

Regular Board Meeting Minutes
Monday, December 14, 2020 6:00 PM

Harlem High School, Auditorium, One Huskie
Circle, Machesney Park, IL 61115
8605 North Second St
Machesney Park, Illinois 61115

Meeting Minutes

1. Call to Order of Regular Board meeting at 6:00 p.m. by Patti Lawrence, President

2. Roll Call

Board members:

Sue Berogan, Sharon Ranieri, Patti Lawrence, Michael Sterling, Rich Meister, Jill Berogan,
Evelyn Meeks

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by Parker Center students via video

4. Approval of Agenda

Changes:

No Student Travel 10 (A) (1) and Consent Item 11 (B)

No facility requests 10 (B)(3) and Consent Item 11 (C)

Motion to approve Agenda with changes:

1st S. Berogan 2nd Sterling

Ranieri, Lawrence, Sterling, Meister, J. Berogan, Evelyn Meeks- 7 ayes

Motion carried

5. Approval of Board Meeting Regular & Closed Minutes:

Motion to approve Minutes of November 10, 2020, Special Open & Closed Minutes of

November 12, 2020, and November 18, 2020

Sue Berogan requested November 18 minutes pulled.

Motion to approve November 10, and November 12 Minutes

1st Sterling 2nd S. Berogan

Lawrence, Sterling, Meister, J. Berogan, Meeks, S. Berogan, Ranieri – 7 ayes

Motion carried

6. Awards and Recognitions

6.A. Recognition of Community Supporters

Presenter: Jason Blume, Director of Stakeholder Engagement

Recognizing First Baptist Church in Machesney Park (located next to Parker Center), Pastor

Heath present

Mr. Blume noted that the church is a great partner of the District serving Parker Center with space, facilities, WiFi, baskets, and assistance to families.

Pastor Heath addressed the Board noting Parker Center is a partner to the church as well and thanked the Board for recognition of the hard-working church members.

CDW Service (Ticomics, Tim Ancona, Mike and Sara who is a wonderful partner at Loves Park Elementary School located near the school. Principal Lisa Clark addressed the Board noting the wonderful support of this group caring for the families of Loves Park and whatever their needs may be. Their support is unwavering and the students benefit so much for their support and commitment. Tim Ancona spoke and thanked Lisa and everyone who gives them the opportunity to give. If we give people an opportunity to give they just don't know how to so we try to give the opportunity.

7. Comments from the Community

None

8. Approval of Bills

8.A. Payables Summary \$7,079,451.70

8.B. Voided Checks \$1,884.08

8.C. Payroll Voucher(s) \$8,730,513.07

8.D. Accounts Payable Warrants \$15,809,965.40

Mr. Aurand reviewed expenditures by Fund totaling \$15,809,965.40

No questions

Motion to approve bills as reviewed

1st Sue Berogan 2nd Jill Berogan

Sterling, Meister, J. Berogan, Meeks, S. Berogan-abstain, Ranieri, Lawrence – 6 ayes, 1 abstain

Motion carried

9. Communications and Committee Reports

9.A. Patti Lawrence, President

- Thanked Pastor Heath and Ticomics for their support to Loves Park families

- Thanked Tammy Poole from Maple for her surprise

- Thanked the Parker Center students for the Pledge

- Noted she also attended the IASB zoom meetings;

-9.A.1. Board Evaluation Report: November 10, 2020

9.A.2. Recommendation for consensus to reschedule meetings:

Regular Board meeting to January 11, 2021 at 6:00 p.m.;

Business Services to January 20, 2021 at 6:00 p.m.;

Equity & Social Justice Committee meeting: To January 27, 2021 at 6:00 p.m.

Consensus to approve: Meister, S. Berogan, Ranieri, Sterling, J. Berogan, Meeks, Lawrence, all yes to recommended changes

9.A.3. Next Education Committee meeting: December 16, 2020 @ 6:00 p.m.

9.A.4. Next Regular Board Meeting: January 11, 2021 at 6:00 p.m.

9.A.5. Board Self-evaluation meeting: January 13, 2021 at 6:00 p.m.

Harlem Administration Center Board room

9.A.6. Recommendation to approve new Superintendent Contract

Mrs. Lawrence gave a bit of history as starting months ago we used a transparent process. IASB did the first round of pulling applications and conducting the first interviews. They narrowed the field brought us the first set of six candidates and after another interview round the Board decided on one candidate, Dr. Michael Flanagan. Mrs. Lawrence acknowledged Dr. Flanagan in the audience as the new Superintendent as of July 1, 2021, to be joining us on January 4, 2021 working with the administration in the interim.

9.B. Michael Sterling, Vice President

9.B.1. Next Business Services Committee: January 20, 2021 at 6:00 p.m.

