

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Meeting Minutes
December 15, 2015**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted its regular monthly Board of Trustees meeting on Tuesday, December 15, 2015, in the Board Room, Room 139, Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Ms. Stacy Anne Arias, Mr. Andy Hardin, Mr. Mac Hendricks, Ms. Jenny McCall, Mr. Jim Orr, Mr. Adrian Rodriguez, Mr. Larry Wainwright, and Ms. Nancy Wurzman. Other attendees included District President H. Neil Matkin, Collin College administrators, faculty, students, staff, community members, and vendor representatives.

CALL TO ORDER

Chairman Collins called the December 15, 2015, meeting of the Board of Trustees of Collin County Community College District to order at 5:35 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins recessed the meeting to closed session at 5:36 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

OPEN SESSION

Chairman Collins reconvened the meeting at 7:03 p.m. in Boardroom 139 and welcomed those in attendance. Chairman Collins called on Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

CERTIFICATION OF THE NOTICE OF THE DECEMBER 15, 2015, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Ms. Harmon certified the notice of the December 15, 2015, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

PLEDGES OF ALLEGIANCE

Mr. Hardin led the pledge of allegiance to the American flag and Ms. Wurzman led the pledge to the Texas flag.

APPROVAL OF THE MINUTES OF THE OCTOBER 27, 2015, REGULAR MEETING OF THE BOARD OF TRUSTEES

On motion of Mr. Wainwright, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its November 17, 2015, regular meeting.

PRESENTATIONS

Update on Master Planning: Kim Davison, Senior Vice President of Organizational Effectiveness – President Matkin introduced Sr. Vice President Davison to give an update on Collin's master planning process that is currently underway. He said most people associate Ms. Davison with Human Resources, but that her role has expanded over the last few years to include Internal Audit and working with Elections, and more recently, Information Technology and the new Policy and Planning division that includes Institutional Research and Institutional Effectiveness.

Ms. Davison said the college launched its master planning process with a steering committee meeting on October 7 facilitated by teams from PBK and Facility Programming and Consulting. In this meeting, the overall process was discussed that would be occurring over the next several months and the steering committee engaged in a broad conversation about academic programs, enrollment, challenges, demographics, retention, and college facility needs. Since that meeting, PBK and their partners have been collecting data and information from across the college and within our communities, taking walking tours of all college facilities, and meeting with key personnel to assess facility condition, capacity, accessibility, flow, traffic patterns around our campuses, and potential facilities required to meet the needs of our service areas.

A number of components of the project are occurring simultaneously.

- For the demographics study, the preliminary round of data has been obtained and is currently being analyzed.
- A traffic study is underway at the three major campuses.
- Data that is a part of the space utilization study is approximately 90 % complete. This includes a room inventory for all campuses.
- A facilities condition assessment is underway.
 - All campuses have been walked.
 - Follow-up meetings with campuses are ongoing to gather additional data, which is being entered into an Access database along with photographs of specific items.
 - Cost estimates and priorities are being developed.
- A local economy study is being facilitated by the firm FutureWorks and includes meetings with area groups, community, and business leaders. Preliminary data on talent demand and supply has been generated and preliminary data on Collin College's output to the area has been generated.
- All campuses and buildings are being drawn digitally. These are 75% complete and will help in the development of master plan options.

In addition, on December 2-3, an Academic Planning Workshop, facilitated by the Facilities Programming and Consulting firm in concert with PBK, was held with a diverse group of 20 Collin faculty and administrators to begin an in-depth discussion of academic programming opportunities and challenges.

Ms. Davison said the next steering committee meeting is scheduled for December 16 to review a report from that meeting. Overall, the process is on track and the master plan ready will be ready to present to the board by March 2016.

In answer to Dr. Collins' question regarding whether the digital drawings will include the utilities running through the campuses, Ms. Davison said she believed the drawings would be comprehensive; however, she can find out the answer.

PUBLIC COMMENTS

No public comment was presented.

2015-11-1 Personnel Report for December 2015

On motion of Mr. Rodriguez, second of Mr. Wainwright, the Board of Trustees of Collin County Community College District unanimously approved Items 1a through 1d of the Personnel Report for December 2015.

