Pana Community Unit School District #8

Technology Committee Minutes
6/6/17

Meeting was called to order at 5:30pm at the Unit Office Board Room

Aaron Schaefer called the meeting to order Dr. Beyers seconded.

Members present: Dr. Beyers, John McLeod, Doug Kirkbride
Members absent: none
Superintendent Present: Yes
Visitors: Dr. Lett, Jessie Miller, Scott Savage,

The committee discussed the following:
Aaron Schaefer was chair of tech committee has stepped down and John McLeod is stepping into the chair position.

      1. *Approval of the Minutes from 2/8/17 -* Motion by John McLeod seconded by Dr. Beyers

3. 1:1 chromebook program:
      We will be moving forward with the 3 year retention schedule with chromebooks. Students may be able to use their high school chromebook for a senior year or bringing their own device. We may evolve the bring your own device program in the future depending upon how things work out regarding the new technology changes.
    A. Funding mechanisms, presenter Dr. Lett, Scott Savage
      Discussion about funding from technology budget, lease levy fund, and PEF. The breakdown and retention schedule of chromebooks has been charted. The district is leaning towards the 3 year retention schedule for grades 6-8 and 9-11(12).
    B. 2017-2018 Seniors - computer labs are still available for seniors in addition to the likelihood of a byod program
    C. Insurance option - We are planning to offer an optional 1 year insurance option for parents in years 2 or 3 to cover their devices against spills, drops, breaks, etc.
    D. End of year summary data - Mrs. Miller discussed the statistics regarding the outstanding payments and survey data collected from teachers and students. Letters have been sent home to parents regarding repair fees, various outstanding debts. The payments will be due at registration or the students will be required to check out their chromebooks daily instead of taking them home (until fees are paid). Mrs. Miller discussed usage and satisfaction statistics regarding the chromebook program.

4. FY17/18 Computer Assisted Budget
      Presenter: Scott Savage
    A. FY17 Budget Summary
      The FY16-17 technology budget came in under budget. The communications fund was largely not spent. The other remaining funds not spent were used to purchase approximately half of the network switches needed to replace all switches at the high school.
    B. FY18 Budget Priorities
      Mr. Savage discussed overall ways the tech budget will be spent in the upcoming year. Chromebooks will consume a large part of the technology budget. About two dozen new pc's will be purchased for teachers to replace the oldest PC's. Toner and projector bulbs will be purchased as needed, etc.
    1. E-Rate Update
      Nothing major to note. E-Rate was filed on time and waiting for approval.

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5. Technology Integration Updates
Mrs. Miller talked about the trip she took to Springfield with Mrs. Hahnenkamp and several students. May 22nd Mrs. Miller attended a Regional Office roundtable where she spoke with other teachers and technology integrators as to how they integrate technology into the classroom. June 8th she will be speakers with teachers from other districts to help guide them on how to provide professional development to their staff with regards to technology integration. Two school districts visited ours in May to learn about how Pana School District is deploying their 1:1 program. Mrs. Miller is offering professional development classes to Pana Schools teachers on various topics.

6. Miscellaneous Tech Issues
Mrs. Miller noted she is re-sending outstanding payments e-mail in July. She also contacted Lumen (SIS) about tracking fees for chromebooks in the parent portal. Communicating that issue can be difficult. The SIS will move from being hosted within the district to being hosted by the Lumen company. The cost will be $400 less than the current annual fees. The plan is for the following year from now online registration and payments is a very likely possibility. Mr. McLeod suggested the possibility of defining a person who will be responsible for dealing with the day to day management of chromebooks.

7. Next Meeting Date – The tentative date for the next full tech committee meeting was set for October 25th at 5:30pm.

Meeting was adjourned at 6/6/2017 at 6:33pm. Motion made by McLeod and seconded by Mr. Kirkbride.

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Member   Member