

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: August 15, 2017



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide

Date: August 11 2017

To: **Corrina Guardipee Hall**
 Superintendent

From: Emorie Davis Bird
 Title: HR Director

Subject: Extended Contract: Kimberly Tatsey McKay-Administrative Duties as Project Aware Director

Description: Corrina Guardipee-Hall, Superintendent, is requesting a contract extension for Kimberly Tatsey-McKay to fulfill her Administrative duties as the Good Medicine Program Director for July 25-29, 2017. Ms. McKay is required to attend the Project Aware Grant Training in Washington, D.C as a portion of the grant requirements.

Financial Impact: \$31.05 X 8 X 5 days X 18% Fringe = \$1,466.00

Funding Source (Budget/Grant.): 115.90.465.1000.119.204 (75%), 115.90.465.1000.119.205 (25%)

Attachment(s): None

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____