2015-11-1a Administrative Appointments:

The Board of Trustees of Collin County Community College District, by action stated above, approved the following Administrative Appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Jennifer Blalock	Vice President, Workforce and Economic Development	01/04/16	Academic, Workforce and Enrollment Services	New
Michelle Millen	N: Interim Dean Academic Affairs O: Interim Associate Dean Academic Affairs	12/16/15	Health Sciences	Replacement Abe Johnson
Dawn Richardson	N: Interim Dean Academic Affairs O: Department Chair, Mathematics, Chemistry & Physics	12/16/15	STEM (Science, Technology, Engineering, Mathematics)	Replacement Jon Hardesty
Albert Tezeno	Vice President, Student and Enrollment Services	01/04/16	Academic, Workforce and Enrollment Services	New

2015-11-1b Staff Appointments

The Board of Trustees of Collin County Community College District, by action stated above, approved the following Staff Appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Bryan Dover	Computer Lab Assistant	12/01/15	Academic Technology and Network Services	Replacement Robert Fout
Gregory Forge	Coordinator, Special Admissions	11/30/15	Dual Credit	Replacement Terri Nicole Barnes
James Grayson	Collin College Police Officer	12/07/15	Police Department	Replacement Thomas Yanniello

2015-11-1c Promotions/Changes:

The Board of Trustees of Collin County Community College District, by action stated above, approved the following Promotions/Changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Natalie Tuggle	N: Supervisor, Testing Center O: Testing Center Assistant	12/01/15	N: Testing and Assessment O: Testing and Assessment	Replacement Peggy Head

2015-11-1d Resignations/Terminations:

The Board of Trustees of Collin County Community College District, by action stated above, approved the following Resignations/Terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>
Chengan Huang	2/29/16	8	Systems Administrator	Operating Systems
Danielle Oldenburg	12/11/15	1	Professor, Nutrition	Math & Natural Sciences
Rebecca Robbirds	12/31/15	17	Administrative Assistant	Business and Computer Systems
Cindy Smith	12/11/15	1	Professor, Geology	Math & Natural Sciences
Ruth Torres	11/24/15	1	Administrative Assistant	Health Sciences

2015-11-2 Report Out of Organization, Education, and Policy Committee and First Reading of Board (Local) Policies

Stacy Anne Arias, Chair of the Organization, Education, and Policy (OEP) Committee gave a report out of the committee regarding the first reading of Board (Local) Policies DEA: Compensation and Benefits, Salaries; DEB: Compensation and Benefits, Fringe Benefits; and DEC: Compensation and Benefits, Leaves, and Absences. Proposed changes to Board (Local) Policies include refreshing the language throughout these policies, and more substantive changes that include the following:

Key changes in DEA: Compensation and Benefits, Salaries:

- Adds the review of the college's salary ranges every two years and a full compensation plan review every six years, and
- Specifies emoluments, including stipends for cell phones and for transportation-related expenses such as a car, mileage, insurance, parking, and toll fees.

Key changes in DEA: Compensation and Benefits, Fringe Benefits

- Defines the college's dates to comply with various requirements of the Affordable Care Act.

Key changes in DEC: Compensation and Benefits, Leaves and Absences

- Increases sick leave accumulation from 528 hours to a maximum of 720 hours,
- Increases personal leave from 1 day per year to 3 days per year,
- Allows for up to 5 days of leave without pay for extraordinary personal matters that cannot be addressed during paid leave time provided by the college,
- Authorizes up to 720 hours of leave without pay for employees with a serious health condition who have used all eligible leave, and
- Provides up to 20 days (160 hours) of leave without pay for a new employee with a serious health condition.

Ms. Arias presented the committee's recommendations:

Policy DEA: The OEP Committee recommends for first reading the revisions as presented. It was recommended that these changes be effective September 1, 2016, at which time salary adjustments may be considered. Further, the OEP Committee recommended that current practice continue until that time.

Policy DEB: The OEP Committee recommends for first reading the revisions as presented to comply with the Affordable Care Act requirements, including the additional edit to the "Rules for Special Unpaid Leave," and recommends these changes be effective immediately following approval at the second reading in January 2016.

Policy DEC: The OEP Committee recommends for first reading the revisions as presented and recommends these changes be effective immediately following approval at the second reading in January 2016.

