the Board voted unanimously to approve the licensed and classified personnel recommendations as presented. Ms. Davis declared the motion passed.

The Personnel Report is marked **EXHIBIT 7** and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Assistant Superintendent Mr. Andy Cantrell (TPSD Goal #2)

1. Student Discipline Case #99-2-2018-2019

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to ratify the administrative decision to expel Student #99-2-2018-2019, from TPSD for one calendar year for violation of TPSD Board Policies JD, JCB and JCDAE (2). Ms. Davis declared the motion passed.

Detailed information regarding Student Discipline Case #99-2-2018-2019 is marked **EXHIBIT 8** “Sealed and Confidential” and held in the Exhibit Book of this meeting date and incorporated herein.

2. Career and Technical Education Local Plan Updates for FY2020

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously to approve the Local Plan Updates for FY2020 which certifies that the purpose, objectives, activities and budget represented in the Local Plan Updates submitted, along with all assurances and certifications, are true and correct to the best of our knowledge and belief, and that funds have been budgeted and will be utilized for the successful operation of career Technical Education (CTE) programs. Ms. Davis declared the motion passed.

A copy of the Career and Technical Education Local Plan Updates is marked **EXHIBIT 9** and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Deputy Superintendent Mrs. Kimberly Britton

1. Federal Programs Consolidated Grant Assurances

On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously to approve the following Federal Programs Consolidated Grant Assurances:

- Elementary and Secondary Education Act (ESEA) FY20 Assurances
- LEA Plan FY20 Assurances
- Title I A FY20 Program Assurances
- Title I Part D FY20 Program and General Assurances
- Title II FY20 Program Assurances
- Title IV FY20 Program Assurances

Ms. Davis declared the motion passed.

A copy of the aforementioned Federal Programs Consolidated Grant Assurances is marked **Exhibit 10** and held in the Exhibit Book of this meeting date and incorporated herein.

2. First Reading of TPSD 2019-2020 Student Handbooks

Deputy Superintendent Kim Britton submitted the TPSD 2019-2020 Student Handbooks for a “first reading.” No action was taken.

E. Office of Superintendent Dr. Robert Picou

1. Dual Credit/Middle College MOU with Itawamba Community College

On a motion by Mr. Mize, seconded by Mr. Prather, the Board voted unanimously to approve the MOU for the Dual Credit/Middle College between TPSD and Itawamba Community College as presented. Ms. Davis declared the motion passed.

A copy of the MOU for the Dual Credit/Middle College between TPSD and Itawamba Community College is marked **Exhibit 11** and held in the Exhibit Book of this meeting date and incorporated herein.

2. District Transformation Training Agreement

Mrs. Stewart McMillan has previously shared a presentation and all plans related to the Project Lead the Way implementation during the 2019-2020 school year at the 3rd-5th grade schools. The grant funding and Toyota Wellspring Education Funding has all been approved at previous meetings, and Ms. McMillan shared the plan to partner with Toyota to offer the teacher training locally rather than incurring the expenses of traveling to Atlanta or Dallas for training. The official agreement with Project Lead the Way for the District of Transformation training at the Toyota Blue springs plant on Tuesday, May 28 and Wednesday, May 29.

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously to approve the District Transformation Training Agreement between Project Lead the Way and the Tupelo Public School District as recommended. Ms. Davis declared the motion passed.

A copy of the District Transformation Training Agreement between Project Lead the Way and the Tupelo Public School District is marked **Exhibit 12** and held in the Exhibit Book of this meeting date and incorporated herein.

3. Ratification of Memorandum of Understanding between TPSD (Parkway) and Smiles to Go, LLC

On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously to ratify the Memorandum of Understanding between TPSD (Parkway) and Smiles to Go, LLC as recommended. Ms. Davis declared the motion passed.

A copy of the Memorandum of Understanding between TPSD (Parkway) and Smiles to Go, LLC is marked **Exhibit 13** and held in the Exhibit Book of this meeting date and incorporated herein.