9.C. Evelyn Meeks, Secretary

- Wished everyone a good evening
- Thanked Parker Center students for leading the pledge
- Thanked CDW Solutions for all they do for the community and school
- Thanked Pastor Heath for all the wonderful things church does for Parker Center
- Welcomed Dr. Flanagan as the new Superintendent
- Wished everyone a safe and happy holiday stating she is hoping things will get better in 2021
- Thanked Mrs. Poole

9.C.1. Noted that the Next Equity & Social Justice Committee: January 27, 2021 at 6:00 p.m. (HHS - Commons)

9.D. Sue Berogan, Board Member

- Thanked Parker Center students for leading the Pledge
- Thanked Pastor Heath and the Loves Park Neighborhood Group for their food collection
- Thanked Mrs. Lawrence for distributing the 21 dinners to families and thanked everyone that was involved in this food distribution
- Congratulated Dr. Mike Flanagan and welcomed him to the District
- Thanked IASB for the great speakers and noted she was unable to attend the Delegate Assembly due to illness and apologized

9.D.1. Next Regular Policy Committee Meeting: Tuesday, January 19, 2021 @ 6:00 p.m.

9.D.2. Recommendation to approve Second Reading of Policy Update Recommendations from November 10, 2020 First Reading

9.E. Jill Berogan, Board member

- Thanked Parker Center students and the video put together by staff
- Thanked First Baptist Church and CDW noting her appreciation of their support
- Thanked Mrs. Poole
- Welcomed Dr. Flanagan as the new Superintendent starting July 1, 2021

9.F. Rich Meister, Board member

- Thanked the Parker Center students for leading the Pledge
- Thanked Pastor Heath and his congregation and Ticomics for their generosity
- Welcomed Dr. Flanagan to the “Harlem Team”

9.G. Sharon Ranieri, Board member

- Noted that she is happy to be the new School Board Member
- Noted she is looking forward to work with Dr. Flanagan

10. Administrative Reports

10.A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

10.A.1. Recommendation to approve Student Travel Requests: NONE

10.B. Josh Aurand, Assistant Superintendent for Business & Operations

10.B.1. Recommendation to accept FY20 Audit/CAFR

He noted that he has put the CAFR and Audit at the table

Overall the audit went well but due to COVID was an odd year

He thanked Xira Hardt for all her hard work in getting it together over the past couple of months

- No questions noted

10.B.2. Recommendation to approve Resolution Declaring Surplus Property: High School, Maple, Harlem Administration Center Tech Department

10.B.3. Recommendation to approve Facility Requests: NONE

10.B.4. Recommendation to accept Treasurer's Reports: July and August 2020

When going through the financials, other revenues shows the Property Tax Relief Grant is rolled into the bi-annual payments so it will look higher because of this grant

Expenditures show salaries down but last year there were 27 pays versus 26 but it is within the limited that we budgeted

10.B.5. Recommendation to approve agreement with Brain Pop for a 12-month unlimited access subscription for \$9,890.00 paid with Title 1 funds

10.B.6. Recommendation to approve Memorandum of Understanding with DLA Architects to provide architectural services for the design and working drawings for the 2021 summer building projects

Bonds that were taken out – Harlem Transportation Building, the parking was repaved and this need updating

Transportation area has a drain problem with flooding and the fences are in rough shape that border Roosevelt and paint is cracking; Parker Center playground has large cracks and we need to take care of these and repave. Ralston has a walking path that also has cracks and we would relay that path; Boiler and fire alarm at Rock Cut to be replaced. We need to do one building of unit ventilator controls and upgrade accordingly. There are a handful of boilers throughout the district that were made in the 1980's early 1990's and we need to update these, we have done Loves Park, HH9 and the HHS. We will need to do the same at Rock Cut. We will use Life Safety and O & M money as well.

We are doing a study on the catwalk to make sure up to code and we will have that recommendation in January.

The auditorium has many light issues and we will need to do some upgrading as well.

10.B.7. Recommendation to approve agreement with Rally Appraisal to perform an appraisal of Kohl's Department Store in the amount of \$3,500. Kohls and the Assessor cannot agree on the square footage dollar amount per square foot. We need this appraisal for the P-tab case. They are trying to reduce down the square footage but we were close on the money. It is nice to get an agreement before they go to P-tab but it doesn't look like it will be the case and the appraisal will need to be submitted.

10.B.8. Recommendation to approve an agreement with Learn Platform on January 2021 through June 2023 for a total cost of \$40,082.91. Year 1 is written into Title IV. The State has SOPA which is a requirement of how we treat the Student Online Protection Act 7:345-AP which lays out the requirements. We need to continue to inventory all District applications and this software will scan ours and tell us which need improving.

10.C. Scott Rollinson, Assistant Superintendent for Human Resources

10.C.1. Recommendation to approve Personnel Agenda & Addendum

Noted: Under Employments remove Brittany Jones

2 Transfers, 21 Employments and 2 Classified Staff members using Federation Bank,
1 Leave of Absence for one employee in the Spring

10.C.2. Informational only: Resignations –
4 have been accepted since the last meeting

10.D. Dr. Julie Morris, Superintendent

10.D.1. Freedom of Information Act Request (FOIA) dated November 11, 2020 from Katie Mathisen requesting records on administrative procedures, policies or statements related to gender minority identity, transgender, non-binary, sexual identity (gay or lesbian) or gender expression not already listed. The District responded on November 12, 2020.