Mr. Hendricks questioned some of the changes in the language, such as changing “shall” to “are” and in determining what the meaning of “almost exhausted” or “close” means when talking about leave. Ms. Davison said the policies were revised in a way to make them more user friendly and that a legal opinion would be obtained regarding the language.

Mr. Orr said he had a problem with the \$1,000 transportation amount and that he would like to see something to show these figures are real. President Matkin said the information was extensively covered with the committee and could be provided.

This being a first reading of board (local) policies, no action was required or taken.

2015-11-3 Report Out of the Budget and Finance Committee and Approval of the FY2014-2015 Comprehensive Annual Financial Report (CAFR) and Related Report from Independent Auditors Grant Thornton, LLP

Budget and Finance Committee Chairman Mac Hendricks introduced Ben Kohnle of Grant Thornton, LLP to present findings of the FY2014-2015 audit. Copies of the Comprehensive Annual Financial Report were delivered to board members last week in order to give them an opportunity for review.

Mr. Kohnle thanked President Matkin, Acting Vice President/CFO Ken Lynn, Associate Vice Presidents Julie Bradley and Barbara Jindra and the administrative services staff on another successful audit. He gave appreciation to Mr. Hendricks and members of the Budget and Finance Committee, Trustees Orr, Wainwright, and Wurzman, with whom he and his colleague, Ms. Williams, had met with earlier in the day.

Mr. Kohnle said there were two audits that took place, one on the financial statement and the other a single audit on federal grants. He said the audit rendered an unmodified or clean opinion, there were no scope limitations, and Grant Thornton was able to perform any related work without limitations. Further, Mr. Kohnle said there were no unresolved audit issues, no adjustments, and no proposed audit adjustments. He commented that this was unusual, especially for an organization the size of Collin College. He said auditors had open communication and access to personnel and documents during the audit process.

Committee Chair Hendricks said members of the Budget and Finance Committee had a comprehensive review with Mr. Kohnle and Ms. Williams, and that there was good questions out of the committee, with good answers from Grant Thornton. He complimented the smooth transition from Mr. Hall to Mr. Lynn during this process and said it speaks well for Collin College.

On recommendation and second of the Budget and Finance Committee, the Board of Trustees of Collin County Community College District unanimously approved the FY2014-2015 Comprehensive Annual Financial Report and related reports as presented.

2015-11-4 Report Out of the Budget and Finance Committee and Approval of Resolution Calling for the Redemption and Defeasance of Certain of the District's Limited Tax Improvement Bonds, Series 2006

Budget and Finance Committee Chairman Mac Hendricks reported on the committee's discussion on the redemption and defeasance of certain of the District's Limited Tax Improvement Bonds, Series 2006. He said at its June 2015 meeting, the Board of Trustees approved calling the bonds in February 2016, resulting in a savings of over \$3 million, or a return of about 4%. At the June meeting, trustees also agreed to revisit and view its action to redeem and defease at the December 2015 meeting. Mr. Hendricks reported that nothing had changed since the June 2015 action.

On recommendation and second of the Budget and Finance Committee, the Board of Trustees of Collin County Community College District unanimously approved the resolution calling for the redemption and defeasance of certain of the District's Limited Tax Improvement Bonds, Series 2006.

2015-11-5 Approval of Lab Fees

Dr. Abe Johnson, Vice President/Provost of the Preston Ridge Campus, said the re-evaluation of lab fees was prompted by various factors. First, state law (Senate Bill 497) mandated associate degrees to 60 SCH. Most of the health sciences programs were at 72 SCH and reducing to 60 required programs to discontinue some existing courses, add new courses in some instances, and reduce hours in other instances. The second factor contributing to the revision of lab fees was the steady increase of the cost of lab supplies. Dr. Johnson said state law caps the fee at \$24, although most of the actual costs are more than that amount requiring the college to pick up the additional expense.

