JUDSON INDEPENDENT SCHOOL DISTRICT

Meeting Date: August 20, 2026

Submitted By: Amanda Martinez
Title: Director of Finance & Budget

Agenda Item: Consider and take action regarding approving expenditures equal to or greater than $50,000.

CONSENT ITEM

RECOMMENDATION:

It is recommended that the Board of Trustees approve the expenditures listed in the attachment that are equal to or greater than $50,000 and delegate the authority to the Superintendent or his designee to execute all contracts and related documents necessary to complete this project.

IMPACT/RATIONALE:

Board Policy CH (Local) states that any single, budgeted purchase of goods or services that cost $50,000 or more shall require Board approval before a transaction may take place, unless the purchase falls into a categorical exemption or exception as reflected in the policy.

A categorical exemption shall be defined as:

-Expenditures for utilities including electricity, natural gas, telecommunications, water and wastewater;
-Expenditures for impact and permitting fees imposed by municipalities and county governments;
-Payments to the County Appraisal District.
-Expenditures for vehicle fuels procured through board-approved purchasing cooperatives;
-Expenditures for food service products procured through board-approved purchasing cooperatives.

An exception shall be defined as:
-Emergency expenditures in the event of catastrophe, emergency, or natural disaster affecting the District

The expenditures indicated on the attached document are not covered under the categorical exceptions as contained in Board policy.

BOARD ACTION REQUESTED:
Approval/Disapproval

MEMORANDUM

August 10, 2026

To: Dr. Lacey Gosch, Chief of Staff & Support Services

From: Lynne Trevino, Director of Purchasing

RE: Purchases Equal to or Exceeding $50,000

Board Policy CH (Local) states that any single, budgeted purchase of goods or services at a cost of $50,000 or more shall require Board approval before a transaction may take place, unless the purchase falls into a categorical exemption or exception as reflected in the policy.

A categorical exemption shall be defined as:

- Expenditures for utilities including electricity, natural gas, telecommunications, water and wastewater;
- Expenditures for impact and permitting fees imposed by municipalities and county governments;
- Payments to the County Appraisal District.
- Expenditures for vehicle fuels procured through board-approved purchasing cooperatives;
- Expenditures for food service products procured through board-approved purchasing cooperatives.

An exception shall be defined as:

- Emergency expenditures in the event of catastrophe, emergency, or natural disaster affecting the District.

The expenditures indicated on the attached document are not covered under the categorical exceptions as contained in Board policy.

Once a recommendation to make the purchase was established, the prospective vendor was requested to complete a Texas Ethics Commission Form 1295. This requirement became effective on January 1, 2016 and is related to the passage of House Bill 1295 which is now incorporated into the Texas Government Code 2252.908. The form is attached and identifies all interested parties associated with the vendor as it relates to this procurement. Upon approval by the Board of Trustees and issuance of a district purchase order, the form will be posted on the Texas Ethics Commission's website as required by statute.

All board members, employees and agents involved in the planning, recommending, selecting or contracting of a vendor should be reminded of the conflict-of-interest reporting requirements as mandated in Chapter 176 of the Local Government Code. A copy of Form CIS has been included as an additional attachment. In the event that a conflict exists, the form should be completed and submitted to the Purchasing Department not later than the 7th day after the conflict is identified.

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Vendor	Requesting Department	Procurement Method	Funding Source	Amount
Carnegie Learning	Curriculum & Instruction	RFP 25-28	LASO 4 LIFT Grant	$58,520

The Texas Education Agency (TEA) notified Judson ISD that the district was selected to receive additional funding through the Learning Acceleration Support Opportunities (LASO) Cycle 4 Next In Line grant notification. As part of this award, Converse Elementary was added to the district's approved LIFT Add-On: School Improvement PLC Supports (LIFT SI PLC) initiative. The grant award includes funding to support the implementation of PLC coaching and professional learning services at the newly added campus. This purchase order amendment is necessary to authorize Carnegie Learning the district's previously approved LIFT PLC vendor to provide the same contracted services to Converse Elementary that are currently being delivered to the other participating campuses. Funding Source: This expenditure will be funded 100% through LASO Grant Funds awarded by the Texas Education Agency. No local, state, or other district operating funds will be used for this purchase.

Southland	Maintenance	Buyboard 733-24	Local	$15,476

Under the Texas Utilities Code, natural gas piping in all public, charter, and private school facilities must undergo leak testing every two years. Failure to submit valid inspection results to CPS Energy prior to the start of the school year will result in natural gas service being shut off and locked. On June 25, 2026, the Board was presented with the Maintenance Departments Annual Expenditures Over $50K which included an expense for these services with an initial quote of $44,110 that was provided by the vendor for the 2025–2026 school year. The revised quote provided for the 2026-2027 school year was for a total of $59,586 reflecting a net increase of $15,476. This cost adjustment is driven by the addition of Cibolo Creek Middle School and Selma Elementary that were not included in the quote from the 2025-2026 school year. As new facilities, their initial first-year inspections were covered under the construction contractor’s warranty, but they are now integrated into the district's routine schedule. Although five campuses have been consolidated, they will remain under the inspection and maintenance schedule until the Board makes a final determination regarding the long-term disposition of those properties. The Maintenance Department is requesting approval for the net increase of $15,476. The required testing is scheduled for completion in June 2027.

Midwest Employers Casualty	**Employee Services**	**Third Party Administrator Agreement**	**Local**	**$ 92,798**

This expense is for Excess Worker's Compensation Insurance effective 9/01/2026 with a 2-year rate guarantee. Excess Worker's Compensation coverage works to financially protect the self-insured employer for Worker's Compensation claims that exceed the designated dollar limit.

TASB Risk Management Fund	**Human Resources**	**TASB Interlocal Agreement**	**Local**	**$175,910**

Judson ISD partners with the Texas Association of School Boards (TASB) Risk Management Fund Services to assist in managing unemployment compensation costs and related risk. Membership in the Unemployment Compensation Pool provides the District with a predictable annual contribution that covers unemployment claim payouts, access to attorney representation for Texas Workforce Commission hearings, and assistance with claim responses and appeals. The annual contribution is determined based on the Fund's projected unemployment compensation costs for the participation period and each member's individual claims experience. For the current year, Judson ISD's contribution remained the same as the previous year.