11. Consent Agenda

11.A. Approve Personnel Agenda & Addendum

11.B. Approve Student Travel Request(s) NONE

11.C. Approve Facility Request(s) NONE

Motion to approve Consent Agenda Item 11 A with Brittany Jones removed and Addendum

1st Sterling 2nd Lawrence

Meister, J. Berogan, Meeks, S. Berogan, Ranieri, Lawrence, Sterling – 7 ayes

Motion carried

12. ACTION ITEMS

12.A. **Motion to approve new Superintendent Contract**

1st J. Berogan 2nd S. Berogan

J. Berogan, Meeks, S. Berogan, Ranieri, Lawrence, Sterling, Meister – 7 ayes

Motion carried

Mrs. Lawrence thanked Dr. Morris for her help in a smooth transition

Mrs. Lawrence welcomed Dr. Flanagan to the District and his skills in this position.

12.B. **Motion to approve Second Reading of Policy Updates from November 10, 2020**

First Readings

1st S. Berogan 2nd Sterling

S. Berogan, Ranieri, Meister, Sterling, J. Berogan, Lawrence, Meeks – 7 ayes

Motion carried

12.C. **Motion to approve acceptance of FY20 Audit/CAFR**

1st Sterling 2nd J. Berogan

Ranieri, Lawrence, Sterling, Meister, J. Berogan, Meeks, S. Berogan – 7 ayes

Motion carried

12.D. **Motion to approve Resolution Declaring Surplus Property**

1st S. Berogan 2nd J. Berogan

Lawrence, Sterling, Meister, J. Berogan, Meeks, S. Berogan, Ranieri – 7 ayes

Motion carried

12.E. **Motion for approval to accept Treasurer Reports for July and August 2020**

1st J. Berogan 2nd Sterling

Sterling, Meister, J. Berogan, Meeks, S. Berogan, Ranieri, Lawrence – 7 ayes

Motion carried

12.F. **Motion to approve agreement with Brain Pop for a 12-month unlimited access subscription for \$9,890.00 paid with Title 1 funds**

1st S. Berogan 2nd J. Berogan

Meister J. Berogan, Meeks, S. Berogan, Ranieri, Lawrence, Sterling - 7 ayes

Motion carried

12.G. Motion to approve agreement with Rally Appraisal to perform an appraisal of Kohl's Department Store in the amount of \$3,500

1st S. Berogan 2nd Sterling

J. Berogan, Meeks, S. Berogan, Ranieri, Lawrence, Sterling, Meister – 7 ayes

Motion carried

12.H. Motion to approve Memorandum of Understanding with DLA Architects to provide architectural services for the design and working drawings for the 2021 summer building projects

1st S. Berogan 2nd Lawrence

Meeks, S. Berogan, Ranieri, Meister, Sterling, Lawrence, J. Berogan – 7 ayes

Motion carried

12.I. Motion to approve an agreement with Learn Platform on January 2021 through June 2023 for a total cost of \$40,082.91

1st S. Berogan 2nd J. Berogan

S. Berogan, Ranieri, Lawrence, Sterling, Meister, J. Berogan, Meeks – 7 ayes

Motion carried

13. Announcements and Discussion: NONE

Motion to go into executive session to discuss Negotiations (5 ILCS 120/2(c)(2), and Pending Litigation (5 ILCS 120/2(c)(11) and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

1st S. Berogan 2nd Lawrence

Ranieri, Lawrence, Sterling, Meister, J. Berogan, Meeks, S. Berogan – 7 ayes

Motion carried

The Board took a brief recess and moved to W-145 for closed session at 6:47 p.m.

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

The Board returned to open session at 8:21 p.m.

15. ACTION ITEMS AFTER CLOSED SESSION

15.A. Consideration and Possible Approval of Settlement Agreement

Motion to approve Settlement Agreement

1st J. Berogan 2nd S. Berogan

**Sterling – no, Meeks – yes, Lawrence – yes, Meister – no, J. Berogan – yes, Ranieri - yes,
S. Berogan - yes –**

5 ayes and 2 nos

Motion carried

Motion to Approve Regular & Closed Session Minutes for November 12, 2020

1st S. Berogan 2nd Sterling

Lawrence, Sterling, S. Berogan, Ranieri, Meister, J. Berogan, Meeks – 7 ayes

Motion carried

Motion to adjourn at 8:23 p.m.

1st S. Berogan 2nd J. Berogan

All voted aye

Motion carried

The meeting adjourned at 8:24 p.m.

Respectfully submitted,

Kris Arduino,

Recording Secretary

ATTEST:

President

Secretary

Dated: _____