On motion of Mr. Rodriguez, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the lab fee changes as presented:

Course	Title	Fee	Effective Term
<u>Eliminated Fees:</u>			
FIRT 1342	Fire Officer I	----	Summer 2016
<u>Changed Fees:</u>			
FIRS 1301	Fire Science	\$24	Fall 2016
FIRS 1319	Fire Science	\$24	Fall 2016
FIRS 1433	Fire Science	\$24	Fall 2016
SRGT 1441	Surgical Procedures I	\$24	Fall 2016
SRGT 1442	Surgical Procedures II	\$24	Summer 2016
<u>New Fees:</u>			
DSAE 1340	Diagnostic Electrocardiography	\$24	Summer 2016
HPRS 1272	Microbiology for Health Profession	\$10	Summer 2016
NURA 1301	Nurse Aide for Health Care	\$24	Summer 2016
PLAB 1323	Phlebotomy	\$24	Summer 2016
SRGT 1271	Basic Skills for Surgical Technology	\$24	Summer 2016

2015-11-6 Approval of Change Order 2 with Pogue Construction for the Health Sciences Facility and Conference Center at the Central Park Campus

Dr. Sherry Schumann presented slides showing proposed changes to the old conference center at the Central Park Campus. Original plans for the new health sciences building and conference center included conversion of the old conference center into a dance studio; however, the new proposal is to convert the space in to a student commons area with space for individual and group meetings, training areas, recreational space, advising areas, informal meeting space, and more.

In answer to Mr. Hardin's questions, Dr. Schumann said the \$250,000 change order did not include furniture for the student commons area; however, funds were available for furniture from another budget. In answer to Ms. Wurzman's question, Dr. Schumann said that while students were not directly asked what they wanted in the space, information had been collected over time from students, faculty, and staff. She also said vending could be made available in the area, but no food services would be available.

On motion of Ms. Arias, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved Change Order #2 with Pogue Construction to increase the guaranteed maximum price for the Health Sciences Center at the Central Park Campus by an amount not to exceed \$250,000 and a new proposed guaranteed maximum price of \$44,411,255.

2015-11-7 Authorization for the District President to Execute a 12-Month Extension of Agreements with University Partners for the Collin Higher Education Center

Partnership agreements with four of the Collin Higher Education Center universities (TAMU-Commerce, TWU, UNT, and UTD) will expire in December 2015 and January 2016. An extension of the agreements was proposed to continue administration under the current terms and allow for consideration of Collin College's master plan and new university programming to be incorporated into the next multi-year agreement.

In answer to Mr. Wainwright's question, Executive Vice President Brenda Kihl said she had talked with all but one of the university partners and that they were in agreement regarding an extension.

On motion of Mr. Orr, second of Mr. Hendricks, the Board of Trustees of Collin County Community College District unanimously authorized the District President to execute an extension of agreements with university partners for the Collin Higher Education Center not to exceed 12 months.

2015-11-8 Approval of Revised 2016-2017 Academic Calendar

Revisions to the 2016-2017 Academic Calendar were presented as follows:

- Move All College Day from Wednesday, August 10, 2016 to Friday, August 12, 2016,
- Remove All College Day on Thursday, January 5, 2017, and
- Add Wintermester class days of December 12-20, 2016 and January 3 – 6, 2017.

These changes will permit academic division and departments to meet prior to All College Day providing a better flow for meetings and onboarding of new faculty as well as providing additional service hours of availability for students. A Wintermester term was added to expand course options for students.

On motion of Mr. Rodriguez, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the revised 2016-2017 Academic Calendar.

2015-11-9 Approval of Bid Report for December 2015

Acting Vice President/CFO Ken Lynn presented the Bid Report for December 2015.

On motion of Mr. Wainwright, second of Ms. Arias, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report for December 2015.

BID #	DESCRIPTION	AMOUNT
NEW SOLICITATIONS		
3912	ANNUAL CONTRACT FOR AUTOMATED MEDICATION DISPENSING SYSTEMS Pocket Nurse Pittsburgh, PA	\$94,195.60 (3 year total not to exceed)
3913	PURCHASE OF OUTDOOR BENCHES AND WASTE RECEPTACLES FOR THE CONFERENCE CENTER AND HEALTH SCIENCE CENTER LOCATED AT THE CENTRAL PARK CAMPUS The PlayWell Group Dallas, TX	\$35,000.00 (not to exceed)
3917	PURCHASE OF HILL-ROM NAVICARE NURSE CALL SYSTEM Hill-Rom Company Batesville, IN	\$63,000.00 (not to exceed)