4. Ratification of Memorandum of Understanding between TPSD (Lawndale) and Smiles to Go, LLC

On a motion by Mr. Mize, seconded by Mr. Wheeler, the Board voted unanimously to ratify the Memorandum of Understanding between TPSD (Lawndale) and Smiles to Go, LLC as recommended. Ms. Davis declared the motion passed.

A copy of the Memorandum of Understanding between TPSD (Lawndale) and Smiles to Go, LLC is marked **Exhibit 14** and held in the Exhibit Book of this meeting date and incorporated herein.

5. Ratification of Memorandum of Understanding between TPSD (Milam) and Happy Smiles Dentistry

On a motion by Mr. Prather, seconded by Mr. Mize, the Board voted unanimously to ratify the Memorandum of Understanding between TPSD (Milam) and Happy Smiles Dentistry as recommended. Ms. Davis declared the motion passed.

A copy of the Memorandum of Understanding between TPSD (Milam) and Happy Smiles Dentistry is marked **Exhibit 15** and held in the Exhibit Book of this meeting date and incorporated herein.

CONSENT AGENDA

In accordance with Dr. Picou's recommendations, Mr. Babb moved to acknowledge, approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

1. Contractual Agreements (TPSD Policy DJAAB Contract Signing Authority)
Contracts to be Acknowledged and Awarded: #CO2092 through #CO2102;
and Contract for Rental of School Facilities #SFR1940
2. Contracts to be Ratified #CO2087 through #CO2091
3. Donations #2018-2019-067 through #2018-2019-076
4. Permission to Submit TPSD Grants #2040 and #2042
5. Permission to Accept TPSD Grants #2040 and #2042
6. Permission to Advertise Bids BD1907 – Pierce Street Roof; BD1908 – Church Street Roof; BD1909 – Church Street Parking Lot; RFP2000 – School Pictures; BD2000 – Dish Machine Rental; and BD2001 – Staffing Services
7. Permission to Dispose and/or Delete 44 Assets from the TPSD Asset Listing and Add 12 Assets to the TPSD Asset Listing

B. Office of Assistant Superintendent Mr. Andy Cantrell (TPSD Goals #1, #3 & #4)

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Overnight Field Trips (TPSD Goal #3 and #4)
 - THS Girls Basketball, Team Camp at UT Martin, TN, 6/19-21/19
 - THS FCCLA, FCCLA National STAR Competition, Anaheim, CA, 06/30-07/15/19

The motion was seconded by Mr. Wheeler and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked **EXHIBIT 16** and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT – DR. ROB PICOU

A. Executive Summaries:

The following Executive Summaries were included in the Board package for this meeting:

1. Turf Collections Update – Dr. Eddie Moore

2. District of Innovation – Mrs. Stewart McMillan
3. MAEP Funding – Mrs. Rachel Murphree
2. Ad Valorem Collections Received through April, 2019 – Mrs. Rachel Murphree

Copies of the above reports are on file in the Superintendent's Office.

B. Superintendent's Report – Dr. Rob Picou

1. Summer Work and Construction Update (Mr. Charles Laney)

Mr. Charles Laney updated the Board regarding construction of the Tupelo High School Gymnasium. He reported that substantial completion is still projected for June 14, 2019. He also summarized the list of projects scheduled to be completed prior to school beginning in August.

2. Video Board Presentation (Dr. Eddie Moore)

Athletics Director Dr. Eddie Moore presented a comprehensive report regarding installing a video board at Tupelo High School which included the following topics:

- Reasons for Video Board
- Mississippi Schools with Video Boards
- Price Range and Funding
- Revenue Opportunities
- Tupelo Golden Wave – Maintains Progressive Reputation

Copies of the above presentations are on file in the Superintendent's Office.

3. Superintendent's Report – Dr. Rob Picou

Dr. Picou's report is included below:

Board Goal 1: Increase academic achievement across the district.

