

MCSD #331 Board of Trustees

Regular Board Meeting Minutes

December 15, 2025 DRAFT

Executive Session

EXECUTIVE SESSION: Idaho Code 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (f) legal counsel

A motion was made to move to Executive Session by Vice Chair Andersen, seconded by Trustee Claridge. Motion carried. Chair Suchan – yes; Vice Chair Andersen- yes Trustees Kent, Moss and Claridge– yes.

A motion was made to accept the agreement settlement as presented by Trustee Claridge, seconded by Trustee Kent. Motion carried.

Work Session – Contracting Services for Maintenance

ABM, HES and SSC presented to the board options their companies can offer the district should they choose to contract out services.

Board Members Present

The following trustees were present: Chair Suchan, Vice Chair Andersen, Trustees Kent, Moss and Claridge.

Call to Order & Roll Call

Visitor Welcome and Pledge of Allegiance

Agenda Approval A motion to approve the agenda as presented was made by Vice Chair Andersen, seconded by Trustee Claridge. Motion carried.

Mary Andersen was presented with a silver apple in appreciation for her time served on the board.

Consent Agenda A motion to approve placing employee 12-15-25-1 on paid administrative leave was made by Trustee Kent, seconded by Vice Chair Andersen. Motion carried. Vice Chair Andersen asked to have employee 12-15-25-2 removed from the consent agenda. The consent agenda was then approved by unanimous consent.

Student Representatives Minico representative, Andrew Lopez, shared with the Board events at Minico. Hope Squad held a Friendsgiving. Students had a great time with the Give of Green Carnival to raise money for buying gifts of families who are struggling. There have been many music concerts at Minico and the Madrigal Dinner was a great success as always.

Mt. Harrison – They are having a Christmas bulletin board contest and invited the board to stop by and help select the winner. Donations were gathered by students for the animal shelter.

Good News Richard Jarvis presented a presentation showing how well students are doing at Minidoka Junior High.

Discussion

2024-2025 School Audit – Jacob Catmull discussed the audit with the board. He stated the district is in compliance. There were no discrepancies found. He stated he feels there is more fiscal accountability with funding compared to several years ago.

Administrator/Department/Committee Reports - Trustee Claridge expressed a concern on the outstanding student balance at Minico High School.

MCEA had no comments

Superintendent Report - Mr. Larsen reported that funding is worse than when reporting last month. Our support units are lower than anticipated and our enrollment is down. He received an email that the community school funding will be done as of December 31st and Federal programs are expecting a 15% or higher cut in funding.

Contracting Services – The board felt in order to make this kind of decision more information is needed. With a new maintenance director being hired, they would like to see what he can bring to the district. Although the district needs to be fiscally responsible to taxpayers the time is not right to change.

Patron Comments - Miriam Bird, Robin Taylor, Frank Biggins, Maren Oppelt expressed their concerns regarding contracting out maintenance services.

Business

Approval of 2024-2025 School Audit – A motion to approve the 2024-2025 audit as presented was made by Trustee Kent, seconded by Trustee Claridge. Motion carried.

East Minico Club Requests – A motion was made to approve the clubs as long as funding is available was made by Trustee Claridge, seconded by Vice Chair Andersen. Motion carried.

Possible Motion for Contracting Services for Maintenance - No motion was made.

New/Amended/Deleted Policies

1. Policy 361.00 Student Cell Phone Use
2. Policy 380.00 Student Records
3. Policy 524.00 Employees Drug, Alcohol and Tobacco (held until next month)
4. Policy 1300 District Policy
5. Policy 2605 Advanced Requirements Grades 6-9
6. Policy 2800 Objectives
7. Policy 4105 Public Participation in Board Meetings

A motion to approve all policies with the exception of policy 524.00 to be held until next month was made by Vice Chair Andersen, seconded by Trustee Kent. Motion carried.

Adjournment

A motion for adjournment was made by Vice Chair Andersen, seconded by Trustee Claridge. Motion carried. Adjournment was at 8:33 p.m.

Russ Suchan, Chair of School Board

Attest: January 29, 2026

Kerri Tibbitts, Board Clerk