CONTRACT RENEWALS

2517	ANNUAL CONTRACT FOR DELL COMPUTER SYSTEMS AND COMPUTER ACCESSORIES	\$1,250,000.00 (not to exceed)
	Dell Marketing L.P. Round Rock, TX	
3069	ANNUAL CONTRACT FOR POWER PROTECTION EQUIPMENT	\$85,000.00 (not to exceed)
	Anixter, Inc. Lewisville, TX	
	Dell Marketing, L.P. Round Rock, TX	
	Flair Data Dallas, TX	
	Graybar Fort Worth, TX	
3637	ANNUAL CONTRACT FOR INTERNET, DATA CONNECTION AND TELEPHONE SERVICES FOR THE DISTRICT	\$232,000.00 (not to exceed)
	Grande Communications Networks, LLC. San Marcos, TX	
3751	ANNUAL CONTRACT FOR DENTAL HYGIENE SUPPLIES	\$100,000.00 (not to exceed)
	Dental Health Products, Inc. New Franken, WI	
	Dentsply International Philadelphia, PA	
	Henry Schein, Inc. Melville, NY	
	Hu-Friedy Mfg. Co., LLC. Chicago, IL	
	Kilgore International, Inc. Coldwater, MI	
	Patterson Dental Supply Southlake, TX	

Products Unlimited
Justin, TX

SmartPractice
Milwaukee, WI

CONTRACT REVISIONS

3569 ANNUAL CONTRACT FOR MEDICAL SUPPLIES
FOR HEALTH SCIENCE CLASSES

Alert Services
San Marcos, TX

Alimed, Inc.
Dedham, MA

Bound Tree Medical
Dublin, OH

Henry Schein, Inc.
Melville, NY

Medco Supply Company, Inc.,
Tongawanda, NY

Medline Industries Holdings, L.P.
Dallas, TX

MMS - A Medical Supply Company
Earth City, MO

Pocket Nurse Enterprises
Ambridge, PA

Southeastern Emergency Equipment (SEE)
Youngsville, NC

Original Contract:	\$280,000.00
CO #1 – Increase:	\$400,000.00
Revised Contract Total:	\$680,000.00
	(not to exceed)

INFORMATION REPORTS

The following reports were provided for the board's review.

Expenditure Reports

Summary of Cash Disbursements for the month of November 2015
Detail of Summary of Cash Disbursement for the month of November 2015
Checks Greater than \$5,000 November 2015
Summary of Contract and Grant Expenditures November 2015
Summary of Disbursements by Fund November 2015
Summary of Electronic Disbursements for the month of November 2015

Other Reports

Budget Status Report as of 11/30/15
Investment Schedule as of 11/30/15
Quarterly Investment Report ending 11/30/15
Quarterly Summary of Foundation Payments to the District as of 11/30/15

Follow Up from Prior Board Meetings

Contract Renewals
ServiceMaster Bid
Sole Source Contracts/Pasco

DISTRICT PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on Workshops, Seminars, and Conferences taking place at the College;
Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; College Reports/Metrics and Upcoming Events.

District President Matkin announced the following:

1. President Matkin said it was with great sadness that he report on the passing of Mike Smith. Mike was Director of Testing when he retired from the college in 2008 after 17 plus years. Prior to that, he had served in the U.S. Army followed by a 28-year career in defense electronics. He was a graduate of Collin and the University of North Texas. Dr. Matkin said those who knew Mike would remember his great sense of humor. Mr. Smith's wife, Linda, also worked at and attended Collin. He asked that everyone join him in keeping the Smith family in their thoughts.
2. In September 2015, approximately 25% of Collin College's full-time faculty and staff responded to a random survey distributed by Dallas' Best and Brightest Companies to Work For organization. As a result of this employee feedback and information they collected about the college's benefits and employee practices, Dr. Matkin said he was pleased to share that Collin College has been recognized as one of 49 organizations selected as a 2016 winner from the 250 nominations submitted. He said the Best and Brightest Companies to Work For[®] competition identifies and honors organizations that display a commitment to excellence in their human resource practices and

employee enrichment. Organizations are assessed based on categories such as communication, work-life balance, employee education, diversity, recognition, retention and more.