- ACT 30: Comprehensive plan to address ACT scores. Plan will involve a strategic implementation starting at 5th grade to increase the number of students scoring a 30 or higher on the ACT assessment. A detailed presentation will be provided at our June meeting.
- CORE (Consortium of Reaching Excellence) Intensive reading training for all K-2 certified teachers. This is a five-day training spread out through course of year specifically targeting quality reading instruction for early readers.
- Working with 3-5 teachers to incorporate a novel instructional unit.
- Working on ELS implementation from CASE 21. This is a new assessment that will replace CASE 21. This is a more rigorous assessment that will help us target the MAEP.
- I-Ready implementation in grades 3-8. This is an online supplemental program for targeted interventions and enrichments.

- Lexia implementation at the K-2 level. This is an online targeted program for reading instruction interventions and enrichment.
- Project Lead the Way training is happening May 28.
- Marzano Effective Instructional Practices training for Administration team.

Board Goal 2: Provide a safe, secure and orderly environment in all schools.

- Lock door corrective analysis is ongoing. There has been a significant decrease in number of unlocked doors.
- Additional 3 SROs have been hired and will be in training and placed after July 1. This gives us a total of 9 SRO officers. The city funds six officers. The district funds three officers.
- Beginning the safety audit recommendations. We are going out to bid on door swipe system at all doors and hope to complete project by the beginning of school. We are also in process of updating our security alarm and camera system.
- CHAMPS: Two people from each school are being trained to lead implementation in the 2019-2020 school year. Typically, the principal and the assistant principal are attending the training.
- In process of going out to bid for new parking lot and fencing at Church Street Elementary School.
- Implementing additional security upgrades at all schools.

Board Goal 3: Attract and retain all stakeholders.

- Expanded Middle College conversation with CDF and CREATE. Ready to begin implementing next steps.
- Met with Army representatives to begin implementation process for next school year of an ROTC program.
- Hiring an Integrated Arts coordinator to work with all schools on arts integration.
- Meeting with music teachers to discuss next steps to enhance current programs.

Board Goal 4: Maintain sound financial stability.

- Fund Balance: \$28,878,356.71
- State and Local Revenue: \$62,336,527.51
46.33%
- Conducting resource map meetings with principals and department heads to go over individual budgets in an effort to identify needs and pockets of unspent funding.
- Two-week turnaround paying all vendors.
- Do not have to issue tax anticipation notes to make payroll while waiting for ad valorem.
- Maintain AA- bond rating which is as high as any school district in the state.

There are obviously many additional accomplishments that have occurred this month in various departments and schools. We spent a considerable amount of time hiring administrative staff. Principals are involved in hiring staff for schools.

3. Upcoming Events:

- May 17 7:00pm, THS Graduation, BancorpSouth Arena
- May 23 Last Day of School for Students
- May 28 8:00am, End of the Year Celebration, PAC at THS
- June 11 Noon, Regular Board Meeting, HLC
- June 27-28 Board Retreat
- July 30 Noon, Regular Board Meeting, HLC
- July 30 5:00pm, FY20 Budget Hearing, HLC
- August 13 Noon, Regular Board Meeting, HLC
- September 10 Noon, Regular Board Meeting, HLC
5:00pm, Regular Board Meeting, Joyner Elementary

D. Board Master Calendar Review and Future Agenda Topics – Board Members

At the noon meeting, Mr. Prather requested a report on 2019 test administration and Ms. Davis requested a report regarding internships for vocational teachers.

MISCELLANEOUS BUSINESS

Executive Session

Ms. Davis stated that an Executive Session was held at the noon meeting to hear a student discipline matter (#96-2018-2019).

Detailed information regarding Student Discipline Case #96-2018-2019 is marked **EXHIBIT 17** “Sealed and Confidential” and held in the Exhibit Book of this meeting date and incorporated herein.

ADJOURNMENT

There being no further business to come before the meeting, Mr. Babb made a motion to adjourn, which was seconded by Mr. Wheeler and adopted unanimously. Ms. Davis announced that the motion had passed and declared the meeting adjourned at 5:45 p.m.

APPROVED:

ATTEST:

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES**

Sherry S. Davis, President

Joe B. Babb, Secretary