Park: Alpena County Fairgrounds

Report by: Holly Atkins

Date: 9/11/25

PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

Trimming back limbs along the bike path. Prepping for Winter Storage starting Oct 1st

Campground Activities & Site Notes:

the fair went smooth this year! Everyone seemed to enjoy it. The homeless population dwindled down due to the Relay for life + fair

Budget Adjustments Needed/Budget Look Ahead:

Adding material to fairground roads.

Upcoming/Needed Maintenance:

Fill in potholes.

*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

TRANSMITTAL 7/28/25 - 8/3/25

Receipt: 29264 08/04/25

Cashier: COUNTER
Received Of: **ALPENA CO FAIRGROUNDS**

The sum of: **222.00**

101-268-654.000	**SHOWER FEES**		**12.00**
	101-268-654.000	**12.00**	
101-268-654.001	**DUMP FEES**		**50.00**
	101-268-654.001	**50.00**	
101-268-654.002	**CAMP FEES**		**160.00**
	101-268-654.002	**160.00**	
		Total	**222.00**

TENDERED:	**CASH**	**67.00**
	CREDIT CARD	**155.00**

Signed: RN

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

TRANSMITTAL 8/4/25 - 8/10/25

Receipt: 29325 08/11/25

Cashier: COUNTER
Received Of: ALPENA CO FAIRGROUNDS

The sum of: 10,010.00

101-268-654.001	DUMP FEES		60.00
	101-268-654.001	60.00	
101-268-654.002	CAMP FEES		9,950.00
	101-268-654.002	9,950.00	
		Total	10,010.00

TENDERED:	CASH		90.00
	CHECKS	349	6,060.00
	CREDIT CARD		3,860.00

Signed: RN

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

TRANSMITTAL
8/11/25 - 8/17/25

Receipt: 29373 08/18/25

Cashier: COUNTER
Received Of: ALPENA CO FAIRGROUNDS

The sum of: 1,650.00

101-268-654.002	CAMP FEES		1,650.00
	101-268-654.002	1,650.00	
		Total	1,650.00

TENDERED:	CASH		870.00
	CHECKS	4138	180.00
	CREDIT CARD		600.00

Signed: ______________________

ALPENA COUNTY	**Receipt:**	29450 .	08/25/25	
720 W. CHISHOLM STREET				
ALPENA, MI 49707				
(989) 354-9534	Cashier:	COUNTER		
	Received Of:	**ALPENA CO FAIRGROUNDS**		
TRANSMITTAL				
08/18/25-08/24/25				
	The sum of:		**1,641.00**	

101-268-654.000	**SHOWER FEES**		**6.00**
	101-268-654.000	**6.00**	
101-268-654.001	**DUMP FEES**		**50.00**
	101-268-654.001	**50.00**	
101-268-654.002	**CAMP FEES**		**1,585.00**
	101-268-654.002	**1,585.00**	
		Total	**1,641.00**

TENDERED:	**CASH**	**CASH**	**711.00**
	CHECKS	**7651**	**10.00**
	CHECKS	**2480**	**180.00**
	CREDIT CARD		**740.00**

Signed: [signature]