3. Collin College will provide job training for 192 new and current workers in partnership with Jack Henry & Associates and Emerson Process Management Regulator Technologies. The training is made possible by a \$444,470 grant from the Texas Workforce Commission (TWC) Skills Development Fund. Trainees will include software engineers, computer programmers, industrial engineers and project managers. Thank you to Senior Vice President Sherry Schumann, Vice President Dani Day, Associate Vice President Steve Hardy and Director Natalie Greenwell for helping secure the grant.
4. Spring Creek Campus hosted 367 high school students at the 22nd Annual North Texas Drama Auditions on November 19 and 20. The event introduced top graduating drama students and transfer-eligible two-year college students in the North Texas area to colleges and universities from across the country. More than 170 representatives from 76 colleges and universities attended the auditions, which showcased actors, actor/singers and design/tech students from dozens of Dallas/Fort Worth area theatre programs. Thank you to Vice President/Provost Mary McRae, Dean Gaye Cooksey, Theatre Chair Shannon Kearns, and the fine arts and theatre faculty and staff for making the event a successful one.
5. Collin College is one of 14 community colleges awarded grant funds to participate in the Capital One Foundation Community College Workforce Development Cohort. Community college representatives from across the country will work with Capital One to explore and share promising practices for how community colleges can position themselves as leaders in local economic development. Thank you to Executive Vice President Brenda Kihl and Foundation Executive Director Amy Evans for securing this honor for Collin College.
6. Dr. Kyle Wilkison, Professor of History, was elected president of the East Texas Historical Association at the fall meeting this month in Nacogdoches. Its members include historians and other scholars from colleges and universities across the country.
7. Professor of Communications Studies Dr. Kerry Loinette was one of 30 faculty members nationwide to be selected as a participant in the National Communication Association's "Learning Outcomes Project." This three-year project was funded by a grant from the Lumina Foundation and it is now in the national dissemination phase.
8. Financial Aid and VA Technical Manager Carolyn Jones has been elected to a two-year term on the Texas Association of Student Financial Aid Administrators Board, the state Financial Aid Association. She will also serve as vice president for the 2015-16 term.

9. Wintermester 2015 is currently underway. This is the first Wintermester session Collin has offered since December 2010. On the second day of classes today, 1,166 students were enrolled for a total of 62,752 contact hours. This is an increase of 21 students over 2010's Wintermester.
10. President Matkin introduced Collin's new Chief of Police William (Bill) Taylor who will begin with the District on January 4, 2016. Chief comes to Collin College with approximately 44 years of increasingly responsible and diverse law enforcement experience and community policing. He holds a Master's degree in Public Administration from Arizona State University's College of Public Programs. Chief Taylor is a TCOLE Master Police Officer and a graduate of the FBI National Academy. He currently serves as the President of the International Association of Campus Law Enforcement Administrators (IACLEA). He is a Past President of the Houston Area Police Chiefs Association, a past President of the Texas Association of Colleges and University Police Administrators, and is a life member of the International Association of Chiefs of Police. Most recently Chief Taylor served as the Chief of Police of the San Jacinto College Police Department; prior to that he served as the Chief of Police and Director of Public Safety at Rice University. He Taylor also has law enforcement experience as the Director of the Washington University in Saint Louis Police Department; Chief of the Arizona State Capitol Police; and with the Department of Public Safety at Arizona State University.

Chief Taylor said he was excited to be coming to Collin College. He said had the pleasure of dining with three of the college's sergeants and that the college has been fortunate to have them holding things together during this time of transition. He said he would count on them; they know what they are doing and where the college needs to go. Chief Taylor said it was the good start of a team and that he has been impressed by everything he has seen at Collin thus far. He looks forward to beginning in January.

11. President Matkin also welcomed newly appointed Vice President Albert Tezeno and said Dr. Tezeno earned his Ph.D in Urban Higher Education from Jackson State University. He brings both a depth and breadth of experience to the position of Vice President for Student and Enrollment Services with over 21 years of experience in Student Services. He currently serves as the Vice Chancellor for Enrollment Management and Student Support at Baton Rouge Community College overseeing a broad range of areas including Dean of Students, Student Support, Athletics and Intramurals, Student Relations, Admissions, Recruitment and Financial Aid. Prior to his current position, he served as Associate Vice Chancellor of Student Success at Southern University, Associate Vice President of Enrollment Management and Retention at Grambling State University, and Executive Director of Student Financial Services at Texas Southern University. His references cited Dr. Tezeno's dedication and broad knowledge, astute leadership skills, excellent interactions with students and colleagues, ability to institute programs to enhance the visibility of the campus, ability to handle large and varied workloads, ability to create positive work environments, and

to provide a personal connection for students. He resolves issues and provides solutions and, as cited by all, Dr. Tezeno has an excellent sense of humor. Through the extensive interview process, he emerged as the individual with the leadership skills, insights, experience and breadth of knowledge to address current issues and to help position Collin College Student and Enrollment Services for the future.

Dr. Tezeno said he was excited to have been approved by the Board of Trustees and looked forward to working with everyone, especially Collin's students, as we work together to measure up to our students' expectations.

12. Dr. Matkin said that Ms. Blalock, currently ABD for her Doctorate in Higher Education and Organizational Leadership, has worked at the campus, regional, and national level forming partnerships and implementing initiatives aimed at transforming lives of both traditional and non-traditional students. She currently serves as the Chief Student Support Services Officer for Phi Theta Kappa, where she managed a \$2.96 million dollar Bill and Melinda Gates Foundation grant, managed community college partnerships, created national campaigns, and helped launch CollegeFish.org. Prior to her current position, she served as the University Registrar for Texas Women's University and Associate Vice President of Eastern Florida State College, a multi-campus district in Brevard County, Florida. Her references describe Ms. Blalock as an exceptional employee with vision and loyalty, the ability to handle extremely large positions, exemplary interpersonal and communication skills with strengths in marketing and thinking outside of the box. This is a critical time for Continuing Education and Workforce Education transformation; Ms. Blalock brings a unique set of experiences to contribute to the success of the College. President Matkin iterated the importance of Ms. Blalock completing her doctorate.

Ms. Blalock said it was a pleasure and honor to be at Collin. She said she looked forward to taking Collin to the next level and helping to get our students to work. Ms. Blalock added that she is excited to work with the Executive Leadership Team and noted that she is the proud parent of a Collin student.

President Matkin said that in addition to expanding and enhancing corporate training relationships, we must look strategically to integrate continuing education with credit education, particularly in technical and occupational areas and to reposition both throughout the district while at the same time, increasing and improving student services to all. The addition of Dr. Tezeno and Ms. Blalock to the team will provide an opportunity to look both within each area and across both areas to achieve success.

Dr. Matkin offered best wishes for happy holidays; Feliz Navidad, Happy Hanukkah, Merry Christmas, Joyous Kwanzaa; he said he did not want to leave anyone out, so no matter what you celebrate he said he hopes everyone will have a wonderful break.

The Board announced the following:

Trustee Rodriguez gave a shout out to Dean of Nursing Donna Hatch and her team on the moving experience at the nurses pinning ceremony. He welcomed Chief Taylor, Dr. Tezeno, and Ms. Blalock. Mr. Rodriguez gave best wishes to all for the holiday season.

Trustee Hardin said he was very excited to have Chief Taylor on board and looked forward to him starting in January. He said he would expect a joke from Dr. Tezeno when he sees him and looks forward to seeing Ms. Blalock's doctorate diploma. Mr. Hardin said Collin is a great place to be and that each of them will enjoy it.

Trustee Wainwright welcomed all the new staff and vice presidents and wished everyone a Merry Christmas.

Chairman Collins wished Ms. Wurzman a Happy Birthday. He wished a Merry Christmas to all.

ADJOURNMENT

There being no further business, Chairman Collins adjourned the December 15, 2015, meeting of the Board of Trustees of Collin County Community College District at 8:15 p.m.

BOARD TRAINING REPORT

Section 61.084 (f) of the Education Code requires that the minutes of the last regular meeting of the Board of Trustees of the regular calendar year reflect whether members of the governing board have completed any training required under the section. During calendar year 2015, newly elected Place 7 Trustee Jim Orr completed required training on the Open Meetings Act to satisfy legal requirements of Government Code, Section 551.005 and training on the Public Information Act to satisfy legal requirements of Government Code, Section 551.012.